



Registration and export procedures of Tea

Role and initiatives of Tea Board India

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Tea Board India
Ministry of Commerce & Industry
Govt of India



Tea falls under the aegis of the Ministry of Commerce and Industry because during the establishment of Tea Board of India tea used to be a major export commodity.

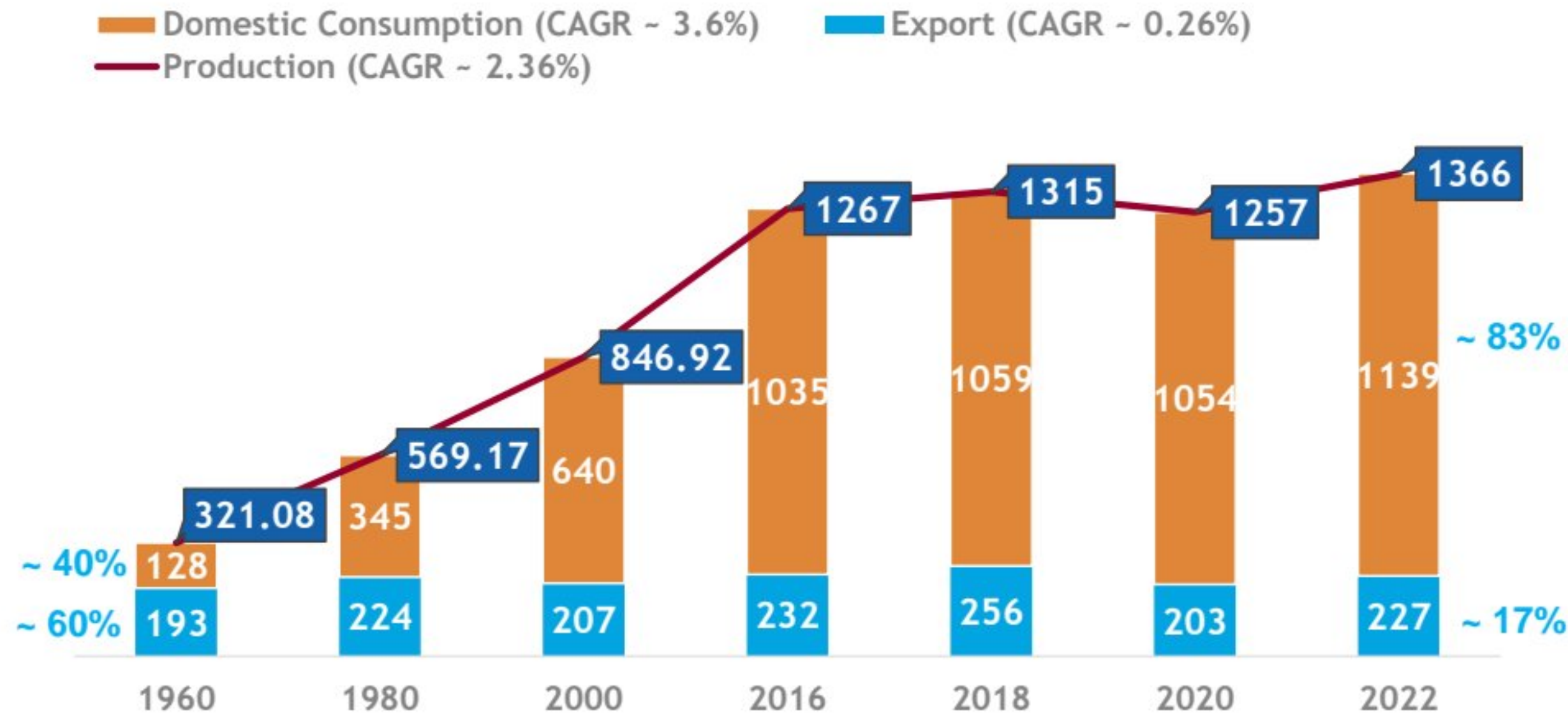
However, over the years, due to significant uptick in consumption in domestic markets, the tea industry had been oriented towards the domestic market.

Tea is currently a widely penetrated product in Indian households and forms an integral part of daily consumption basket of a large majority of the population.

