

**Palmyra Township**  
**Regular Board Meeting Minutes**  
**April 11, 2023**

Meeting called to order at 7:01 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Matt Koester, Mark Crane, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 18

Motion Crane, support Whited to approve the agenda as amended. **Motion carried**

- Add to New Business:
  - Memorial Day Parade
  - Ladder for PFD
  - Township Personnel Badges

**Public Comment:**

- Kathy Thielan addressed the Board on behalf of the Lenawee District Library. Kathy informed the Board and public that a .6 millage proposal will be on the ballot for the August 8, 2023 Special Election. She stated that the millage was last voted on in 2013 and is due for renewal, and provides 85% of the library's funding. She also stated that in the winter of 2023, the library completed a year-plus long renovation. The renovation included adding 2,200 sq ft to create a new children's area and a complete overhaul. There will be an Open House at the Lenawee District Library on May 21, 2023.
- Charles Larose asked the Board if there are any ESA representatives attending the board meeting. He is concerned about a vehicle, marked with a solar company logo, driving repeatedly on the private road on which he lives. He wants to know the intentions of the company that is traversing up and down the private road.
- Jim Leonard asked if the Board began enforcing the ordinance requirements on those properties that complaints were filed against. Supervisor Pixley said that the complaints have been submitted to the Code Enforcement Officer.

**Minutes & Reports:**

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
  - Code Enforcement: report presented by Clerk Whited

- Building Inspector: report presented by Clerk Whited
- Electrical Inspector: report presented by Clerk Whited
- Mechanical Inspector: report presented by Clerk Whited
- Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that a Special Meeting has been scheduled on April 18, 2023, to work on updating “Essential Services “section in the Zoning Ordinance.
- Building Committee: N/A
- Drain Commission: Supervisor Pixley reported that there is an issue illegal dumping into the sewer system.

Motion Koester, support Crane to approve the March 14, 2023 Regular Meeting Minutes and the March 28, 2023, Special Meeting Minutes, as well as the reports, and place them on file.

**Motion carried**

**Communications:**

- **Land Splits:** Clerk Whited reported that a land split request was submitted by Robert & Christine Schaedler for PA0-130-1805, 5705 Ogden Hwy.,
- **FOIA requests:** A request was submitted by American Transparency and fulfilled by the Clerk on April 11, 2023.
- **Cemeteries:** Supervisor Pixley reported that Ropes & Rigging began cutting trees on Friday, April 7, 2023.
- **Roads & Bridges:** Road projects will be reviewed during the Unfinished Business portion of the meeting.

**Unfinished Business:**

- **Expense Reimbursement Policy:** Motion Whited, support Crane to adopt the Expense Reimbursement Policy and be implemented immediately.
- **Park Committee:** Motion Koester, support Crane to appoint Clerk Christine Whited, Judy Marcus, Brian Martin, Kelley Martin, Janet Luckhardt, and Sarah Smith as members of the Park Committee. **Motion carried**
- **Lenawee County Road Commission (LCRC) Projects:** Motion Koester, support Papenhagen to accept the following road projects, allow the Supervisor to sign the contracts, and pay the 50% downpayment of \$146,969.80. **Roll call vote:** Papenhagen – yes; Pixley – yes; Whited – yes; Crane – yes; Koester – yes **Motion carried**
  - Est. 4656: Pixley Rd. – Rogers to Deerfield – Underseal & asphalt overlay
  - Est. 4596: Wellsville Hwy – Deerfield to Pixley – Underseal & asphalt overlay (to be split with Blissfield Twp)
  - Est. 4654: Raisin Center Hwy – Wilmoth Hwy to Academy Rd. – Crack Fill
  - Est. 4653: Stamp Hwy. – Gorman Rd. to US-223 – Shoulder removal & 2” 411 Limestone
  - Est. 4652: Pope Rd. – Rodgers Hwy to Grosvenor Hwy - Shoulder removal & 2” 411 Limestone

- Est. 4513: All local gravel roads – 2<sup>nd</sup> salt brine

### **New Business:**

- **PTFD –**
  - **Employment applications:** N/A
  - **Probation terminations:** N/A
- **Resignations:** N/A
- **Hot Sticks:** Motion Pixley, support Koester to approve the purchase of three hot sticks at a cost that shall not exceed \$340 each. **Motion carried**
- **Palmyra Township Hall Roof Repair:** Motion Papenhagen, support Koester to accept the All Phase Roofing proposal to repair the Palmyra Township Hall roof for \$27,000. This proposal includes a silicone coating and a 50-year manufacturer’s warranty. **Roll call vote:** Crane – yes; Whited – yes; Koester – yes; Pixley – yes; Papenhagen – yes **Motion Carried**
- **Washing Machine:** Motion Koester, support Papenhagen to allow the fire department to sell the Samsung washing machine. **Motion carried**
- **PFD Bay Door Repair:** Motion Koester, support Papenhagen to allow Supervisor Dave Pixley to repair the PFD bay door at a cost of \$600, **Motion carried**
- **Illegal Use of the Central Lenawee Sewer System:** Tabled until the Lenawee County Drain Commission locates the original signed Drain/Sewer Ordinance.
- **Memorial Day Parade:** Motion Papenhagen, support Pixley for the Township to host the Memorial Day Parade event on Monday, May 29, 2023, from 9:00 am to 10 am, at a cost of \$1,000, and the prizes will be the same as those in the Parade of 2022. **Motion carried**
- **Fire & EMS Committee:** Motion Pixley, support Koester to create a Fire & EMS Committee of five members, including a Board member. **Motion carried**
- **PFD Ladder:** Motion Koester, support Pixley to allow the PFD to purchase an eight-foot fiberglass ladder at a cost of \$85. **Motion carried**
- **Township Personnel Badges:** Motion Crane, support Pixley to look into identification badges for Township personnel, including Township Board members. **Motion carried**

### **Bill Payment**

Motion Pixley, support Koester to allow the Clerk to pay all Township and PTFD bills. **Motion carried**

### **Adjournment**

Motion Crane, support Papenhagen to adjourn at 8:41 p.m. **Motion carried**

**Next Regular Meeting: May 9, 2023**