

MECHANICAL PERMIT APPLICATION

Palmyra Township
6490 Palmyra Road
Palmyra, MI 49268

Date of Application
Permit No.

I. JOB LOCATION

Homeowner/Customer Phone No.	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
Street Address & Job Location (Street Number & Name)	City/Village	Township	County

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner Name (Check Appropriate Box)		License Number	Expiration Date
Address (Street NO. & Name)		City	State
Telephone Number	Social Security Number	Federal Employee ID No. (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason fro exemption)		UIA Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> 1. New	<input type="checkbox"/> 2. Remodel	<input type="checkbox"/> 5. Special Inspection
<input type="checkbox"/> Other	<input type="checkbox"/> 3. New	<input type="checkbox"/> 4. Remodel	<input type="checkbox"/> 6. Mobile Home Inspection
<input type="checkbox"/> 7. Modular Home Setup			

IV. PLAN REVIEW REQUIRED

A plan review may be required before work is started on any building other than a single family dwelling less than 3,500 square feet. See below for details. Have plans been submitted for plan review?

YES NO NOT REQUIRED

V. APPLICANT SIGNATURE

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125, 1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Contractor or Homeowner (Homeowner must also sign Section VI, Homeowner Affidavit)	Date
---	------

VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange for necessary inspections.

Signature of Homeowner	Date
------------------------	------

VII. PLAN REVIEW REQUIREMENTS

Plans and specifications for new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. **A PLAN REVIEW IS REQUIRED BEFORE A PERMIT CAN BE ISSUED.** Expect alterations and repair work determined by the mechanical official to be of minor nature.

VIII. FEE CLARIFICATIONS

ITEM #2 - RESIDENTIAL HEATING SYSTEM: This item is used for the installation of a heating system in a new residential structure. ITEM #10 - GAS PIPING & Item #18 - DUCT **SHOULD NOT BE** charged. Replacement systems should be itemized.

APPROVED BY:

MECHANICAL PERMIT APPLICATION

IX. FEE CHART - Enter the number of items being installed, multiply by the unit price for the total fee.

	Fee	# Items	Total
1. Application Fee (non - refundable)	\$50.00	1	\$50.00
2. Residential Heating System (includes duct & pipe)	\$50.00		
3. Gas/Oil Burning Equipment - New and/or Conversion Units	\$30.00		
4. Residential Boiler	\$30.00		
5. Water Heater	\$5.00		
6. Flue/Vent Damper	\$5.00		
7. Solid Fuel Equip (includes chimney)	\$30.00		
8. Chimney, Factory-built installed separately	\$25.00		
9. Solar, set of 3 panels (including piping)	\$20.00		
10. Gas Piping: each opening- new installation	\$5.00		
11. Residential A/C	\$30.00		
12. Heat Pumps, Complete Residential	\$30.00		
13. Bath & Kitchen Exhaust	\$5.00		
Tanks: 14. Above Ground	\$20.00		
15. Underground	\$25.00		
16. Humidifiers	\$10.00		
17. Piping - minimum \$25.00	\$.05/ft		
18. Duct - minimum \$25.00	\$.10/ft		

	Fee	# Items	Total
19. Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/Heat Wheels:	\$20.00		
20. Under 10,000 CFM	\$60.00		
21. Over 10,000 CFM			
22. Commercial Hoods	\$15.00		
23. Heat Recovery Units	\$10.00		
24. V.A.V. Boxes	\$10.00		
25. Unit Ventilators	\$10.00		
26. Unit Heaters (Terminal Units)	\$15.00		
27. Fire Suppression/Protection - minimum \$20.00	\$.75 per head		
28. Evaporator Coils	\$30.00		
29. refrigeration (Split System)	\$30.00		
30. Chiller	\$30.00		
31. Cooling Towers	\$30.00		
32. Compressor	\$30.00		
33. Specialty/Safety Inspection (includes cert. Fan)	\$50.00		
34. Additional Inspection	\$50.00		
35. Final Inspection	\$50.00	1	\$50.00
36. Certification Fee	\$20.00		

Make checks payable to "Palmyra Township"

Total Fees

X. INSTRUCTIONS FOR COMPLETING APPLICATION

General: Mechanical work shall not be started until the application for permit has been filed with the Township of Palmyra. All installations shall be in conformance with BOCA International Mechanical Code. No work shall be concealed until it has been inspected. The name of the Inspector and the telephone number will be provided on the permit form. When ready for an inspection, call the inspector providing as much notice as possible. The inspector will need the location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within one year after issuance of the permit or if the authorized work is suspended or abandoned for a period of one year after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN ONE YEAR OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED.**

REMIT TO:
Inspector Don Olszewski
P.O. Box 675
Lambertville, MI 48144
419-466-7238

48 Hours for Inspections - Please!