

Palmyra Township
Regular Board Meeting Minutes
July 8, 2025

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Mark Crane, Steve Papenhagen, Angie Koester, Chris Whited

Members absent: None

Supervisor Pixley opened the meeting with the Pledge of Allegiance.

Audience Attendance: 6

Agenda: Agenda was approved as presented, with no changes.

Public Comment:

- Morgan Powell, 4423 Rau Hwy., shared with the Board her concern that Supervisor Pixley sent a response to ESA attorney Kevin Cole stating that Palmyra does not have a compatible renewable energy ordinance (CREO). Furthermore, Morgan requested that the Board add to the agenda a motion to retract Supervisor Pixley's statement to Kevin Cole regarding the Township's lack of a CREO. Morgan also requested that the Board add a motion to remove Dave LaCasse as the Township attorney and hire attorney Mike Homier.

Minutes & Reports

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Angie Koester
- Fire & EMS: report presented by Chief Paul Rohlan,
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that the Planning Commission met during a special meeting on June 25th to edit the 2045 Master Plan. He also stated that the July 1st Planning Commission meeting was canceled.
- Drain Commission: Supervisor Pixley reported that he had no updates.
- Roads & Bridges: Supervisor Pixley reported that the Road Commission that the seal chip work will begin next week on Palmyra Road. He also reported that the scheduled salt brining of dirt roads is delayed due to issues with the salt brine well.

- FOIA Requests: Clerk Whited reported that she received a FOIA request from Morgan Powell on July 2, 2025, and fulfilled the request on July 3, 2025.
- Park Committee: Clerk Whited reported that she is in the process of ordering the playground equipment.
- Land Splits: Ken Isley submitted a Land Division application for PA0-104-2050-00 on July 8, 2025. The application has been submitted to the Assessor.

Motion made by Whited and supported by Crane to approve the June 10, 2025 Regular Meeting Minutes, as well as the reports, and place them on file. **Motion carried**

Communications: Supervisor Pixley reported that the Village of Blissfield submitted their Parks and Recreation Master Plan and, it is available for Board members to review

Unfinished Business:

- **ID Card Printer, Pronto Bronze ID Card Maker:** Postponed until the September 9th Regular Meeting. Treasurer Angie Koester would like to talk to Dave Handy, who has experience using the Pronto ID Card Maker, to get more information about the card making process.
- **2045 Master Plan Review:** The Board reviewed the 2045 Master Plan but would like to have the maps added to it before it is distributed to the various agencies and Townships for review. Supervisor Pixley will contact Derrick Wilt to see if he can produce the required maps. Discussion is postponed until September 9th meeting.
- **Park Equipment:** Discussed with no action required. Clerk Whited will look into the rubber wear mats that are placed under swing seats to prevent water pooling.

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** Motion made by Crane and supported by Pixley to terminate Coty Lemley's probation, effective July 8, 2025. **Motion carried**
 - **Resignations:** N/A
- **Mutual Aid Box Alarm System (MABAS):** Discussed with no action taken at this time. Supervisor Pixley wants City of Adrian Fire Chief Aric Massingill to present to the Board information regarding the MABAS. The discussion is postponed until the September 9th regular meeting.
- **Request to Consider Alcoholics Anonymous (AA) Use of Twp Hall for Meetings:** Discussion is postponed until September 9th regular meeting. Supervisor Pixley has requested that AA organizer, Stacey Soldwich, provide information to the Board.
- **Employee Handbook & Earned Sick Time Act (ESTA) Policy:** Clerk Whited reported that she has drafted an Employee Handbook and has submitted it to attorney Dave LaCasse for review. She has also asked the attorney to add the ESTA policy to the handbook. The discussion is postponed until the September 9th regular meeting.
- **Fireworks Policy:** The discussion is postponed until the September 9th regular meeting.
- **MML Board of Trustees Election:** Motion made by Crane and supported by Koester to ignore the MML Board of Trustees Election. **Motion carried**

- **Fence:** Motion made by Crane and supported by Whited to have Kim Lennard repair the fence that divides the Township Hall parking lot and field. **Motion carried**
- **Pay August Bills:** Motion made by Whited and supported by Koester to allow Clerk Whited to pay the August bills. **Motion carried**
- **PFD Suspensions & Discipline:** Motion made by Crane and supported by Pixley to allow Chief Paul Rohlan, on a month-by-month basis, to discipline PFD employees when the need arises until a disciplinary policy is drafted. **Roll call vote:** Koester – yes; Whited – yes; Crane – yes; Papenhagen – yes; Pixley – yes **Motion carried**
- **Letter Debbi Rogers, Trustee on the Schultz Holmes District Library Board:** Debbi Rogers, trustee on the Schultz Holmes District Library Board, submitted a letter to Palmyra Township encouraging Board members to view the minutes that are posted on the library’s website and/or attend the District Library Board meetings. The library board minutes can be found at blissfieldlibrary.org, under ‘menu’ then under ‘about library.’ The information will also be posted at the Township Hall.

Bill Payment

Motion Pixley, support Crane to allow the Clerk to pay all Township and PTFD bills. **Motion carried**

Adjournment

Motion Koester, support Whited to adjourn at 9:04 p.m. **Motion carried**

Next Regular Meeting: September 9, 2025