

Palmyra Township
Regular Board Meeting Minutes
June 11, 2024

Meeting called to order at 7:01 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Mark Crane, Steve Papenhagen, Matt Koester, Chris Whited

Members absent: None

Supervisor Pixley opened the meeting with the Pledge of Allegiance.

Audience Attendance: 7

Motion Koester, support Crane to approve the agenda as amended, adding “Rental of 5 Acre Parcel;” “Seek 300 Camaras;” and “FD Building Renovations” to New Business. **Motion carried**

Public Comment: None

Minutes & Reports

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Matt Koester; Deputy Treasurer Angie Koester will look into TLC Credit Union Internet CD for investment opportunity.
- Fire & EMS: report presented by Chief Paul Rohlan – Chief Rohlan reported that the department would like to purchase 4 Seek 300 Camaras. He also reported that the FD Truck Committee will begin the process of specking a new ambulance as they wait to hear if the FD has been awarded the FEMA grant. Chief also reported that he is still waiting to hear if the battery issues on the new SCBA packs will be resolved,
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that the Planning Commission met on June 5, 2024 to discuss the review of the Master Plan. They also had the opportunity to meet the Code Enforcement Officer Darrin Kost and the new attorney, Dave Lacasse. Mark also reported that a notice of intent to review the Master Plan will be mailed to the required recipients.
- Drain Commission: Supervisor Pixley reported that there is an issue with a driveway in the village. The driveway is on top of a sewer tank. He reported that the “illegal” driveway will be discussed at the Drain Commission Executive Meeting in July.

- Park Committee: Clerk Whited reported that the Park Committee met with Fleis & Vandenbrink planning manager Lisa Easterwood to discuss DNR grant opportunities and park concepts.
- Roads/Bridges: Supervisor Pixley reported that the Road Commission has completed the underseal of Wellsville Hwy, and the chip and seal of Deerfield Road has started this week.
- FOIA Requests: None

Motion Crane, support Koester to approve the May 14, 2024 Regular Meeting Minutes, as well as the reports, and place them on file. **Motion carried**

Communications:

- Commissioner Kevon Martis reported that the tear down and replacement of the Rex B. Martin Judicial Building was estimated to cost approximately \$9,000,000, a cost that far exceeded expectation. He also reported that the State of Michigan has granted 1.4 million dollars to repair Yankee Road. Also reported was the live streaming of all meetings available to the public; the coming announcement of a plan for the Blissfield ethanol plant; and Kevon Martis running for reelection as District 7 County Commissioner.
- Clerk Whited reported that she received brochures from the Schultz Holmes Library, introducing the library's summer reading program.
- Clerk Whited reported that the Local Community Stabilization Authority sent a letter informing the Township that there was an overpayment of \$37.58 in the May 2023 distribution, and the LCSA will deduct the difference from the May 31, 2024 distribution to the Township.
- Supervisor Pixley reported that LCSS fund will be discussed in July during the Executive Meeting of the Drain Commission.
- Breanne Patton from Zausmer PC, attorney for ITC, attended the meeting to discuss the PA116 Partial Termination Request and land split process. Supervisor Pixley explained to her that the land owner must submit the land split application to the assessor, and the PA 116 Partial Termination Request must be submitted to the Clerk for review by the Board. He also explained that the land split requires a 400-foot minimum lot width and a dedicated easement.

Unfinished Business:

- **Central Lenawee Sewer System Fund:** The discussion is postponed until the September 9, 2024 Regular Meeting.
- **Cemetery Disinterment:** Motion Crane, support Koester to allow the Supervisor to negotiate a cost share with Charlie Withrow to correct an interment issue. The cost to resolve the issue is as follows: \$550 to move two vaults; \$500 to dig new site; \$250 for manual labor; \$200 to remove current foundations and pour new foundations.
Roll call vote: Koester – yes; Whited – yes; Crane – yes; Papenhagen – yes; Pixley – yes. **Motion carried**
- **Fireworks Approval – Jim Leonard:** Motion Pixley, support Koester to allow Jim Leonard to have fireworks display on July 3, 2024, and September 1, 2024, at 1711 S Raisin Center Hwy.

Roll call vote: Crane – yes; Koester – yes; Papenhagen – yes; Pixley – yes; Whited – yes **Motion carried**

- **Meeting Room Equipment:** Supervisor Pixley reported that FSS began installing the equipment on early Tuesday morning. Later in the day, they found out that the TV screen was cracked, possibly by the fork truck that loaded it for delivery (there was a tire track on the box). As a result, a new TV had to be purchased. The damaged TV has been returned.

New Business:

- **PTFD –**
 - **Employment applications:** N/A
 - **Probation terminations:** N/A
 - **Resignations:** N/A
- **Archangel Safety Solutions (MIOSHA inspection simulation):** Discussed with no action taken at this time.
- **Superior Energy Solutions:** Superior Energy Solutions representative did not attend the meeting.
- **Zoning Ordinance:** Discussed was Section 4.8.1, Minimum Lot Area, right of way & easements. The current section states that the road right of way is excluded in the gross acreage of a parcel. It is recommended by the Board that Section 4.8.1 include the right of way in the gross acreage of a parcel. Including the right of way in the gross acreage would alleviate the issue of not meeting the minimum lot width requirement of 400 feet.
- **MTA Annual Dues & Legal Defense Fund:** Motion Crane, support Pixley to pay the MTA annual dues and Legal Defense Fund a total of \$2,086.36. **Motion carried**
- **Rental of Vacant Cemetery Property West of Section D:** Motion Whited, support Crane to rent to Collin Reckner the approximate 5 acres of the vacant cemetery property west of Section D of the Main Cemetery for crop production, giving 1/3 of the proceed to Palmyra Township. **Roll call vote:** Pixley – abstain; Papenhagen – Yes; Whited – yes; Crane – yes; Koester – yes **Motion carried**
- **Seek 300 Camara:** Motion Pixley, support Papenhagen to allow the Fire Department to purchase 4 Seek 300 cameras at a cost of \$4,000 plus shipping. **Motion carried**
- **PFD Building:** Motion Pixley, support Koester to contract Gus Lopez to complete the quoted repairs of the fire station for \$9,200. **Roll call vote:** Papenhagen – yes; Crane – yes; Pixley - yes; Koester – yes; Whited – yes **Motion carried**
- **Budget Amendment:** Motion Whited, support Pixley to amend the budget of account 336-975, Building Additions/Improvements, by increasing it by \$10,000. **Motion carried**

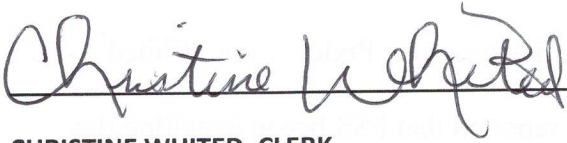
Bill Payment

Motion Pixley, support Crane to allow the Clerk to pay all Township and PTFD bills. **Motion carried**

Adjournment

Motion Whited, support Crane to adjourn at 9:05 p.m. **Motion carried**

Next Regular Meeting: July 9, 2024



CHRISTINE WHITED, CLERK

THESE MINUTES WERE APPROVED JULY 9, 2024.