



## AGENDA

Church Ditch Water Authority  
October 22, 2024 – 9:00 a.m.  
14025 W 82<sup>nd</sup> Ave, Arvada, CO 80005

1. Call to Order
2. Roll Call
3. Approval of Minutes of the September 9, 2024, regular meeting
4. Additions or Deletions
5. Public Participation – 5 minutes per speaker.
6. Legal Issues
7. Ditch Maintenance/CIP Update
  
8. Miscellaneous
  - ❑ Financial Update – September 2024 Financial Statements
  - ❑ 2025 Budget Process
  - ❑ Employee Handbook Revisions
  
9. Approvals
  - ❑ Resolution 05-2024: A RESOLUTION APPROVING THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CHURCH DITCH WATER AUTHORITY AND ECOLOGICAL RESOURCE CONSULTANTS, LLC, FOR ENGINEERING SERVICES
  
  - ❑ Resolution 06-2024: A RESOLUTION APPROVING A LICENSE AGREEMENT BETWEEN THE CHURCH DITCH WATER AUTHORITY AND COLORADO DEPARTMENT OF TRANSPORTATION FOR A CROSSING OF THE CHURCH DITCH.
  
10. Setting Next Meeting  
November 11, 2024, 9:00 a.m. – Church Ditch Water Authority Office
  - Veteran’s Day Holiday. Reschedule?
  
11. Adjournment



## CHURCH DITCH WATER AUTHORITY

### BOARD OF DIRECTORS' MEETING MINUTES

October 22, 2024

**CALL TO ORDER** The Church Ditch Water Authority Board of Directors' Meeting was called to order at 9:01 a.m. on October 22, 2024, at the Church Ditch Offices, located at 14025 W. 82<sup>nd</sup> Avenue, Arvada, CO 80005.

**ROLL CALL** Present were Director Moon, Director Krugmire, Director Adams. Additionally present were Hilary Graham Attorney, Nathan McCoy General Manager, Nate Pacheco Superintendent, Ken Schuler Ditch Rider.

**QUORUM ESTABLISHED** A quorum was determined to be present.

**APPROVAL OF MINUTES** Mr. Krugmire **MOVED** and Ms. Moon **SECONDED** the motion to approve the minutes of September 9, 2024. All in favor, Motion **PASSED**.

**CHANGES TO AGENDA** None

**PUBLIC PARTICIPATION** None

**LEGAL ISSUES** None

#### **DITCH MAINTENANCE/CIP UPDATE**

General  
Maintenance

Mr. McCoy is awaiting final drawings on the Cheyenne culvert to issue an RFP. CDOT would like to begin construction as soon as possible, however, lead times on pre-cast box culverts are 6-8 weeks. Staff is working on ditch shaping, vegetation spraying, and mowing as conditions allow. The culvert on W. 80th Avenue near the railroad tracks may be the responsibility of Jefferson County and Mr. McCoy will reach out to the county to inspect the culvert's condition.

**MISCELLANEOUS**

Financial Update Ms. Moon provided an overview of the current Financial Statements through September 30, 2024.

2025 Budget Process Mr. McCoy will draft the Public Notice to be published in the Denver Post prior to the November meeting.

Employee Handbook Revisions Ms. Graham has provided an updated Employee Handbook. The board will vote on the updates at the November meeting.

**APPROVALS**

05-2024 Resolution Mr. Krugmire MOVED and Mr. Adams SECONDED the motion to approve Resolution 05-2024. A resolution approving the First Amendment to Professional Services Agreement between the Church Ditch Water Authority and Ecological Resource Consultants, LLC, for engineering services. All in favor, Motion PASSED.

06-2024 Resolution Mr. Adams MOVED and Mr. Krugmire SECONDED the motion to approve Resolution 06-2024. A resolution approving a license agreement between the Church Ditch Water Authority and Colorado Department of Transportation for a crossing of the Church Ditch. All in favor, Motion PASSED.

**NEXT MEETING** November 4, 2024, 9:00 a.m. – Church Ditch Offices

**ADJOURNMENT** The meeting was adjourned at 9:21 a.m..



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Tami Moon, President