Established as a nodal body to support development of tea sector in India, Tea Board India has worked effectively towards achieving the same over the decades

Tea production in India has increased **~4.5x** in the last 6 decades while the domestic consumption of tea increased by **~9x**

India: Tea Production, Consumption and Exports (1960-2022) (Mn Kg)



STG Production share of STGs has increased from 28% in 2011 to 52% in 2022 and so has the yield and area under STG cultivation



Impact Achieved

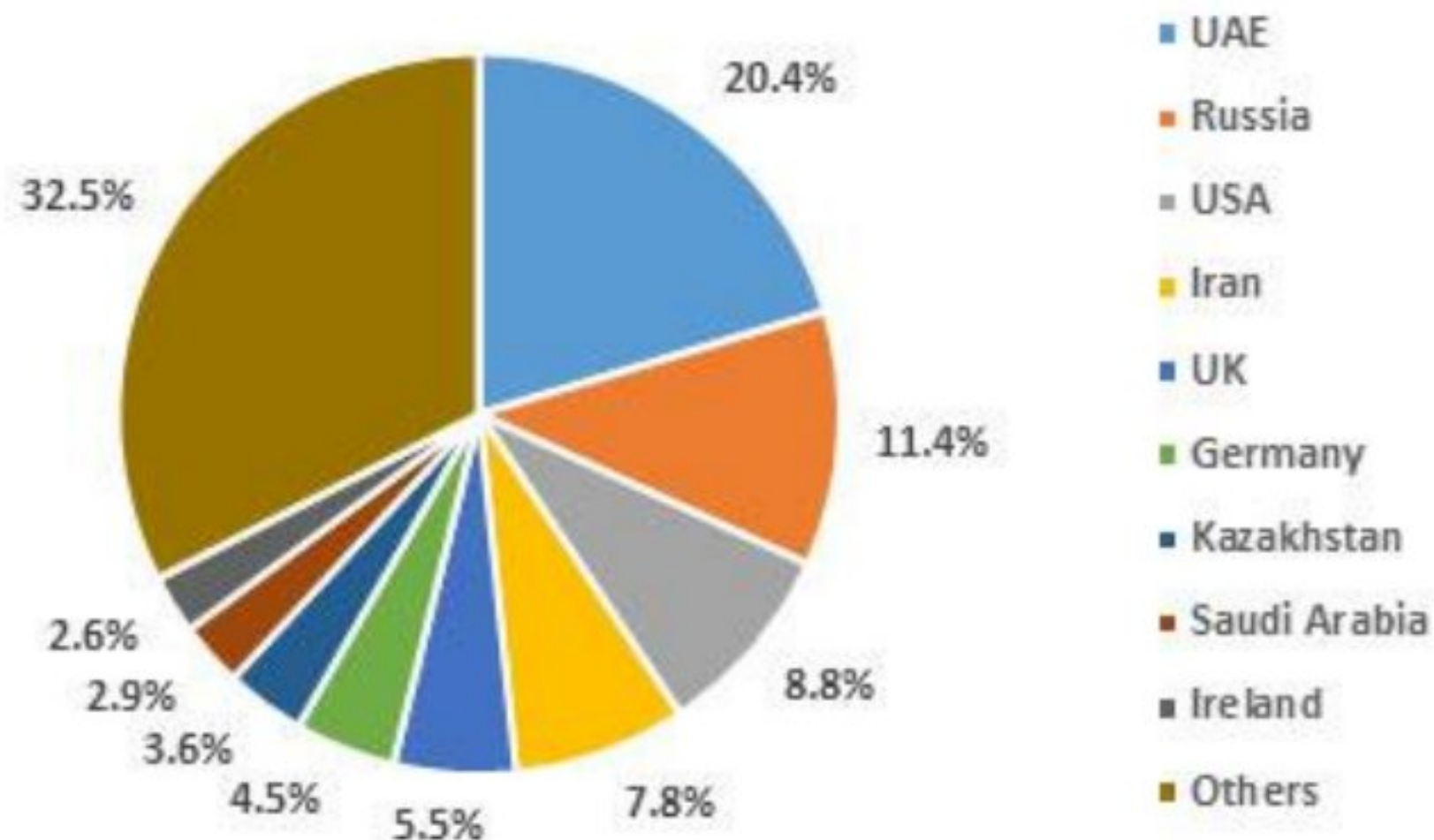
- 1st** Largest producer of Black tea and 2nd largest producer globally (after China) Highest in productivity
- >1.5** Mn. people directly dependent on this sector; over 10 Mn. Indirectly dependent
- 2nd** largest consumer of tea in the world; contributing to ~20% of the global demand
- 2nd** largest employment generator in India after the Indian Railways. Around 60% of the workforce in the Tea sector are women
- 4th** India is largest exporter of tea with around 240 Mn. Kgs. of Tea exported annually



