



## AGENDA

Church Ditch Water Authority  
January 10, 2022 – 8:30 a.m.  
Meeting virtually held due to the COVID-19 pandemic

The General Manager finds meeting in person is not prudent because of the current health pandemic. As such no public will be permitted at the regular meeting location and no Board members will be physically present at the regular meeting location. Members of the public are invited to join the meeting using the following information:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1445989902>  
For the best audio experience, please use computer audio.

Or Telephone:  
(720) 961-5043  
Meeting ID: 144 598 9902

1. Call to Order
2. Roll Call
3. Approval of Minutes of the November 8, 2021 regular meeting and December 16, 2021 special meeting
4. Additions or Deletions
5. Public Participation – 5 minutes per speaker.
6. Legal Issues
7. Ditch Maintenance/CIP Update
8. Miscellaneous
  - ❑ Financial Update – December 2021 Financial Statements Included
  - ❑ Arapahoe Culvert Contractor Proposals
  - ❑ Northglenn Representatives
9. Approvals
  - ❑ Resolution 01-2022 – A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW
  - ❑ Resolution 02-2022 - A RESOLUTION APPROVING LICENSE AGREEMENT 2021-02 BETWEEN THE CHURCH DITCH WATER AUTHORITY AND EDWARD ELSER AND EMILY KUBACKI FOR IMPROVEMENTS TO THE CHURCH DITCH.
10. Setting Next Meeting  
February 14, 2022, 8:30 a.m. – Location TBD

## 11. Adjournment



## **CHURCH DITCH WATER AUTHORITY**

### **BOARD OF DIRECTORS' MEETING MINUTES**

**January 10, 2022**

- CALL TO ORDER** The Church Ditch Water Authority Board of Directors' Meeting was called to order at 8:31 a.m. on January 10, 2022, held virtually on ring central due to the COVID-19 pandemic.
- ROLL CALL** Present were Director Borgers, Director Moon. Additionally present were Nathan McCoy General Manager, Hilary Graham Attorney, Nate Pacheco Superintendent, Ken Schuler Ditch Rider, John Crawford City of Northglenn.
- QUORUM ESTABLISHED** A unanimous determination that Director Borgers and Director Moon were present as a quorum was determined to be present.
- APPROVAL OF MINUTES**
- Ms. Moon **MOVED** and Ms. Borgers **SECONDED** the motion to approve the minutes of November 8, 2021 with the addition of a unanimous vote that Director Moon and Director Borgers were present. All in favor, Motion **PASSED**.
- Ms. Moon **MOVED** and Ms. Borgers **SECONDED** the motion to approve the minutes of December 16, 2021 special meeting. All in favor, Motion **PASSED**.
- CHANGES TO AGENDA** None
- PUBLIC PARTICIPATION** None
- LEGAL ISSUES** None

**DITCH  
MAINTENANCE/CIP  
UPDATE**

General

Maintenance

Mr. McCoy updated the board regarding the evacuation of equipment from CDWA shop and WCRA facilities during the Marshall Fire pre-evacuation. In response to fire concern, staff will cease mowing operations while conditions remain dry. Staff is assessing wind damage and removing trees/debris from damage.

**MISCELLANEOUS**

Financial Update

The current Balance sheet, Profit & Loss Reports, Check Detail and Bank Statements through December 31, 2021 were provided.

Arapahoe Culvert

Contractor

Proposals

Mr. McCoy provided an overview of contractors that submitted proposals for the Arapahoe Culvert replacement. The Authority will set a special meeting to select a contractor.

Northglenn

Representatives

Ms. Moon notified the board that the City of Northglenn will select board representatives in the upcoming months.

**APPROVALS**

01-2022

Resolution

Ms. Moon MOVED and Ms. Borgers SECONDED the motion to approve Resolution 01-2022. A resolution establishing a designated public place for the posting of meeting notices as required by the Colorado Open Meetings Law. All in favor, Motion PASSED.

02-2022

Resolution

Ms. Moon MOVED and Ms. Borgers SECONDED the motion to approve Resolution 02-2022. A resolution approving License Agreement 2021-02 between the Church Ditch Water Authority and Edward Elser and Emily Kubacki for improvements to the Church Ditch. All in favor, Motion PASSED.

**NEXT MEETING**

January 13, 2022 at 8:30 a.m. – Virtual  
February 14, 2022 at 8:30 a.m. – Location TBD

**ADJOURNMENT**      The meeting was adjourned at 9:06 a.m..

  
Sarah Borgers, Vice President