



AGENDA

Church Ditch Water Authority
August 14, 2023 – 8:30 a.m.
Church Ditch Offices
14025 W 82nd Ave, Arvada, CO 80005

1. Call to Order
2. Roll Call
3. Approval of Minutes of the July 17, 2023 regular meeting.
4. Additions or Deletions
5. Public Participation – 5 minutes per speaker.
6. Legal Issues
7. Ditch Maintenance/CIP Update
8. Discussion Items
 - ❑ Financial Update – July 2023 Financial Statements Included
 - ❑ Draft Purchasing Policy Update
 - ❑ 2024 Proposed Budget
 - ❑ Northglenn Request for Maintenance Contract w/Church Ditch
9. Approvals
10. Setting Next Meeting
September 11, 2023, 8:30 a.m. – Church Ditch Offices
11. Adjournment



CHURCH DITCH WATER AUTHORITY

BOARD OF DIRECTORS' MEETING MINUTES

August 14, 2023

CALL TO ORDER The Church Ditch Water Authority Board of Directors' Meeting was called to order at 8:30 a.m. on August 14, 2023, at the Church Ditch Offices, located at 14025 W. 82nd Avenue, Arvada, Colorado 80005.

ROLL CALL Present were Director Moon, Director Krugmire, Director Adams. Additionally present were Hilary Graham Attorney, Nathan McCoy General Manager, Ken Schuler Ditch Rider, Laura Farzim Northglenn

QUORUM ESTABLISHED A quorum was determined to be present.

APPROVAL OF MINUTES Mr. Adams MOVED and Mr. Krugmire SECONDED the motion to approve the minutes of July 17, 2023. All in favor, Motion PASSED.

CHANGES TO AGENDA Discussion to change meeting time.

PUBLIC PARTICIPATION None

LEGAL ISSUES None

DITCH MAINTENANCE/CIP UPDATE

General Maintenance Mr. McCoy provided an update on the status of the John Deere continuing to have mechanical issues that are being diagnosed.

Mr. McCoy discussed the option of suspending the W. 74th culvert replacement to work with the City of Arvada in accepting ownership of the project. The city of Arvada has expressed that financial requirement from the city would push the project to 2025. Mr. McCoy shared the logistical challenges that exist with the Authority continuing forward as the lead of the project. Safety remains a concern in pushing the project to 2025. Staff

will continue to implement safety procedures while the existing culvert is used. Mr. McCoy will work with the city to identify and prioritize culverts within the city that require replacement.

MISCELLANEOUS

Financial Update

Ms. Moon provided an overview of the current Financial Statements through July 31, 2023.

Draft Purchasing
Policy Update

Ms. Moon provided a draft purchasing policy for review and discussion. Ms. Moon will make edits per conversation with board members, Ms. Graham and staff and provide those edits to the board for review in September.

2024 Proposed
Budget

Mr. McCoy provided a preliminary proposed budget for 2024 for discussion.

Northglenn
Maintenance
Contract

Ms. Moon requested that the Authority provide a maintenance contract proposal for the Tuck Ditch and the ditch north of 112th Ave.

BOD Meeting
Time

Ms. Moon suggested that the meeting be moved from 8:30am to 9:00am due to traffic concerns with the later start of Ralston Valley.

APPROVALS

None

NEXT MEETING

September 11, 2023, 9:00 a.m. - Church Ditch Water Authority

ADJOURNMENT

The meeting was adjourned at 9:19 a.m..



Tami Moon, President