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India's country-wise share revenue from tea exports (2022-23)



Source: Tea Board of India

- India exports tea to more than **25 countries** throughout the world.
- **Russia, Iran, UAE, USA, the UK, Germany, and China** are some of the major importers of tea from India.
- During 2023-24 (Until January 2024) **UAE, Iran and USA** imported US\$ 120.29 million, US\$ 80.23 million and 69.20 million of tea from India.
- **Iran, UAE, and the Russia** are among India's top tea export destinations.
- During 2022-23, the **three countries** imported 16.51 million kgs, 42.44 million kgs and 43.11 million kgs respectively from tea from India.
- The value of total exports to these countries combined was US\$ 314.27 million during the same period.
- During **2022-23**, the exports to **USA, Russia, Iran, UAE, and UK** rose to 89%, 121%, 65%, 195% and 103% respectively.
- Some of India's other tea export destinations are **Poland, Canada, Saudi Arabia, Egypt, Afghanistan, Bangladesh, China, Singapore, Sri Lanka, Kenya, Japan, Pakistan, and Australia**, etc.



Importer-Exporter Code (IEC) Number :

An IEC is a 10 digit number which is mandatory for undertaking export/ import. Applicants can also apply for e-IEC on the Directorate General of Foreign Trade (DGFT). (<http://dgft.gov.in>). Only one IEC can be obtained against a single PAN.

Exporter Licence from Tea Board India :

To export Tea from India, an exporter licence from Tea Board is mandatory. Application is available in Tea Board India official web portal (<https://onlineapps.teaboard.gov.in>)



IMPORT EXPORT CODE (IEC)



- IEC is compulsory for Importer and Exporter

NO Import/ Export could be done without an IEC

- How to submit an application for IEC:

Applicants can submit online for e-IEC on <http://dgft.gov.in/>

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DIRECTORATE GENERAL OF
FOREIGN TRADE

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LOGIN REGISTER

Register User As*

Please Select

This is a mandatory field

First Name* Last Name

ENTER FIRST NAME ENTER LAST NAME

Email ID* Mobile No.*

Enter Email Id Enter Mobile No

Pincode* District*

Enter Pincode Please Select

State* City*

Please Select Enter City

733CE

Type the above CAPTCHA Code.*

Please enter above CAPTCHA Code

☐ By registering you are agreeing to our [terms & conditions](#)

Send OTP



HOW TO GET TEA BOARD EXPORTER LICENCE

Export of Tea from India could not be done without an Exporter Licence from Tea Board India

How to submit an application for Tea Board Exporter Licence: Applicants can submit online on <https://onlineapps.teaboard.gov.in>

Step 1: Registration – enter the Company/FPO/applicant name with mobile number and email ID

Step 2: Login

Step 3: Apply for new licence

Step 4: Payment of fee

Step 5: Upload Form A (to be printed after the payment process, sign, scan and upload)

Step 6: Processing of application by Tea Board India

Step 7: If any discrepancy found in the application it will be send to the applicant for clarification. He will get 90 days of time to submit the clarification. If otherwise found in order, TBI will conduct the inspection, and if not satisfactory TBI will ask for clarification. If everything in order Concerned Authority of TBI will issue the licence.

Step 8: Copy of the licence can be downloaded from the website within 60 days. If it exceeds, applicant has to pay Rs.5000/- to get the duplicate copy of licence.

All the communications will be through the registered email ID only



Documents required for Exporter License :

1. Copy of Original Importer & Exporter Code (IEC) issued by DGFT duly attested with seal of the Company and matching with the address given in the application form 'A'.
2. Name, residential address/Contact Nos. and Residential address proof such as copy of Voter Card/Driving License/Passport etc. of each of Directors/ Partners/ Proprietor as the case may be (duly attested and affixing seal of the company)
3. Declaration in the letter head pad to the effect that Directors/ Partners/ Proprietor is/are not associated with any other tea company whose license has been cancelled/ suspended by the Tea Board, duly attested with seal of the company
4. Authorisation letter for signing documents on behalf of company.
5. Any Other Document / DD

Application Fee (Revised vide Gazette Notification New Delhi, the 6th August, 2021):

Application fee of Rs.3304/-(to be paid online through net banking or credit card).

