

**Palmyra Township  
Park Committee  
Special Meeting Minutes  
February 3, 2025**

Meeting called to order at 6:38 pm by acting Chairman Brian Martin at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Brian Martin, Paul Rohlan, Stacey Rohlan, Judy Marcus, Jim Ruple, Kelly Martin, and Christine Whited

Members absent: None

Audience Attendance: None

Motion Judy, support Stacey to approve the agenda as amended: Add to New Business *Appointment of Chais and Secretary*. **Motion carried**

Motion Chris, support Judy to approve the September 23, 2024 Park Committee Minutes as presented. **Motion carried**

Public Comment: None

Communications: Brian Martin stated that he left a voicemail with the Lions Club but has not received a reply.

Old Business: None

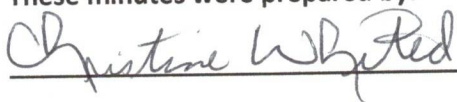
New Business:

- **Appointment of Chairman:** Motion Judy, support Stacey to appoint Brian Martin as the park Committee Chairman. **Motion carried**
- **Appointment of Secretary:** Motion Judy, support Stacey to appoint Chris Whited as the park Committee Secretary. **Motion carried**
- **Review of revised Park Concept Plan submitted by Lisa Easterwood of Fleis & Vandenbrink:** Motion Paul, support Jim to contact Lisa Easterwood to request the following changes to the park Concept Plan:
  - Move swing set southeast of the play structure.
  - Move ADA picnic table southeast of the current site of the table.
  - Make necessary changes to the walk way.
  - Committee also discussed the purchase of a smaller play structure to reduce cost.
  - Stacey will send an email to Scott Abbott, the Blissfield Community School grounds supervisor. **Motion carried**
- **Review of Cost Estimate:** Discussed with no action required. Brian will begin contacting various contractors to obtain estimates for bids to construct the park.

- **DNR Recreation Passport Grant:** Motion Stacey, support Brian to recommend to the Township Board the utilization of a grant writer for the DNR Recreation Passport Grant. **Motion carried**

**Adjournment:** Motion Brian, support Kelly to adjourn at 7:34 pm. **Motion carried**

These minutes were prepared by:

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CHRISTINE WHITED, CLERK