

**Palmyra Township
Regular Board Meeting Minutes
September 8, 2020**

Meeting called to order at 7:03 p.m. by Supervisor James Isley.

Members present: James Isley, Matt Koester, Steve Papenhagen, Perry Pooley. and Chris Whited

Members absent: None

Audience Attendance: 7

Motion Papenhagen, support Isley to approve the agenda as amended.

Add to New Business: *Harold Roesch PA 116 Partial Termination of Agreement 46-5767-123167; Noise Ordinance; Engineered plan for PTFD bay; Advertisement for Board of Review, Planning Commission, & Zoning Board of Appeals positions*

Motion carried

Public Comment:

Craig Dunham expressed concern of the excessive gun fire and the danger of the tannerite targets being used around the Lenawee Hwy., Deerfield Road, and Palmyra Road area. He stated that the excessive gun fire could result in injury to others and possible fires in the fields in the area where the shooting is taking place.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: report presented by Dave Pixley – a PC Special Meeting will be held at 7:00 pm on Thursday, September 10, 2020, in the Community Hall.
- Building Committee: Trustee Steve Papenhagen reported that he would be meeting Todd Daily of Daily Engineering at the Palmyra School Plaza on Wednesday, September 9, 2020, at 12:00 pm to discuss the addition of a FD bay for the fire trucks. He invited Board members and members of the Building & Grounds Committee to attend.

Motion Isley, support Papenhagen to amend the August 24, 2020 Special Meeting minutes by removing the extra Papenhagen vote and changing the Isley and Papenhagen votes to “Yes.” **Motion carried**

Motion Koester, support Papenhagen to approve the July 14, 2020 Regular Meeting minutes and the August 1st, 17th, and 24th Special Meeting minutes as amended and place on file. **Motion carried**

Motion Whited, support Papenhagen to approve all reports presented and place on file. **Motion carried**

Communications:

- **Land Splits:** N/A
- **FOIA requests:** The Clerk reported that there were two FOIA requests submitted by True the Vote, and both requests were fulfilled.
- **Cemeteries:** N/A
- **Roads & Bridges:** N/A
- **PA0- 104-4100-00, 5665 Demlow Rd.:** Supervisor read the letter that Township attorney Jeff Juby submitted to the property owners addressing the condition of the property, the required action to clean it up, and the result of noncompliance.
- **Lenawee County EO 2020-15 & Coronavirus Guidance for Businesses:** Clerk Whited reported that the Lenawee County Health Department has issued EO 2020-15, which places limits on social gatherings and organized events in Adrian Twp., Madison Twp., and the City of Adrian due to Adrian College students and Siena Heights students testing positive with the coronavirus. The Clerk also reported that the Lenawee County Health Department issued guidance for businesses for reporting employees who have been exposed to the coronavirus and/or infected with the virus.
- **Palmyra Plaza purchase:** Supervisor Isley reported that attorney Jeff Juby will write a purchase agreement for the purchase of the Palmyra School Plaza property.

Unfinished Business:

- **PTFD training requirements & pay scale:** No action taken at this time
- **COVID Preparedness & Response Plan:** Motion Isley, support Papenhagen to adopt the June 2, 2020 Palmyra Township COVID Preparedness and Response Plan and for the Clerk to send it to attorney Jeff Juby to make sure it remains up to date. **Roll call vote: Pooley – yes; Whited – yes; Isley – yes; Papenhagen – yes; Koester – yes Motion carried**

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** None
 - **Resignations:** None
- **First Responders Hazard Pay Premiums Program (FRHPPP):** Motion Whited, support Pooley to table the FRHPPP. **Motion carried**
- **R&R Fire Truck Repair Inspection/estimate:** Motion Isley, support Koester that Chief Paul Rohlan obtain estimates for new tires and additional estimates for the

required truck repairs that are stated on the R & R inspection sheets. **Motion carried**

- **Arbor Professional Solutions collections:**
 - **Acct. 182810069, \$716:** Motion Isley, support Pooley to authorize Arbor Professional Solutions to collect the outstanding debt of \$716 of Acct. 182810069, and allow the Supervisor to sign the authorization. **Roll call vote:** Papenhagen – yes; Pooley – yes; Whited – yes; Koester – yes; Isley – yes. **Motion carried**
 - **Acct. 201500836, \$572:** Motion Isley, support Pooley to authorize Arbor Professional Solutions to collect the outstanding debt of \$572 of Acct. 201500836, and allow the Supervisor to sign the authorization. **Roll call vote:** Papenhagen – yes; Pooley – yes; Whited – yes; Koester – yes; Isley – yes. **Motion carried**
 - **Acct. 201500837, \$226.81:** Motion Isley, support Pooley to authorize Arbor Professional Solutions to collect the outstanding debt of \$226.81 of Acct. 201500837, and allow the Supervisor to sign the authorization. **Roll call vote:** Papenhagen – yes; Pooley – yes; Whited – yes; Koester – yes; Isley – yes. **Motion carried**
- **Consumers Energy Lighting Contracts:**
 - **US 223/Ogden Hwy.:** Motion Whited, support Koester to adopt the Resolutions Authorizing Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and Palmyra Township, and allow the Clerk to sign the new contracts. **Motion carried**
 - **US 223/Humphrey Hwy.:** Motion Whited, support Koester to adopt the Resolutions Authorizing Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and Palmyra Township, and allow the Clerk to sign the new contracts. **Motion carried**
- **Supervisor’s computer:** Discussed with no action taken at this time. The Clerk will obtain quotes on similar computers.
- **Board manuals & on-line training opportunities:** Motion Isley, support Pooley for the Township to purchase the MTA Premium Pass Online Learning subscription at an annual cost of \$1900.. **Roll call vote:** Papenhagen – yes; Whited – yes; Koester – yes; Isley – yes; Pooley – yes. **Motion carried**
- **Central Lenawee Sewer System (CLSS) tour:** Motion Whited, support Koester that Supervisor Isley schedule a tour at CLSS for current and future Township Board members. **Motion carried**
- **Harold Roesch PA 116 Partial Termination of Agreement 46-5767-123167:** Motion Isley, support Whited to adopt the *Resolution for a Partial Termination of a Farmland Development Rights Agreement with Pre-existing Structure* for agreement 46-5767-123167, Harold D. & Lydia Roesch Trust. **Roll call vote:** Koester – yes; Pooley – yes; Whited – yes; Isley – yes; Papenhagen – yes. **Motion carried**
- **Noise Ordinance:** Motion Koester, support Papenhagen to table the Noise Ordinance. **Motion carried**
- **Engineered PTFD Building Plans:** Motion Papenhagen, support Koester to contract Daily Engineering to draft preliminary plans for an addition to the Palmyra Plaza, and the cost shall not exceed \$1,500. **Motion carried**

- **Newspaper Advertisements:** Motion Isley, support Koester to allow the Supervisor to advertise in the local newspaper the open positions on the Board of Review, Planning Commission, and Zoning Board of Appeals. **Motion carried**

Bill Payment

Motion Papenhagen, support Koester to pay all Twp. and PTFD bills as presented. **Motion carried**

Adjournment

Motion Koester, support Papenhagen to adjourn at 9:23 p.m. **Motion carried**

Next Regular Meeting: October 13, 2020

Christine Whited, CLERK

THESE MINUTES WERE APPROVED OCTOBER 13, 2020.