Validity of the Tea Board Exporter Licence:

The license would be valid for 5 (five) years from the date of issuance.



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TEA BOARD INDIA

Message arising out of any such communication!!!

Government of India

[Helpdesk Number](#)[Home](#)



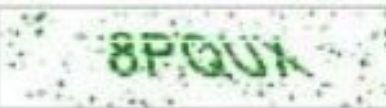
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International Day of
YOGA
21st June 2024

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Page Last Updated on March 26, 2018





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TEA BOARD INDIA

Under Ministry of Commerce & Industry,
Government of India



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Licensing Management



Returns Management



Financial Assistance

10

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Home

Licensing HomeLicense/RegistrationRenewalModificationGuidelines

Alerts1Application for License/RegistrationApplication for Clarification

List of application

Application Status

☒ Complete Application☐ Incomplete Application

State- ALL -

District- ALL -

Reference No.

License Registration No

SearchClear Search

Click Search to View your Result

Please note that the digitally signed copy of the license needs to be downloaded from the portal and no printed copy of the license will be issued to the applicants. Also note that after issuance of digitally signed certificate/ license, the same will be available for downloading from the portal at the applicant's end for 90 days and after lapse of 90 days the applicant needs to apply for issue of duplicate license on payment of requisite fees, as applicable from time to time.

The mobile No. 08585056151 is not associated with Tea

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Licensing Home

License/Registration

Renewal

Modification

Guidelines

Declaration / Undertaking

I/we hereby declare that I/we will be responsible for the authenticity of the information provided in this application and are completely accountable for the liability there of.

Accept

Decline

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[Apply for License/ Registration](#)

Select State where premises is located for which License/Registration will be obtained. State once selected cannot be changed.

Tamil Nadu

Gujarat

Haryana

Himachal Pradesh

Jammu & Kashmir

Jharkhand

Karnataka

Kerala

Lakshadweep

Madhya Pradesh

Maharashtra

Manipur

Meghalaya

Mizoram

Nagaland

Orissa

Puducherry

Punjab

Rajasthan

Sikkim

Tamil Nadu

Select License which is required .

TDECO

TMCO

Tea Act

TWLO

TWCO

In-Active

Change Of Owner



Exporter License

☒ Exporter License



Permanent Exporter License

☐ Permanent Exporter License



Distributor

☐ Distributor

Note: To apply under TDECO category Applicant must have IE Code from DGFT.

Proceed

Cancel





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Home

Licensing HomeLicense/RegistrationRenewalModificationGuidelines

Apply for License/ Registration

Type of License	Action
Exporter	Click to apply

☐ **Note:** I/We* have carefully read and understood the Tea (Distribution and Export) Control Order,2005, and hereby agree to abide by the provisions of the said Order

Cancel

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The Exporter to get the concurrence from Tea Council of India before exporting Tea (any quantity). Once applied the Tea Council will process it within 2 working days. The Tea must be exported from the port within 30 days of receiving the concurrence.





Tea Council of India

19/6/2024, 3:12 PM

The Tea Council of India is an advisory body set up by the Tea Board of India that will monitor the Import and Export of Tea. Through this online mandatory checking mechanism the system shall ensure that the teas exported outside India as well as imported within India complies with the prescribed norms from time to time.

The important Stakeholders for the System are the Exporters, Importers, Inspection Agencies and Customs.

The Administrative body is The Tea Board of India which will overlook the functioning of all stakeholders.

Benefits

- Online Application for Export and Import
- Online Generation of Clearance Certificate
- Online Tracking of Application Status
- Quick Dashboards
- Real-Time Dissemination of Information

