



PRE-LISTING CHECKLIST

Electrical

- ☐ Replace all burned-out light bulbs
- ☐ Replace broken or missing outlet/switch covers
- ☐ Fix any non-working outlets or switches
- ☐ Remove improper wiring fixes or extension cords

Plumbing

- ☐ Repair leaky faucets or supply line drips
- ☐ Fix running toilets
- ☐ Clear slow or clogged drains
- ☐ Confirm hot/cold water orientation is correct
- ☐ Ensure sink stoppers and tub/shower diverters work

HVAC

- ☐ Replace the furnace air filter
- ☐ Clean and uncover supply and return vents
- ☐ Confirm thermostat operates properly
- ☐ Clear storage from around furnace/air handler

Interior

- ☐ Ensure all windows open, close, and lock properly
- ☐ Replace torn or missing window screens
- ☐ Repair sticking or misaligned doors
- ☐ Tighten loose doorknobs, hinges, and hardware
- ☐ Patch small holes and touch up paint
- ☐ Recaulk tubs, showers, and sinks

Exterior

- ☐ Clean gutters; ensure downspouts drain away from house
- ☐ Repair rotted trim, loose siding, or deteriorated caulking
- ☐ Ensure exterior lights and outlets function
- ☐ Secure loose deck boards and railings
- ☐ Remove items blocking walkways or exterior mechanicals

INSPECTION ACCESS

- ☐ Clear access to the attic hatch
- ☐ Clear access to the crawlspace/basement
- ☐ Clear access to the electrical panel
- ☐ Clear access to HVAC, water heater, and main water shutoff
- ☐ Remove stored items blocking foundation walls