

Palmyra Township
Regular Board Meeting Minutes
May 12, 2026

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Mark Crane, Steve Papenhagen, Angie Koester, Chris Whited

Members absent: None

Supervisor Pixley opened the meeting with the Pledge of Allegiance.

Audience Attendance: 6

Agenda: Agenda was approved as presented.

Public Comment:

- Carley Andrews stated that she lives across the street from 3822 Sharp Road, the home that, if approved by the Board, will be a residential treatment facility for men who will undergo substance use disorder treatment. She stated that she has two children and is very concerned about their safety. She said that she is also concerned with the possibility of crime due to the type of individuals who will be receiving treatment. She is uncomfortable with the flow of men who will be in and out of the facility. She wants MVA Behavioral Health Services to implement safety measures such as doing risk assessments on the men who will be in the facility and implementing safety measures to keep the local residents safe.

Reports

- Minutes: presented by Clerk Whited
- Financial: report presented by Angie Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported the Planning Commission approved the Special Land Use permit for 3822 Sharp Road, which will be a residential treatment facility for men who will be receiving substance abuse treatment. He also stated that the Planning Commission will be amending the Zoning Ordinance, adding a section for Moratoriums, which will allow the Board to implement moratoriums. Also discussed was a Data Center Ordinance.
- Drain Commission: Supervisor Pixley reported that the Drain Commission is going to be distributing the work load so that there will be improved efficiency.
- Roads & Bridges: Supervisor Pixley reported that the Road Commission is currently prepping Rouget Road to begin work on it.
- FOIA Requests: None

- Park Committee: Clerk Chris Whited reported that Park Committee member Stacey Rohlan found that paint on areas of the new play structure is chipping off and rust is showing on the stairs of the structure. Supervisor Dave Pixley stated that he had spoken to a representative from Kidstuff concerning the paint and rust. Supervisor Pixley was given touch up paint, but he believes more needs to be done. Clerk Whited will contact Kidstuff to discuss a remedy for the situation.
- Land Splits: None

Motion made by Koester and supported by Crane to approve the April 14, 2026, Regular Meeting Minutes, as well as the reports, and place them on file. **Motion carried**

Communications:

- **Man-Nor Farms Preliminary Engineering Report:** Supervisor Pixley had a lengthy meeting last month with individuals from EGLE, the EPA, and the engineering firm. The concern is that 58 residents in the Manor Farms subdivision would be burdened to pay the cost of a \$20,000,000 water system. He stated that they are now considering expanding the system, beginning at Ogden/US 223 to Manor Farms, the Thompson Subdivision, and the Village. The next meeting will be with Zeeland on May 20, 2026 at 10:00 am. There will also be a workshop scheduled in late June or early July.
- **Construction of the PFD Fire Station:** Trustee Steve Papnhagen stated that construction is underway.
- **DTE Donation:** Supervisor Pixley reported that DTE donated \$10,000 to purchase the dirt needed to backfill around the new fire station. DTE is requesting a plaque with their name be placed on the new station.
- **Special Meeting with the EPA:** Supervisor Pixley reported that a meeting with the EPA and the engineering firm from Virginia will soon be scheduled to discuss the water system.

Unfinished Business:

- **Employee Handbook/ESTA:** Attorney Dave LaCasse is currently working on the policy.
- **PFD Discipline Policy:** Attorney Dave LaCasse is currently working on the policy.

New Business:

- PFD – Rohlan:
 - Employment Applications: None
 - Probation Terminations: None
 - Resignations: None
- **EMS Billing Service:** PFD ambulance and EMS billing coordinator Stacey Rohlan stated that there have been issues with EMS/MC billing service ever since they integrated with AccuMed, such as a communication breakdown, lack of timely submissions of payment requests to the insurance companies, as well as difficulty in pulling reports. She highly recommended switching to EMS 911 Billing Services & Consultants. She reported that Reading EMS switched their billing services to EMS 911, and they are receiving excellent service. There have been no mistakes, and Reading's revenue has greatly increased in comparison to EMS/MC's service. Stacey also said that EMS 911 provides free training to the individuals who will be using the billing service. The company also maintains a professional relationship with Page, Wolfberg, & Wirth, a nationally recognized EMS legal and compliance firm.