Login

User ID

Password

User Type

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Latest Updates

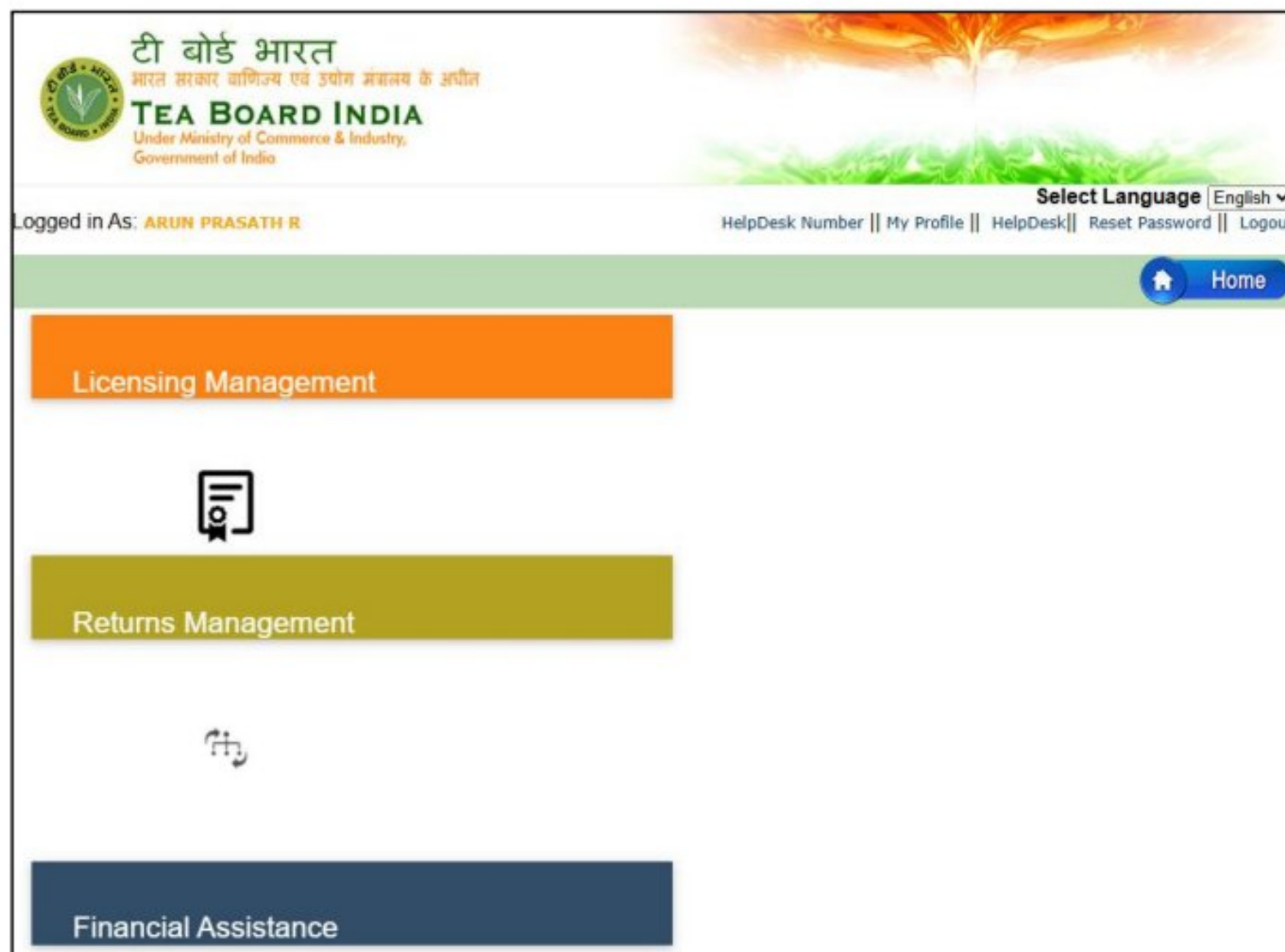
Updated User Manuals are available for Downloads. Login into TeaCouncil Web Portal and Click on Download Link.

Contact us at : teaboardcouncil@gmail.com
Version: 1.0.10.5

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This Site is Best Viewed in Internet Explorer 7, 8, 9 and Mozilla Firefox 15, 16, 17.



Monthly Returns



- Monthly returns to be submitted in the web portal <https://onlineapps.teaboard.gov.in> before 7th of every month.
- Even though there is no export in that particular month NIL returns has to be filed.

Transactions							
Name of the Customs/ICD (Where Customised)	Port from which Shipment was made	Country to which exported	Variety of Tea	Type of Tea	Quantity (in Kgs)	FOB Value (in Rs.)	Unit Price (in Rs.)
Add							



RCMC (Registration Cum Membership Certificate)



Every registered exporter tea is required to get Registration cum - Membership Certificate under the Export Import Policy of the Government of India to avail import/export entitlement

1) What is Registration cum membership certificate (RCMC)?

