



## PRE-LISTING CHECKLIST

### Electrical

- Replace all burned-out light bulbs
- Replace broken or missing outlet/switch covers
- Fix any non-working outlets or switches
- Remove improper wiring fixes or extension cords

### Plumbing

- Repair leaky faucets or supply line drips
- Fix running toilets
- Clear slow or clogged drains
- Confirm hot/cold water orientation is correct
- Ensure sink stoppers and tub/shower diverters work

### HVAC

- Replace the furnace air filter
- Clean and uncover supply and return vents
- Confirm thermostat operates properly
- Clear storage from around furnace/air handler

### Interior

- Ensure all windows open, close, and lock properly
- Replace torn or missing window screens
- Repair sticking or misaligned doors
- Tighten loose doorknobs, hinges, and hardware
- Patch small holes and touch up paint
- Recaulk tubs, showers, and sinks

### Exterior

- Clean gutters; ensure downspouts drain away from house
- Repair rotted trim, loose siding, or deteriorated caulking
- Ensure exterior lights and outlets function
- Secure loose deck boards and railings
- Remove items blocking walkways or exterior mechanicals

### INSPECTION ACCESS

- Clear access to the attic hatch
- Clear access to the crawlspace/basement
- Clear access to the electrical panel
- Clear access to HVAC, water heater, and main water shutoff
- Remove stored items blocking foundation walls