

**Palmyra Township
Special Meeting Minutes
March 24, 2020**

Meeting called to order at 7:02 p.m. by Supervisor James Isley via GOTOMeeting.com video conferencing.

Members present: James Isley, Matt Koester, Perry Pooley, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 6

Motion Koester, support Pooley to approve the agenda as presented – **Roll call vote:** Koester – yes; Pooley – yes; Isley – yes; Whited – yes; Papenhagen – Yes. **Motion carried**

Public Comment: None

Communications:

- Clerk Whited read the *Lenawee County Declaration of a “Local State of Emergency”*
- Paul Rohlan reported that the first COVID-19 case in Lenawee County reported was on Tuesday, March 24th

Business:

- **Fire Department Equipment & Apparatus:** Motion Koester, support Whited to have K & S Tire service the Brush Truck by installing Cooper Discovery tires and completing an alignment on it at a cost that shall not exceed \$800. **Roll call vote:** Papenhagen – yes, Whited – yes, Koester – yes, Isley – yes, Pooley – yes
- **Fire Department COVID-19 Preparedness:** Chief Rohlan reported that the PTFD adopted the *Palmyra Township Fire Department Patient Contact Protocol, Effective March 18, 2020.*
- **Assessing contract:** Motion Koester, support Pooley to accept Carol Garcia’s Assessing Contract. **Roll call vote:** Papenhagen – no; Whited – no; Koester – no; Isley – no; Pooley – no **Motion Failed**
Supervisor Isley and Treasurer Koester will set up a meeting with Carol Garcia to get more information about her contract.
- **Township insurance:** Motion Isley, support Pooley to accept the Decker Agency Insurance Proposal at a cost of \$16,117. **Roll call vote:** Whited – yes; Pooley – yes; Koester – yes; Isley – yes; Papenhagen – yes **Motion carried**
- **Memorial Day Parade:** Motion Isley, support Pooley to hold the Memorial Day Parade on Monday, May 25, 2020, with the same prizes and same agenda as held in the past. The event will not take place if Governor Whitmer’s Executive Order 2020-21 or any

other order of like matter is in effect. **Roll call vote:** Papenhagen – yes; Koester – yes; Isley – yes; Whited – yes; Pooley – yes **Motion carried**

Adjournment

Motion Koester, support Pooley to adjourn at 7:51 p.m. – **Roll call vote:** Papenhagen – yes; Pooley – yes; Whited – yes; Koester – yes; Isley – yes **Motion carried**

Christine Whited, CLERK

THESE MINUTES WERE APPROVED APRIL, 14, 2020, AS WRITTEN.