The RCMC (Registration Cum Membership Certificate) is an authorization document for importing or exporting restricted products according to the Foreign Trade Policy (FTP). For availing authorization to import/ export exporters are required to obtain RCMC granted by the concerned Export Promotion Councils/Commodity Boards/ Authorities like APEDA, Tea Board, Spices Board, MPEDA etc.

2) Why RCMC Registration?

- i) It authorizes importing or exporting products that fall under the restricted category as per the Foreign Trade Policy.
- ii) It is evidence of membership or registration of an exporter with a specific EPC, commodity board, or export development authority.
- iii) It is required to take advantage of concessions provided under FTP for the import/export of restricted goods.

3) Benefits of RCMC

- i) Access to export promotion schemes and benefits
- ii) Facilitation in import and export
- iii) Easier customs clearance
- iv) Enhance credibility
- v) Access to market information



What is e-Registration Cum Membership Certificate (e-RCMC)

- Registration-Cum Membership Certificate (RCMC) is a certificate that validates an exporter dealing with products registered with an agency / organization that are authorised by the Indian Government.
- The certificate is issued for five financial years by the Export Promotion Councils (EPCs) / Commodity board / Development authority or other competent authority in India.
- These bodies function as the Registering Authority to issue the RCMC to its user.
- An exporter desiring to obtain an RCMC has to declare his mainstream business in the application. This application would be submitted to the related Registering Authority.
- A total number of 26 Export Promotion Councils and 9 commodities board are present in India. Commodities board and the EPCs in India are the concerned authorities for issuing RCMC.
- These institutions have been authorised by the Central Government to issue RCMC to the exporters.
- Every EPC and the commodities board in India categories itself depending on the type of products.
- The RCMC shall be deemed to be valid from 1st April of the licensing year in which it was issued and shall be valid for 5 financial years ending 31st March of the licensing year, unless otherwise is specified.

Pre-Requisites for RCMC

- You need an active IEC to apply for RCMC.
- You need an updated IEC Profile and linked Digital Signature token or Aadhaar e-Signature for submitting the application.



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e-Registration Cum Membership Certificate (RCMC)

What is e-Registration Cum Membership Certificate (e-RCMC)

Registration-Cum Membership Certificate (RCMC) is a certificate that validates the exporters' details. The certificate is issued for five financial years by the Export Promotion Councils (EPCs) / Commodity board / Development authority or other competent authorities. This application would be submitted to the related Registering Authority.

A total number of 26 Export Promotion Councils and 9 commodities boards have been authorised by the Central Government to issue RCMC to the exporters. Every EPC and the commodities board in India categories its RCMC licensing year, unless otherwise is specified.

Pre-Requisites for RCMC

You need an active IEC to apply for RCMC. You need an updated IEC Profile.

Services under e-RCMC

Apply for e-RCMC

Click here to apply for Registration-cum Membership Certificate.

[Explore](#)

View RCMC Details

View RCMC Details by providing the IEC and atleast first three characters of the Firm Name.

[Explore](#)

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LOGIN REGISTER

User Name*:

Password*:
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Type the above CAPTCHA Code. *

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STEPS TO START EXPORTS



1) Registration cum membership certificate (RCMC)

For availing authorization to import/ export exporters are required to obtain RCMC granted by the concerned Export Promotion Councils/Commodity Boards/ Authorities like APEDA, Tea Board India, Spices Board, MPEDA etc.

2) Selection of product

Almost everything is allowed to be freely exported, except the list of restricted and prohibited items given on the DGFT website.

3) Selection of Markets

An overseas market should be selected after research covering market size, competition, quality requirements, payment terms etc.

4) Sampling

Providing customized samples as per the demands of Foreign buyers help in getting export orders. As per FTP(Foreign Trade Policy), exports of bonafide trade and technical samples of freely exportable items shall be allowed without any limit.



4) Finding Buyers

- i) To start an export business one might need to participate in trade fairs, buyer seller meets, exhibitions
- ii) May open B2B (Business 2 business) portals
- iii) Web browsing
- iv) Indian Missions abroad, overseas chambers of commerce can also be helpful.
- v) Creating multilingual website with product catalogue, price, payment terms and other related information would also help.

