

**Palmyra Township
Regular Board Meeting Minutes
July 14, 2020**

Meeting called to order at 7:00 p.m. by Supervisor James Isley.

Members present: James Isley, Matt Koester, Steve Papenhagen, Perry Pooley. and Chris Whited

Members absent: None

Audience Attendance: 5

Motion Koester, support Whited to approve the agenda as amended.

Add to New Business: *Land division of PA0-101-4150-00, Isley; PTFD equipment; PTFD millage request*

Motion carried

Public Comment:

- Dr. Jim Leonard asked if the code violation of PA0-104-4100-00, 5665 Demlow Rd. had been resolved. Supervisor Isley commented that Attorney Jeff Juby and Code Enforcement Officer Alex Purdue are working on the situation.
- Supervisor Isley was reported that an individual had contacted him concerning an unauthorized use of the Township dumpster. Supervisor Isley spoke to the offender, and it is resolved.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: report presented by Dave Pixley – a PC Special Meeting will be held Thursday, July 16, 2020, in the Community Hall.
- Building Committee: Report presented by Trustee Steve Papenhagen

Motion Pooley, support Koester to approve the June 9, 2020 Regular Meeting minutes as presented and place on file. **Motion carried**

Motion Pooley, support Koester to approve all reports presented and place on file. **Motion carried**

Communications:

- **Land Splits:** N/A
- **FOIA requests:** None
- **Cemeteries:** Supervisor Isley reported that the Underwood Cemetery needs to be mowed.
- **Roads & Bridges:** N/A
- **Bread distribution:** Clerk Whited reported that a bread distribution will be held Thursday, July 16, 2020, 2:00 pm to 4:00 pm, at Raisin Charter Township, 5525 Occidental Hwy., Tecumseh, MI.

Unfinished Business:

- **PTFD training requirements & pay scale:** No action taken at this time

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** None
 - **Resignations:** None
- **PFD equipment:**
 - **Booster Hose:** Motion Isley, support Whited to allow the PTFD to purchase the All American Real Lite booster hose at a cost that shall not exceed \$600.
Motion carried
 - **Communication headsets:** Motion Koester, support Whited to allow the PTFD to purchase 2 headsets from SetCom at a cost that shall not exceed \$3,500, and the funding shall come from the PFD Donation Fund. **Roll call vote:** Koester – yes; Whited – yes; Pooley – yes; Isley – yes; Papenhagen – yes. **Motion carried**
- **PTFD millage request:** Motion Isley, support Pooley that the Clerk examine the language of the *Fire Operation, Maintenance, and Purchase of Township Fire Department Equipment and Apparatus* millage and, if approved by Attorney Jeff Juby, be placed on the ballot of the November 3, 2020, General Election. **Motion carried**
- **Land division of PA0-101-4150-00, Isley:** Motion Papenhagen, support Pooley to allow the land split of PA0-101-4150-00, creating a new parcel of no less than 1.16 acres, provided that the remaining acreage be combined with the adjacent property PA0-101-2800-00 (**Let it be noted that Supervisor Isley did not vote**). **Motion carried**
- **Arbor Professional Solutions collections:**
 - **Acct. 19131534:** Motion Isley, support Papenhagen to authorize Arbor Professional Solutions to collect the outstanding debt of \$732 of Acct. 19131534, and to allow the Supervisor to sign the authorization. **Roll call vote:** Koester – yes; Pooley – yes; Isley – yes; Papenhagen – yes; Whited – yes. **Motion carried**
 - **Acct. 19131535:** Motion Isley, support Koester to authorize Arbor Professional Solutions to collect the outstanding debt of \$684 of Acct. 19131534, and to allow the Supervisor to sign the authorization. **Roll call**

vote: Isley – yes; Papenhagen – yes; Koester – yes; Whited– yes; Pooley – yes. **Motion carried**

- **PPE grant funding for emergency service providers:** No action required.
- **MML Workers' Compensation Fund Board of Trustees election:** Motion Isley, support Pooley to elect Marlon Brown and Penny Hill to serve on the Board of Trustees of the MML Workers' Compensation Fund. **Motion carried**

Bill Payment

Motion Papenhagen, support Koester to pay all Twp. and PTFD bills as presented. **Motion carried**

Adjournment

Motion Koester, support Pooley to adjourn at 9:14 p.m. **Motion carried**

Next Regular Meeting: August 11, 2020

Christine Whited, CLERK

THESE MINUTES WERE APPROVED SEPTEMBER 8, 2020, AS WRITTEN.