



**Sackville Curling Club**  
**COVID-19 Operational Plan**

**MESSAGE FOR OUR MEMBERS**

The Sackville Curling Club (SCC) recognizes the importance of member, guest and visitor safety as the Club looks to resume operations following COVID-19 related interruptions.

This COVID19 Operational Plan has been developed using resources from Worksafe NB, NB Department of Health, the Office of the Chief Medical Officer of Health and Curling Canada.

The success of this Operational Plan relies on the cooperation and active participation of all members, guest and visitors in reducing the opportunities for transmission through appropriate physical distancing, wearing masks, personal hand hygiene and cleaning and sanitizing of surfaces.

A copy of this Operational Plan and Risk Assessment have been sent to all members, is available on the Club [website](#) and in the Club Lounge for review.

**DISCLAIMER**

The information in this document is current to the time of publishing and is aligned with the Government of New Brunswick's Public Health Guidelines as well as WorkSafe NB guidelines. However, recommendations may change depending on local, provincial and national COVID-19 reports. Where anything within this document conflicts with NB Public Health guidelines, members must comply with those guidelines and adapt as required.

## **REDUCING THE RISK OF PERSON TO PERSON TRANSMISSION**

### 1. Elimination of Risk

Limit the number of people in specific areas of the club. Members will be asked to self pre-screen before arriving at the club.

### 2. Controls

Practice physical distancing at all times.

Masks are mandatory at all times except when seated at a lounge table for four or participating in curling on the ice. Face shields are not an approved or accepted alternative for a face mask.

Install physical barriers to protect members and staff, where appropriate and practical.

Hand washing is available in the Banquet Hall washrooms, Locker Rooms and if required, the kitchen.

Members will be pre-screened and required to sign-in at the club stairs. Hand sanitizing stations will be placed throughout the club.

### 3. Guidelines

Establish rules and guidelines such as occupancy limits for shared spaces to keep people physically separated. Install signs for physical distancing and personal hand hygiene.

## **RISK ASSESSMENT**

The virus that causes COVID-19 spreads in several ways. It can spread in droplets when a person coughs or sneezes. It can also spread if you touch a contaminated surface and then touch your face.

The risk of person-to-person transmission increases the closer you come to other people, the more time you spend near them and the more people you come near.

The risk of surface transmission increases when many people contact the same surface when those contacts happen over short periods of time. <sup>1</sup>

### Area Review

Areas where there may be risks, either through close physical proximity or through contaminated surfaces. The closer people are and the longer they are close together to each other, the greater the risk.

#### 1. Main Entrance

Members, guests and visitors all enter at one door into the building vestibule. Members must insert access card to release electronic lock. Members are required to touch door handles.

Entrance door handles are considered high touch areas and require regular cleaning and sanitization throughout operating hours. Masks are mandatory in this area.

**Action:** Provide hand sanitizer and sanitizing wipes and disposal container at the main entrance.

Contract tracing is an important component in the event of a suspected or confirmed positive case of COVID-19. All persons entering the club will be required to sign-in, members by checking a league attendance sheet and all others by providing full name and phone number. These lists will be removed daily and stored in the administration counter in the Lounge area.

**Action:** Provide a sign-in table and logbook.

2. Lower meeting room

This area is to remain closed, locked and not accessible to members. The barber shop staff will continue to have access for their storage and washroom. Barber shop clients, on occasion, will require access to the washroom. This area will be considered part of his premises and barber shop staff will need to provide regular cleaning and sanitization of the door, light switches and bathroom appliances.

3. Entrance corridor

This area permits members to enter the club and proceed to the upper level. There are no high touch points within this area. Members will need to pass by each other within two meters. Mask are mandatory in this area.

4. Member locker rooms

Locker rooms shall remain open. Members will be asked to limit the maximum number in a locker room to four and all users shall be wearing a mask. Sanitizing stations to be provided as members exit locker rooms.

5. Storage rooms

Storage rooms accessible of the entrance corridor are accessed infrequently and by authorized members only. Doors will require regular cleaning.

6. Maintenance Rooms

All maintenance areas are to be locked. Authorized personnel only to be permitted.

7. Main stairs

Members will utilize this stair to access the ice surface and the upper floor and lounge area. Members will need to pass by each other within two meters although visibility does permit members to wait at the bottom, wait at the top or wait at the entrance to the ice surface to reduce passing contact with others.

The handrails are considered high touch areas and require regular cleaning and sanitization throughout operating hours.

**Action:** Provide sanitizing wipes (and disposal container) at top and bottom to provide members options to use handrails safely. Mask are mandatory in this area.

8. Member Lounge

Socialization is a large component of curling. To facilitate this, seated table capacity shall be reduced to 4 (from 8) total number of tables maximized at six providing total seating for 24 (3 sheets, 8 persons/sheet). Tables may not be relocated by members. Chairs cannot be relocated to increase a table capacity greater than four.

Tables are considered high touch areas and require regular cleaning and sanitization throughout operating hours.

**Action:** Provide sanitizing wipes (and disposal container) at each table.

**Action:** Identify maximum occupant capacity for this area and install signs.

Chairs at the ice viewing window will be separated by two metres and total quantity reduced. Members will not be permitted to relocate these chairs.

**Action:** Provide sanitizing wipes

9. Kitchen

Members are permitted access to the kitchen for hot beverages only. No other food preparation or storage or other activities are permitted in the kitchen. Only one person at a time permitted in the kitchen.

The hot beverage machine is a high touch area and requires regular cleaning and sanitization throughout operating hours.