5) Pricing/Costing

The price should be worked out taking into consideration all expenses from sampling to realization of export proceeds on the basis of terms of sale i.e. Free on Board (FOB), Cost, Insurance & Freight (CIF), Cost & Freight(C&F), etc. an export costing sheet for every export product is advisable.

6) Authorised Dealer (AD CODE) Registration with Customs:

AD code is a 14-digit numerical code provided by a Bank with which your business has a current account. You will need to register an AD Code at every port from where your goods are cleared by customs.



7) Customs House Agents/Freight Forwarders :

Custom House Agent (CHA) is licensed to do an exporter's transactions with customs. CHA assist an exporter in custom related documentation for exports.

8) Negotiation with Buyers

After determining the buyer's interest in the product, future prospects and continuity in business, demand for giving reasonable allowance/discount in price may be considered.

9) Covering Risks through ECGC

International trade involves payment risks due to buyer/ Country insolvency. These risks can be covered by an appropriate Policy from Export Credit Guarantee Corporation Ltd (ECGC). Where the buyer is placing order without making advance payment or opening letter of Credit, it is advisable to procure credit limit on the foreign buyer from ECGC to protect against risk of non-payment.

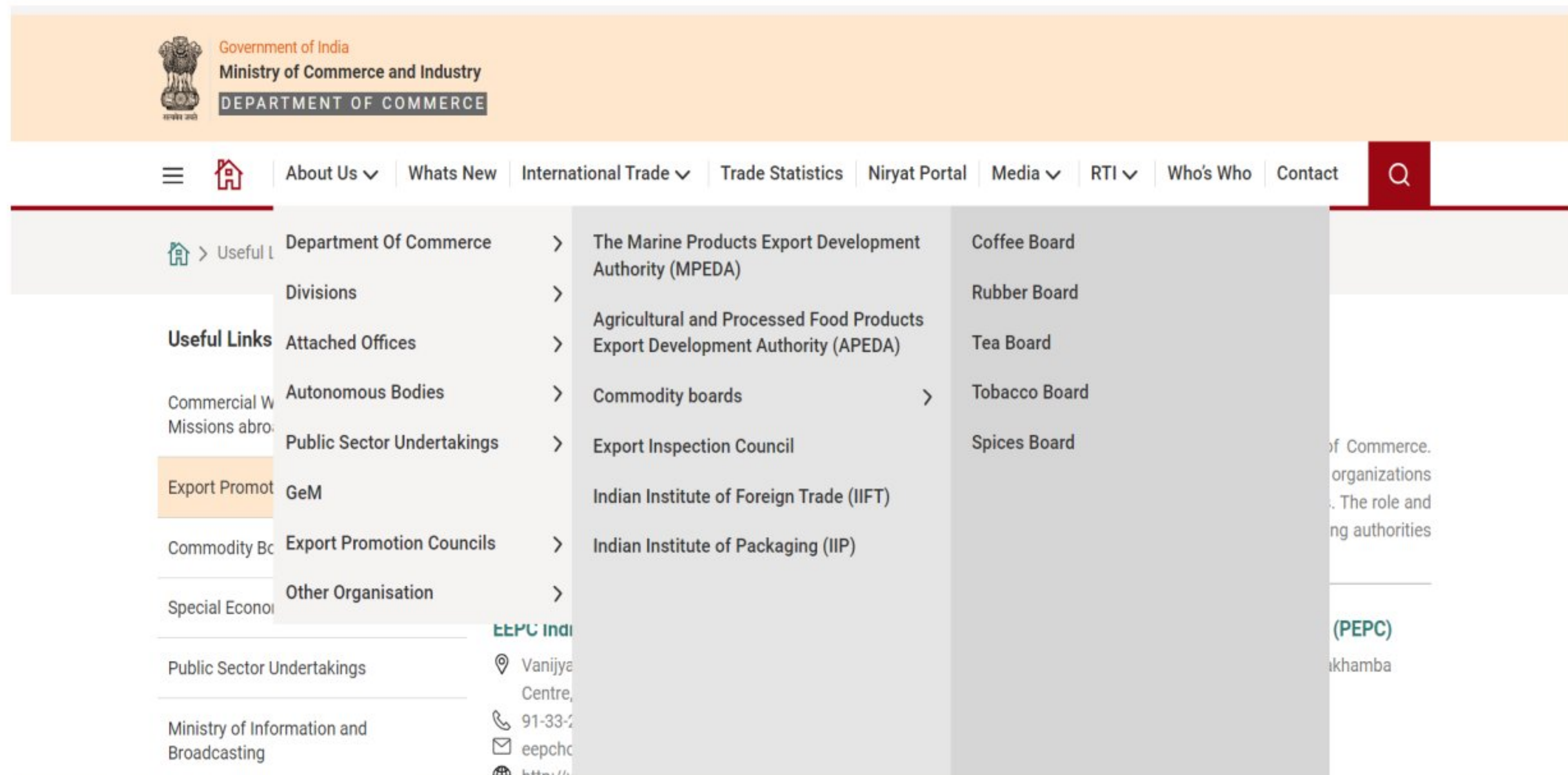
(To know more about ECGC <https://www.ecgcltd.in/ecgcportal/>)



