

**Palmyra Township
Regular Board Meeting Minutes
May 13, 2025**

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Mark Crane, Angie Koester, Steve Papenhagen, Chris Whited

Members absent: None

Supervisor Pixley opened the meeting with the Pledge of Allegiance.

Audience Attendance: 4

No changes were made to the agenda.

Public Comment: Craig Dunham asked why the Road Commission left Grosvenor Hwy. unfinished. Supervisor Pixley stated that Grosvenor is being prepped for the seal coat that will be done in June.

Minutes & Reports

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Angie Koester
- Fire & EMS: report presented by Chief Paul Rohlan,
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that the Planning Commission now has the Master Plan completed, and it will be reviewed during the next Planning Commission meeting.
- Drain Commission: Supervisor Pixley reported that new valves will be placed on the aluminum sulfide tanks that are in the Central Lenawee Sewer System plant.
- Roads & Bridges: Supervisor Pixley reported that Grosvenor Hwy is being prepped for the seal coat.
- FOIA Requests: Clerk Whited reported that Paul Wohlfarth requested a copy of Ryan Powell's Proposal Summary: Palmyra Township Community Task Force. Request was fulfilled May 8, 2025.
- Park Committee: N/A
- Land Splits: None

Motion Koester, support Crane to approve the April 8, 2025 Regular Meeting Minutes, as well as the reports, and place them on file. **Motion carried**

Communications: Supervisor Pixley reported that Consumers Energy will be having a public meeting on May 14, 2025, to address cost recovery.

Unfinished Business:

- **OMA Training:** Supervisor Pixley stated that the Open Meetings Act training will be held during a Planning Commission regular meeting on Tuesday, June 3, 2025, at 7:00 pm. The meeting will be open for Board members, as well as Planning Commission members, Zoning Board of Appeals members, and Fire Department personnel.
- **ESO Asset Management Software:** Motion Whited, support Crane to allow the Fire Department to purchase the ESO Asset Management and Asset Checklist software at an initial cost of \$1,374, and the cost will be expensed to the Operating Expense account, #336-956. **Motion carried**
- **ID Card Printer, Pronto Bronze ID Card Maker:** Postpones until the June 10, 2025, regular meeting.
- **Par Plan Risk Reduction Grant Consideration:** Fire Chief Paul Rohlan reported that the Michigan Township Participating Plan Grant Committee denied the PFD grant application for a CO monitor because it does not present a solution to an exposure that is covered under the Par Plan program.

New Business:

- **PTFD –**
 - **Employment applications:** N/A
 - **Probation terminations:** N/A
 - **Resignations:** Dylan VanSteenkiste has resigned, effective May 8, 2025.
- **Reinvestment of Mature CD Funds:** Motion Koester, support Papenhagen to allow Treasurer Koester to invest PFD funds of \$272,818.44 in a six-month, four percent interest rate TLC certificate of deposit. **Motion carried**
- **Allow Treasurer to Renew CD after Consulting with Supervisor & Clerk:** Discussed with no action required.
- **PA 116 Enrollment Application, Terrehaven LLC:** Motion Pixley, support Whited to approve the PA 116 Enrollment Application submitted by Terrehaven LLC, and to send it to the required reviewing agencies as well as to the State of Michigan. **Roll call vote:** Papenhagen – yes; Koester – yes; Crane – yes; Pixley – yes; Whited – yes **Motion carried**
- **Repair of Cement Block around Twp Hall Windows, Building, and Remove East Door (near generator) for Brick Laying:** Motion Koester, support Whited to contract On the Level Masonry to complete brick and mortar repairs at the Township Hall at a cost of \$6800 to \$7500. **Motion carried**
- **MTA Earned Sick Time Act & Your Township Training, 06/10/2025:** Motion Pixley, support Koester to allow Clerk Whited to attend the MTA Earned Sick Time Act & Your Township training on June 10, 2025, at a cost of \$50. **Motion carried**

- **CO Monitor:** Motion Whited, support Pixley to allow the Fire Department to purchase from Coro Medical the Masimo RAD-57 handheld, EMS Package 1 CO monitor at a cost of \$3,890 plus shipping, and the cost will be paid out of the PFD Donation Fund. **Motion carried**
- **Ambulance Committee Special Meeting:** The Ambulance Committee has scheduled a special meeting on May 19, 2025, 7:00 pm, at the Palmyra Township Hall.

Bill Payment

Motion Pixley, support Papenhagen to allow the Clerk to pay all Township and PTFD bills.

Motion carried

Adjournment

Motion Pixley, support Papenhagen to adjourn at 9:00 p.m. **Motion carried**

Next Regular Meeting: June 10, 2025