Motion made by Koester and supported by Whited to allow the PFD EMS billing coordinator Stacey Rohlan to contract 911 Billing Services & Consultants for a 3-year initial term with 7.49% of monthly net collections. **Roll call vote:** Whited – yes; Koester – yes; Crane – yes; Pixley – yes; Papenhagen – yes **Motion carried**

- **Arbor Professional Collections:** Motion made by Whited and supported by Koester to permit Arbor Professional Solutions to collect outstanding debts on accounts 252610001, \$1,284.60 and 252610002, \$1196.40, and to allow Supervisor Pixley to authorize the collection. **Motion Carried**
- **Sale of PFD Building:** Motion made by Crane and supported by Whited to allow the Township to sell the old PFD building and the adjacent property. **Roll call vote:** Crane – yes; Whited – yes; Papenhagen – yes; Pixley – yes; Koester - yes **Motion Carried**
- **PFD Monthly Pay:** Motion made by Pixley and supported by Koester to begin paying the PFD staff on a monthly basis as required by MCL 408.472. **Roll call vote:** Papenhagen – yes; Pixley – yes; Crane – yes; Whited- yes; Koester – yes; Papenhagen – yes **Motion Carried**
- **Special Land Use Permit, 3822 Sharp Road, PA0-119-4890-00:** Motion made by Crane and supported by Papenhagen to approve the Special Land Use Permit for 3822 Sharp Road, PA0-119-4890-00 with the following conditions:
 1. Applicant shall construct a solid construction privacy fence on the East, North and West sides of the property. The fence on the West side of the property shall be constructed on the easternmost boundary of the driveway easement serving the property commonly known as 3832 Sharp Road, Adrian, Michigan, Parcel ID PA0-119-4880-00, so as not to interfere with the use of the driveway easement. The fence shall comply with all Township, County, and State rules, ordinances, and statutes.
 2. The applicant shall install outdoor video surveillance, which shall operate 24 hours per day/365 days per year. The applicant shall permit Township personnel, with reasonable notice to Applicant, to inspect and review that the security system is operational.

Roll call vote: Crane – yes; Pixley – yes; Koester – yes; Whited – yes; Papenhagen – no **Motion Carried**

- **Board of Review Alternate Member:** Motion made by Pixley and supported by Papenhagen to appoint John Nicolai as the alternate Board of Review member. **Motion Carried**
- **Palmyra Township Principle of Governance:** Motion made by Whited and supported by Pixley to adopt the 2026 Palmyra Township Principle of Governance. **Roll call vote:** Whited – yes; Crane – yes; Papenhagen – yes; Pixley – yes; Koester – yes **Motion Carried**
- **Memorial Day Parade Prizes:** Motion made by Pixley and supported by Koester to allow the Parade prizes to be the same amount as prizes from the previous year parade, \$40 first place float/bike; \$25 second place float/bike; and \$15 third place float/bike, as well as \$5 participation awards. **Motion carried**
- **Pixley Road Repairs:** Supervisor Pixley reported that trucks carrying equipment for the installation of lines from the Beecher Solar Project to the substation on Pope Road have been using Pixley Road and have been unloading the equipment. DTE has stated that they will provide \$500,000 for initial repairs and will provide up to \$2,000,000 for complete road repair. Because of the extensive use of Pixley Road, the Lenawee County Road Commission has authorized DTE to use Pixley Road and eliminated all road restrictions as well.

- **Mulch for Township Hall Flower Beds:** Motion made by Crane and supported by Koester to approve the purchase of mulch for the Township Hall flower beds at a cost that shall not exceed \$100. **Motion Carried**
- **Township Hall Water Tank:** Motion made by Koester and supported by Crane to purchase and install a new water tank for the Palmyra Township Hall at a cost of \$950. **Motion Carried**
- **Remediation Meeting at the Palmyra Township Hall:** Motion made by Whited and supported by Koester to allow a meeting on Thursday, May 28, 2026, 10:00 am, at the Palmyra Township Hall to discuss the remediation of the property located where Adrian Oil Burner tanks leaked oil into the ground. **Motion Carried**
- **Cemetery Fence Repair:** Motion made by Pixley, and supported by Papenhagen to hire Jim Goetz to repair the cemetery fence. **Roll call vote:** Pixley – no; Koester – no; Whited – no; Crane – no; Papenhagen – yes **Motion Failed**
- **Removal of Pine Tree:** Motion made by Crane and supported by Koester to allow Papenhagen Construction to remove the pine tree located at the entrance of the new fire station. **Roll call vote:** Whited – yes; Koester – yes; Pixley – no; Crane – yes; Papenhagen – yes **Motion Carried**

Bill Payment

Motion made by Koester and supported by Papenhagen to allow the Clerk to pay all Township and PTFD bills. **Motion carried**

Adjournment

Motion made by Pixley and supported by Koester to adjourn at 9:17 p.m. **Motion carried**

Next Regular Meeting: June 9, 2026

These minutes were prepared by Clerk Christine Whited.
