

Palmyra Township
Regular Board Meeting Minutes
April 12, 2022

Meeting called to order at 7:06 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Matt Koester, Steve Papenhagen, Mark Crane. and Chris Whited

Members absent: None

Audience Attendance: 4

Motion Whited, support Koester to approve the agenda as amended. **Motion carried**

Add to New Business:

- Solar Moratorium
- Wood chips for Hall
- ARPA Premium Pay for First Responders

Public Comment: None

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: N/A
- Planning Commission: Trustee Mark Crane reported that the Planning Commission is systematically reviewing sections of the current Zoning Ordinance to look for items that may need to be updated.
- Building Committee: N/A
- Drain Commission: Supervisor Pixley reported that the Drain Commission is scheduled to begin pumping one-third of the tanks that are in the Village.

The minutes and reports were reviewed, but no motion was made for approval.

Communications:

- **Land Splits:** None
- **FOIA requests:** Ruth Miller requested a copy of the Solar Ordinance; Modern Waste System requested copies of waste management contracts. Requests were fulfilled.
- **Cemeteries:** Supervisor Pixley was contacted by the groundskeeper regarding grave markers in Section B that have been moved out of place. Supervisor Pixley will contact Adrian Monument about properly setting the markers in place.
- **Roads & Bridges:** N/A
- **Lenawee County Community Collection Event:** A waste/recycling event will take place on Saturday, May 14, 2022, from 8 am to 12 pm, at the Lenawee County Fairgrounds.
- **Old Court House:** The public is invited to an open house on Wednesday, April 20, 2022, from 3 pm to 6pm, to see old Lenawee County Courthouse renovations.

Unfinished Business:

- **SES Ordinance:** Discussed with no action taken at this time. Supervisor Pixley will contact Attorney Mike Homier to set a date for a “question and answer” meeting.
- **Water hauling:** Discussed with no action taken at this time.
- **Consumers’ Franchise Agreement:** Tabled until the May 10, 2022 Regular Meeting.

New Business:

- **PTFD –**
 - **Employment applications:** One application was submitted. The PFD Officers reviewed the application, and they do not recommend the applicant for hire.
 - Motion Papenhagen, support Koester to follow the recommendation of the PFD Officers to not hire the applicant. **Motion carried**
 - **Probation terminations:** None
 - **Resignations:** Chief Rohlan reported that Christopher Southwell submitted his resignation, effective April 3, 2022.
- **2022/2023 Budget amendments:** Motion Pixley, support Koester to amend the following accounts of the 2022/2023 Budget (**Motion carried**):
 - 262-977 Election Equipment – Increase the account from \$0 to \$100
 - 101-803 Insurance/Bonds – Increase to account to \$1,500Motion Crane, support Papenhagen to increase the Roads Repair/Maintenance account, #446-934, from \$175,000 to \$208,226. **Roll call vote:** Pixley – yes; Papenhagen – yes; Whited – yes; Koester – yes; Crane – yes **Motion carried**
- **Cemetery Interment Correction:** Motion Papenhagen, support Koester to offer two burial sites in the Palmyra Main Cemetery, Section D, Lot 125 in reparation of an out-of-place interment. **Roll call vote:** Pixley – yes; Papenhagen – yes; Koester – yes; Whited – yes; Crane – yes **Motion carried**
- **Cemetery stone for driveway:** Discussed with no action taken at this time. Supervisor Pixley will contact the Lenawee County Road Commission to inquire about getting stone delivered to the Palmyra Main Cemetery.
- **Cemetery water pump:** Motion Koester, support Whited to replace the water pump at the Palmyra Main Cemetery at a cost of \$260. **Motion carried**

- **2022 Road Projects:** Motion Papenhagen, support Crane to accept the following road project estimates and allow the Supervisor to sign the contacts:
 - Est. 3388 – Grosvenor Hwy., Pixley north to Township line - \$17, 845.37
 - Est. 4386 – Grosvenor Hwy., Pope to Rouget - \$115, 545.25
 - Est. 4387 – Pixley Rd., Grosvenor to Wellsville - \$24,208.54
 - Est. 4388 – Rau Hwy, Cook to Sharp - \$12,851.85
 - Est. 4390 – Driggs Rd., Grosvenor to Wellsville - \$24,784.93
 - Est. 4518 – Pope Rd., Rodgers to Lenawee Hwy - \$56,506.68

Roll call vote: Crane – yes; Whited – yes; Koester – yes; Papenhagen – yes; Pixley – yes
Motion carried
- **ARPA Project – Manor Farms Water System:** Motion Pixley, support Koester to repair the Manor Farms water system using \$5,000 of the ARPA funds. **Motion carried**
- **CLSS lawn mower:** Motion Crane, support Pixley to allow \$3,419 from the CLSS Equipment Replacement Fund to be allocated to replace the lawn mower. **Motion carried**
- **Madison Twp. ALS Agreement:** Discussed with no action taken at this time.
- **Memorial Day Parade:** Motion Whited, support Crane that Palmyra Township host the Memorial Day Parade on Monday, May 30, 2022, from 9:00 am to 10:00 am, and that the prizes be the same as those in the Parade of 2021. **Motion carried**
- **Lighting upgrade in the Palmyra Township Hall:** Discussed with no action required at this time.
- **PFD cut-off saw:** Motion Crane, support Koester to allow Chief Rohlan to purchase a cut-off saw, blades, batteries, and a charger at a cost that shall not exceed \$1,000.
Motion carried
- **Ballot Drop Box & Security Camera System:** Motion Pixley, support Crane to allow the Clerk to purchase a ballot drop box and a security system at a combined cost that shall not exceed \$5000. **Roll call vote:** Whited – yes; Koester – yes; Pixley – yes; Crane – yes; Papenhagen – yes **Motion carried**
- **ADA Bathroom Faucet:** Motion Koestr, support Papenhagen to allow the Supervisor to purchase a faucet at a cost that shall not exceed \$110. **Motion carried**
- **SES Moratorium:** Motion Papenhagen, support Koester to extend the Solar Energy System Ordinance Moratorium for twelve (12) months, from April 12, 2022 to April 12, 2023. **Roll call vote:** Papenhagen – yes; Crane – yes; Whited – yes; Koester – yes; Pixley – yes **Motion carried**
- **Wood Chips for Hall:** Motion Koester, Support Crane to allow the groundskeeper to purchase wood chips for the Township Hall landscaping at a cost that shall not exceed \$300. **Motion carried**
- **ARPA Project – Premium Pay for First responders:** Motion Pixley, support Papenhagen to pay PTFD First Responders an ARPA Premium Pay of \$5 per hour for hours worked March 8, 2021 to March 31, 2022. **Roll call vote:** Crane – Yes; Whited – yes; Koester – yes; Pixley – yes; Papenhagen – yes **Motion carried**

Bill Payment

Motion Pixley, support Crane to pay all Twp. and PTFD bills.

Motion carried

Adjournment

Motion Crane, support Whited to adjourn at 9:28 p.m. **Motion carried**

Next Regular Meeting: May 10, 2022