

**Palmyra Township
Regular Board Meeting Minutes
May 10, 2022**

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Matt Koester, Mark Crane. and Chris Whited

Members absent: Steve Papenhagen

Audience Attendance: 5

Motion Whited, support Koester to approve the agenda as presented. **Motion carried**

Public Comment:

- Ken Southwell thanked Supervisor Pixley for addressing the sewer issue in the Village of Palmyra.
- Laurie Isley if someone could tell her how much was paid to the law firm of Foster, Swift, Collins, & Swift. Clerk Whited explained that over \$3,000 has been paid to the firm, but the amount charged to the Township included work on the SES Ordinance as well as the USDA Loan. Laurie also asked why the Board chose to schedule the meeting with attorney Mike Homier at 11:00 am on May 19th instead of a time in the evening. Supervisor Pixley said that the meeting was scheduled early in order to keep the cost down, as the Township would have to pay for an overnight stay for the attorney. Laurie Isley stated that it will be challenging for people to attend the early meeting due to their employment. Laurie also encouraged the Board to attend the Planning Commission meetings, especially when Article VIII is reviewed.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that the Planning Commission has amended Article V, Article VI, and Article VII and they are in the process of scheduling a public hearing.

- Building Committee: N/A
- Drain Commission: Supervisor Pixley reported that the Drain Commission completed the work on the Manor Farms water system.

Motion Whited, support Crane to approve the April 12, 2022 Regular Meeting Minutes, the May 3, 2022 Special Meeting minutes, as well as the reports, and to place them on file. **Motion carried**

Communications:

- **Land Splits:** None
- **FOIA requests:** None
- **Cemeteries:**
- **Roads & Bridges:** Supervisor Pixley reported that the base coat is complete on Grosvenor Hwy. Clerk Whited reported Demlow Road, west of Lenawee Hwy., has several large potholes.

Unfinished Business:

- **SES Ordinance:** Discussed with no action taken at this time. A public meeting with attorney Mike Homier is scheduled on Thursday, May 19, 2022, 11:00 am, at the Township Hall, to discuss the amended solar ordinance.
- **Water hauling:** Discussed with no action taken at this time.
- **Consumers' Franchise Agreement:** The Consumers Energy Gas Franchise agreement has been sent to attorney Jeff Juby for review.
- **Cemetery stone:** Motion Koester, support Whited to allow the Supervisor to order up to 12 tons of stone for the Palmyra Main Cemetery drive. **Motion carried**
- **Approval of March 8, 2022 Regular Meeting Minutes and Reports:** Motion Whited, support Koester to approve the March 8, 2022 Regular Meeting Minutes, as well as the Reports that were presented during the April 12, 2022 Regular Meeting. **Motion carried**
- **Cemetery Interment:** Tabled until the June 14, 2022 Regular Meeting.
- **Lighting upgrade:** Tabled until the June 14, 2022 Regular Meeting.
- **Camera system:** Discussed with no action taken at this time. The Supervisor is waiting on quotes for the camera system.

New Business:

- **PTFD –**
 - **Employment applications:** N/A
 - **Probation terminations:** N/A
 - **Resignations:** N/A
- **Pontem software renewal:** Motion Whited, support Pixley, to renew the Pontem Cemetery software subscription at a cost of \$640. **Motion carried**
- **Cemetery monument placement:** Motion Whited, support Crane to allow Supervisor Pixley to sign the contract with Adrian Monument to repair and straighten 27 burial markers and reseal the King and Frye burial markers at a cost of \$300, and the cost shall come out of the Anonymous Donation Fund. **Motion carried**

- **Betty Raczkowski request for a reduced burial site fee:** Motion Whited, support Koester to deny Betty Raczkowski’s request for a reduced burial site fee. **Roll call vote:** Whited – yes; Koester – yes; Crane – no; Pixley – yes; Steve Papenhagen – absent **Motion carried**
- **Village sewer:** Discussed with no action taken at this time. Supervisor Pixley reported that there was a complaint of raw sewage on property in the Village. The Drain Commission jetted the all the man holes to clear the blockage. However, the issue may be related to a sagging pipe, due to improper installation.
- **Jeff Ehlert - charge of \$320 for a tap that is not on his property:** Motion Koester, support Crane to reimburse Jeff Ehlert the \$320 for the erroneous billing of the Drain Commission for a tap that is not on his property. The reimbursement shall come out of the Collection System Operating & Maintenance fund. **Roll call vote:** Whited – yes; Koester – yes; Crane – yes; Pixley – yes; Papenhagen – absent **Motion carried**

Bill Payment

Motion Pixley, support Koester to pay all Twp. and PTFD bills.

Motion carried

Adjournment

Motion Crane, support Koester to adjourn at 8:52 p.m. **Motion carried**

Next Regular Meeting: June 14, 2022