



# **AMADOR-ELDORADO-SACRAMENTO CATTLEWOMEN BY-LAWS**

## **MISSION STATEMENT:**

A branch of the California Cattlewomen, Inc. (Hereinafter to be referred to as CCW), with the specific and primary purpose to assist the Amador, Eldorado, Sacramento Cattlemen's Association in its efforts to promote the welfare of the Cattle Industry. As a branch of the CCW we will promote the advancement and education of the beef industry through lessons of the past, actions of the present and visions of the future.

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### **Article I – Name**

Section 1. The name of this association shall be known as Amador – ElDorado – Sacramento Cattlewomen (Hereinafter be referred to as AESCW). The term “Cowbelles” may be used for promotional purposes.

### **Article II – Membership**

Section 1. Classification of Membership: The membership of AESCW shall consist of Regular, Full Time Student (25 and under)/18 and under Youth, Associate and Affiliate members.

- A. Regular Membership may be granted to any individual who is, or has been, actively engaged in the Cattle Industry.
  - a. Annual Regular Membership dues for membership shall be fixed by the Board of Directors of the AESCW.
  - b. They shall have full rights and privileges of membership, provided dues are current.
- B. Full Time Student (25 and under)/18 and Under Youth Membership may be granted to any individual actively interested in the Cattle Industry, any individual who has a vital interest in the aims and purposes of the AESCW or is vitally interested in the Cattle Industry.
  - a. Annual Full Time Student (25 and under)/18 and Under Youth Membership dues for membership shall be fixed by the Board of Directors of the AESCW.
  - b. They shall have full voting rights provided dues are current.
  - c. They cannot hold any office in the AESCW.
- C. Associate Membership may be granted to any individual who has a vital interest in the aims and purposes of the AESCW or is vitally interested in the Cattle Industry.
  - a. Annual Associate dues for membership shall be fixed by the Board of Directors of the AESCW.
  - b. They shall have full voting rights provided dues are current.
  - c. They may hold any office except that of President or Vice President
- D. Affiliate Membership may be granted to any individual who has regular membership in another counties CCW unit.
  - a. Annual Affiliate dues for membership shall be fixed by the Board of Directors of the AESCW.
  - b. They shall have full voting rights provided dues are current.
  - c. They cannot hold any office in the AESCW.

### **Article III – Officers, Nominations, Elections and Vacancies**

Section 1. The officers of the AESCW shall be the: President, Vice President, Secretary & Treasurer.

- A. The President – The term of the President Shall be for two (2) years and she shall not succeed herself. The duties of the President shall be such as the name of the office implies. She shall appoint committees to carry out the affairs of the organization.
- B. The Vice President – The term of the Vice President shall be for two (2) years and she shall be in line for the Presidency. The duties of the Vice President shall be such as the office implies.
- C. The Secretary – The Secretary shall be elected for two (2) years and may hold office for more than one (1) term. The duties of the Secretary shall be such as the name of the office implies.
- D. The Treasurer – The Treasurer shall be elected for two (2) years and may hold the office for more than one (1) term. The duties of the Secretary shall be such as the name of the office implies.

Section 2. There shall be a nominating committee of three (3) members appointed by the president.

Section 3. All officers shall be elected at the annual business meeting in the fall of the even numbered years.

Section 4. A majority of all votes of members present shall constitute an election.

Section 5. Vacancies shall be filled by appointment of the President until an election may be held

#### **Article IV – Board of Directors and Quorum**

Section 1. The Board of Directors shall be composed of the President, Vice President, Secretary, Treasurer, any Past President that wishes to serve, all Committee Chairs and one (1) member of each county to be appointed by the President.

A. Duties of the Board of Directors:

- a. The Board of Directors shall have the authority to set dues.
- b. The Board of Directors shall conduct and manage the affairs and business of the organization and make rules and regulations not inconsistent of the By-Laws of the CCW or of the AESCW.

Section 2. Five (5) members of the Board of Directors shall constitute a Quorum.

#### **Article V – Committees and Chairs**

Section 1. Ag in the Classroom and Committee – Plans and implements presentations for classrooms which could include reading to students, presentations educating the class on Ranch Life, Beef Production and Nutrition, etc. The Chair will contact teachers about presentations, be responsible for the Farm Day Education for 3<sup>rd</sup> Graders at the coinciding counties farm days. Gets volunteers to help with activities and will work closely with the President and the Board of Directors.

Section 2. Beef Ambassador Chair – Responsible for getting out information on the Beef Ambassador Program, getting application, forming a selection panel, seeing that ambassador is trained.