**Action:** Provide sanitizing wipes and disposal container. Hot beverages must be placed in disposable cups. No kitchenware is permitted to be used.

10. Bar

Bar area is for Bar Director and bar staff only.

As the Bar area is a retail transaction and physical distancing is not possible, a plexi barrier must be in place between the staff and customer. Customers must practice physical distancing.

**Action:** Install clear barrier at bar counter

**Action:** Install physical distance signs

**Action:** Designate customer standing areas on floor

**Action:** All bar staff and customers must wear non-medical face masks.

11. Banquet Hall

Banquet Hall must be reserved in advance. All reservations must provide details on the activity, participants name and phone numbers and detailed plans for complying with Department of Health guidelines for the specific activity.

**Action:** – All Banquet Hall activities require advance reservation from the Rentals Director.

Banquet Hall washrooms

Washrooms are a high touch area and require regular cleaning and sanitization throughout operating hours.

**Action:** Provide sanitizing wipes and disposal container  
Provide hand washing signs

## **CLEANING**

Contracted cleaning personnel have reviewed information on the proper cleaning and disinfecting of surfaces.

Contracted cleaning will be performed on a regular schedule.

Contracted cleaning staff will provide and utilize personal protective equipment (gloves, safety glasses, personal face masks)

Sanitizing of high touch areas will be required and performed by members on an “as -used” basis

## **SIGNAGE**

Members have been inundated with COVID-19 information but it continues to be important to ensure appropriate signage is visible throughout the club as reminders.

Signs will be posted at the main entrance to ensure all entrants pre-screen themselves. Signs regarding social distancing will be placed throughout main travel routes, stairs and meeting areas. Signs for physical distancing, hand washing and hand sanitizing will be placed where needed.

## **ICE SURFACE**

Curling NB and Curling Canada have developed new rules of play and guidelines for Clubs detailing how to operate during the pandemic. Members are encouraged to review these new rules and guidelines.

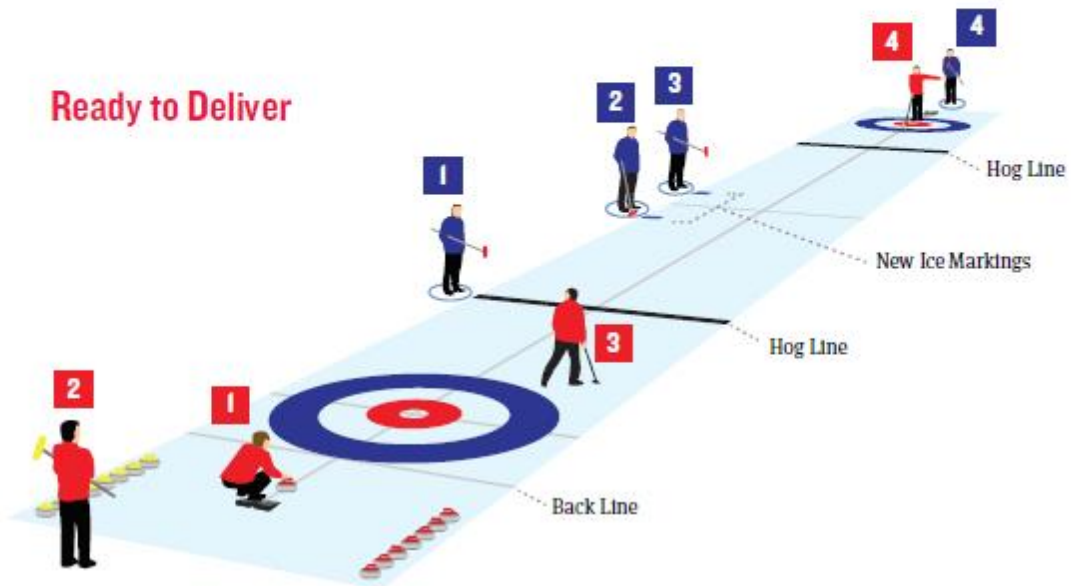
Videos on the proper positioning during play are also located at this website and members are encouraged to review.

<https://www.curling.ca/return-to-play/>

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<sup>1</sup> WorkSafe BC – COVID-19 Safety Plan <https://www.worksafebc.com/en/resources/health-safety/checklist/covid-19-safety-plan?lang=en>

## Appendix 5: Distancing Illustrations



## **LINKS**

### **Curling Canada – Return to Play**

<https://www.curling.ca/return-to-play/>

### **NB Recovery Plan**

<https://www2.gnb.ca/content/dam/gnb/Corporate/pdf/EmergencyUrgence19.pdf>

### **Covid19 - Operational Plan Guide**

<https://www2.gnb.ca/content/dam/gnb/Departments/eco-bce/Promo/covid-19/covid-op-plan-guide.pdf>

### **Community Health Measures (for individuals)**

[https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/community\\_measures.html](https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/community_measures.html)

### **Public health measures for businesses, educational institutions, organizations and service providers**

[https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/measures\\_businesses.html](https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/measures_businesses.html)

### **Guidelines for NB Workplaces (Worksafe NB)**

<https://www.worksafenb.ca/media/60996/embracing-the-new-normal.pdf>

### **Guidance Document of General Public Health Measures During Covid19 Recovery**

<https://www2.gnb.ca/content/dam/gnb/Departments/eco-bce/Promo/covid-19/guidance-ph-measures.pdf>

### **Covid19 Guidance for Businesses**

[https://www2.gnb.ca/content/gnb/en/gateways/for\\_business/covid19.html](https://www2.gnb.ca/content/gnb/en/gateways/for_business/covid19.html)