



AGENDA

Church Ditch Water Authority
September 13, 2021 – 8:30 a.m.
14025 W 82nd Ave, Arvada, CO 80005

1. Call to Order
2. Roll Call
3. Approval of Minutes of the July 12, 2021 meeting
4. Additions or Deletions
5. Public Participation – 5 minutes per speaker.
6. Legal Issues
7. Ditch Maintenance/CIP Update

8. Miscellaneous
 - ❑ Financial Update – July and August 2021 Financial Statements
 - ❑ Preliminary 2022 Budget Proposal
 - ❑ Electronic Participation Policy Review

9. An EXECUTIVE SESSION pursuant to C.R.S. § 24-6-402(4)(f)(I) to conduct the General Manager's annual performance evaluation as a private personnel matter.

10. Setting Next Meeting
October 11th, 2021, 8:30 a.m. – Church Ditch Water Authority Office
Director Moon potentially absent – consider alternate meeting dates

11. Adjournment



CHURCH DITCH WATER AUTHORITY

BOARD OF DIRECTORS' MEETING MINUTES September 13, 2021

- CALL TO ORDER** The Church Ditch Water Authority Board of Directors' Meeting was called to order at 8:34 a.m. on September 13, 2021, at the Church Ditch Offices, located at 14025 W. 82nd Avenue, Arvada, Colorado 80005.
- ROLL CALL** Present were Director Porcelli, Director Borgers, Director Moon. Additionally present were Nathan McCoy General Manager, Hilary Graham Attorney, Nate Pacheco Superintendent, Ken Schuler Ditch Rider.
- QUORUM ESTABLISHED** A quorum was determined to be present.
- APPROVAL OF MINUTES**
07/12/2021 Ms. Borgers MOVED and Ms. Moon SECONDED the motion to approve the minutes of July 12, 2021. All in favor, Motion PASSED.
- CHANGES TO AGENDA** None
- PUBLIC PARTICIPATION** None
- LEGAL ISSUES** None
- DITCH MAINTENANCE/CIP UPDATE**
General Maintenance Mr. McCoy stated that the ditch was turned off on August 23, 2021. The Arapahoe culvert is currently on schedule to be put out for bid in October. Mr. McCoy met with ERC and Confluence to perform a walk through of the Basecamp project and warranty work near the new CBC was determined to be satisfactory. Confluence will place more rip rap at the ditch crossing upstream of the CBC. Staff is preparing to install safer walkways and trash racks at 74th and Kipling, Little Dry Creek crossing, and 100th and Simms during the off season. Mr. McCoy is working with ERC on two proposed

bores for Jeffco Schools and XCEL. Mr. McCoy updated the board regarding a small grass fire that was ignited at the Woman Creek facility by mowing operations. Ms. Borgers forwarded emails to Mr. McCoy about the condition of a bridge in need of repair south of Standley Lake. Mr. McCoy will follow up with Holly at Westminster Open Space directly. Mr. McCoy has reached out to Westminster for an update on the 100th and Simms roundabout project and culvert replacement.

MISCELLANEOUS

Financial Update

Ms. Porcelli provided an overview of the current Balance sheet, Profit & Loss Reports, Check Detail and Bank Statements through August 31, 2021.

**Preliminary 2022
Budget Proposal**

Mr. McCoy provided a preliminary 2022 budget proposal to be presented at a formal budget hearing in November.

**Electronic
Participation
Policy Review**

The Board discussed the need for an update/revision to the existing Electronic Participation Policy. Ms. Graham will review the existing policy and provide updates for the next meeting.

APPROVALS

None

**EXECUTIVE
SESSION**

Executive Session was entered at 9:28 a.m. to discuss personnel matters pursuant to C.R.S. 24-6-402(4)(f)(I).

NEXT MEETING

October 5, 2021 at 8:30 a.m. Church Ditch Office.

ADJOURNMENT

The meeting was adjourned at 9:54 a.m..



Sophie Porcelli, President