Section 3. Beef Promotion Chair and Committee – Is responsible for finding Beef promotion opportunities including the county Fair booths (Amador, ElDorado & Sacramento). She will get members to Co-Chair or help with events such as Fairs, Ag at the Capitol, Cooper Winery, etc.; will procure materials from the Beef Council for Beef Promotion, and ensure that the most current information is provided to the members. She will work closely with the President and the Board on her proposed activities.

Section 4. By-Laws Chair – Responsible for updating By-Laws and seeing that all members have copies.

Section 5. County Representatives – (One for each county) Report on county specific issues and assist the planning of events that occur in their county (i.e. Helping the Board choose meeting and fundraising locations).

Section 6. Fundraising Chair – Under the guidance of the Board, forms a committee of sub-chairs for major fundraising events and opportunities, such as the Fall Dinner, where she will form a committee that will be responsible for sponsoring the event which includes getting location, arranging food, publicity, etc. She will appoint a committee for Product Sales sold by the organization such as; throws, notecards and other items sold to benefit the scholarship and organization operation general fund.

Section 7. Historian Chair – Takes pictures at AES Cattlewomen events and works closely with the Scrapbook Chair to ensure events are Documented.

Section 8. Legislative Chair – Keeps current on all Legislation that will affect the Cattle Industry and reports legislative activities to the members at the Fall and Spring meetings and to the Newsletter Chair if information is important to that time period. She will work closely with the President and the Board of Directors.

Section 9. Membership Chair – She will be in charge of promoting membership throughout the year and keeping an up to date roster of all current members, containing name, address and contact information and collect dues. She will send any pertinent information out to the members at large i.e. emails about meetings, By-Laws, membership dues, etc. She will work closely with the President and the Board of Directors.

Section 10. Newsletter Chair – She works to create a current and UpToDate newsletter sharing pertinent information, recipes, news in the beef industry, etc. with our members up to four (4) times a year. She will work closely with the President and the Board of Directors.

Section 11. Scholarship Committee – She is responsible for keeping the scholarship application up to date as well as getting the information out to potential applicants through Highschool scholarship counselors, flyers, social media etc. She will also create a committee to assess and choose the recipients, notify the recipients and disperse the awarded monies. She will work closely with the President and the Board of Directors.

Section 12. Scrapbook Chair – Keeps a scrapbook showing the full running history of our organization while maintaining and adding current AES events to keep it up to date. She works closely with the Historian Chair. Book is to be submitted to the CCW at the end of the year.

Section 13. Social Events Committee – Arranges and organizes social events like trail rides, paint and sip and other social events to build camaraderie among AES members.

Section 14. SuperSteer/AES Top Hand Committee – Monitors the results of our youth competition(s) designed to create exposure for the AES organization and to benefit the youth in the Amador, Eldorado and Sacramento Counties. Buckles for all awards to be presented in the Fall, at either the Fall Dinner or Fall Meeting. They will work closely with the President and the Board of Directors.

- A. SuperSteer Award is designed to seek the fed steer that best combines live, carcass and rate gain attributes. Contest to be weighted as follows: Live Judging Placement 45%, Carcass 45%, Rate of Gain 10%. Buckle recipients to be notified to be after Carcass Contest results are received (after fair(s)). This competition is only available in Amador and Eldorado Counties only at this time.
- B. Top Hand Award specific to Sacramento County Fair. Because the youth that exhibit in Sacramento County do not have a Fair Pre-Weigh In requirement, AESCW will look for a Junior Beef Exhibitor who stands out in her/his exhibition and that exemplifies the beef project or production at the Sacramento County Fair to receive the “AES Cattlewomen’s Top Hand” award Buckle. This competition is only available in Sacramento County only at this time.

#### **Article VI – Meetings**

Section 1. There shall be at least two (2) general membership meetings a year, one (1) in the Spring and one (1) in the Fall.

Section 2. Special Board of Director meetings may be called at the discretion of the President.

#### **Article VII – Finances**

Section 1. Dues – Annual Regular, Full Time Student (25 and under)/18 and Under Youth Membership, Affiliate and Associate dues shall be fixed by the Board of Director of the AESCW, Dues are payable in the Fall, at the general membership meeting and are delinquent at the end of the year. Delinquent memberships shall be dropped from the rolls of the AESCW at that time.

Section 2. There shall be a budget committee of three members appointed by the President which shall audit the books in October of each year. The fiscal year is to be from November 1 to October 31.

Section 3. The AESCW will maintain two (2) Accounts: The General Fund Account and The Scholarship Fund Account

- A. The President and Treasurer shall have the authority to sign checks out of the General Fund Account.
- B. The President, Treasurer and Scholarship Chair will be allowed to sign out of Scholarship Fund Account.

#### **Article VIII – Amendments**

Section 1. The By-Laws may be amended at any general membership meeting by a vote of two thirds (2/3) of the membership present.