



AGENDA

Church Ditch Water Authority
February 10, 2025 – 9:00 a.m.
Church Ditch Offices
14025 W 82nd Ave, Arvada, CO 80005

1. Call to Order
2. Roll Call
3. Board Officer Elections
4. Approval of Minutes of the January 13, 2025, Regular Meeting
5. Additions or Deletions
6. Public Participation – 5 minutes per speaker.
7. Legal Issues
8. Ditch Maintenance/CIP Update
9. Miscellaneous
 - ❑ Financial Update – January 2025 Financial Statements Included
10. Approvals
11. Setting Next Meeting
 - ❑ March 10, 2025, 9:00 a.m. – Church Ditch Offices
 - ❑ Annual Meeting: March 27, 2025, 6:00 PM (Board and staff arrive at 5:30PM) – Apex Recreation Center
12. Adjournment



CHURCH DITCH WATER AUTHORITY

BOARD OF DIRECTORS' MEETING MINUTES February 10, 2025

CALL TO ORDER	The Church Ditch Water Authority Board of Directors' Meeting was called to order at 9:00 a.m. on February 10, 2025, at the Church Ditch Offices, located at 14025 W. 82 nd Avenue, Arvada, CO 80005.
ROLL CALL	Present were Director Moon, Director Adams, Director Krugmire. Additionally present were Hilary Graham Attorney, Nathan McCoy General Manager, Nate Pacheco Superintendent, Ken Schuler Ditch Rider, Laura Farzim Northglenn, Phil Lankford Public
QUORUM ESTABLISHED	A quorum was determined to be present.
APPROVAL OF MINUTES	Mr. Krugmire MOVED and Mr. Adams SECONDED the motion to approve the minutes of January 13, 2025. All in favor, Motion PASSED.
ADDITIONS OR DELETIONS	None
PUBLIC PARTICIPATION	Mr. Lankford introduced himself as the RVC HOA President. Mr. Lankford presented a proposed development of the existing Welby Gardens property adjacent to the Church Ditch above Headgate 47. Mr. Lankford expressed concern about the proposed detention pond being released into the Church Ditch. Mr. McCoy shared that he has spoke with the developer and stated that the Authority will not allow storm inflow as proposed. The developer will work with the City of Arvada about potential alternatives.
LEGAL ISSUES	Ms. Graham followed up regarding updating the by-laws. By-laws can be updated as long as they do not create inconsistencies with the establishing contract. Ms. Moon requested an update to the by-laws that clarifies when officer elections are held by the Authority.

**DITCH
MAINTENANCE/CIP
UPDATE**

General

Maintenance

Mr. McCoy stated that CDOT has paid the fees associated with their license agreement. Mr. McCoy also noted that a final walkthrough with CDOT was held and a small punch list was created. CDOT has completed that punch list without approval from the Authority engineer. There is not concern about the methods used and they will be documented.

Mr. McCoy shared that XCEL has invoiced the Authority for the relocation of gas over the Cheyenne culvert. Payment of the invoice should speed up the relocation at the time that the Authority re-starts the Cheyenne culvert replacement.

The CoorsTek Phase 2 remediation is going well and expected to be completed well before the April 1st deadline. The developer of the same property, AC Development, has approached the Authority about the possibility of re-locating the ditch during the fall of 2025.

Mr. McCoy met with Streamline to discuss the Authority's website ADA compliance. Mr. McCoy will further investigate the Authority's compliance and discuss findings with the board at a later meeting.

There are a number of ditch crossings currently being reviewed that will likely be presented for approval at the next couple meetings.

Mr. McCoy notified the board that Jefferson County will have a third party inspect the W. 80th Ave. culvert on 2/24/25 and assess an NBI rating. Mr. McCoy will work with ERC to obtain a quote for pre-cast box culvert.

Mr. McCoy has not been in contact with Mr. Hogan regarding the potential addition of a headgate near the end of the ditch. Mr. McCoy stated that the overall headgate count has reduce from 55 in 2015 to 52 currently.

Mr. McCoy will meet with Bryn at Radish Accounting on 2/13 to make YE financial adjustments for 2024.

Staff have completed the demo of the bathroom tile and Mr. McCoy will source a contractor to complete the bathroom renovation.

MISCELLANEOUS

Financial Update

Ms. Moon provided an overview of the current Financial Statements through January 31, 2025.

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APPROVALS None

NEXT MEETING March 10, 2025, 9:00 a.m. – Church Ditch Water Authority
Annual Meeting: March 27, 2025, 6:00 PM Apex Recreation Center

ADJOURNMENT The meeting was adjourned at 9:37 a.m..



Tami Moon, President