Export Promotion councils



EPCs perform both advisory and executive functions. The role and functions of these Councils are guided by the Foreign Trade Policy, 2009-14. These Councils are also the registering authorities for exporters under the Foreign Trade Policy 2009-14.



New Foreign Trade Policy 2023 has been released on 31.03.2023



INITIATIVES OF TEA BOARD INDIA TO BOOST EXPORTS



- As per the direction of Government of India, Tea Board has taken various initiatives towards minimizing regulatory compliances and ensuring Government's policy on 'Ease of doing business.'
- Some of these initiatives are reducing current documents, wherever possible, for issuance of the licenses/registration certificates under the Tea (Distribution & Export) Control Order, 2005 (TDECO, 2005), enhancement of validity period of the exporter license, etc.
- **Documents for issuing fresh exporter license have been reduced from 4 to 1.**
- **Exporter license will be auto-renewed on receipt of only renewal fee in the portal.**
- **Validity period of exporter license (both fresh and renewal) has been enhanced from existing 3 years to 5 years.**
- **Documents for conversion of exporter license into permanent license have been reduced from 6 to 1.**
- **The application form (Form B) for permanent exporter license has been merged with the application form of fresh exporter license/distributor license (Form A) for minimizing regulatory compliance.**
- **Documents for Distributor license have been reduced from 3 to 1.**



Strategic Priorities of TBI



**Enhance the tea exports
from India – through
penetration in traditional
countries and
Market Diversification**



Focus on export markets

- **Tea value Addition Units** - setting of International standard tea blending & packaging Units
- **Brand Promotion** - campaign for New Geography New Product
- **Promotional & Networking Events**
- **Incentive towards export of tea through ICD Amingaon (Inland Container Depot).** Incentive @ Rs.2/Kgs of teas exported/shipped to the exporters will be provided for those exporting the teas from ICD Amingaon to boost the export potential from North East region.
- **Brand building support** may be extended to the Indian packet tea players with an objective of creating an “Made in India”

Tea Board of India can access relevant details related to tea exports from India with DGFT (Director General of Foreign Trade)



Target Outcomes - TBI to focus upon till 2030



Priorities of Tea Board



Creating Supply Demand equilibrium through increase in consumption

Ensuring quality tea in both domestic and exports markets

Improving percentage of value-added exports of tea from India which would help improve export earnings

Focusing on improving productivity which would help improve competitiveness of the Indian tea industry

Ensuring sustainable tea supply chain across production, processing and outbound logistics

Targets

Production by 2030

1750
Mn. Kgs

Exports by 2030

300
Mn. Kgs

Per Capita Consumption

1100
Gm.



CHALLENGES



- The industry's diverse structure, with numerous smallholders and varied cultivation practices, poses challenges in establishing standardized regulations that are required for Exporting Tea
- 90% of the tea in Kenya is exported. Kenya produced over 535 million Kgs of made tea in 2022, out of which 84% is exported and 16% is consumed in the domestic market
- Sri Lanka is export oriented market and the price realization happens based on the global demand, Sri Lanka can leverage its reputation for producing high-quality teas, to command favourable prices. Also, auction being the single largest selling channel and being open to foreign buyers as well, there is significant participation of buyers which make the Colombo auction an effective price discovery platform. Black tea is the predominant variety with Sri Lanka being the leading orthodox tea producer and exporter globally. Orthodox tea comprises of over 90% of the total tea production, CTC teas around 7% and rest comprising of green and other speciality teas
- FPO s have a problem of quantity when its comes to exports... limited qty, limited market yes... Economy of scale plays... either it wont be profitable for importer or for exporter... hence limited niche market



Thank you