

**Palmyra Township**  
**Regular Board Meeting Minutes**  
**March 10, 2026**

Meeting called to order at 7:00 p.m. by Supervisor Dave Pixley at the Palmyra Township Hall, 6490 Palmyra Rd.

Members present: Dave Pixley, Mark Crane, Steve Papenhagen, Angie Koester, Chris Whited

Members absent: None

Supervisor Pixley opened the meeting with the Pledge of Allegiance.

Audience Attendance: 2

**Agenda:** Agenda was approved as presented.

**Public Comment:** Planning Commission Chair John Turpening asked Supervisor Dave Pixley if the Township received written correspondence from EGLE regarding EGLE's position on Manor Farm's well. Supervisor Pixley stated that the Lenawee County Drain Commission has been receiving letters from EGLE, and the letters are available for the Township to review. John also asked how the Zeeland well would be any different than the current Manor Farm well. Supervisor Pixley stated that the Zeeland well would be a municipal system. He also stated that there are three water supply options. One option is water supplied by Madison Township to Manor Farm via a loop system, which would be more beneficial due to the ability to provide water to households outside of Manor Farms. However, this system would cost approximately \$22,000,000. The second option is drilling new wells on Township property located on Carleton Road. This option would only be available to Manor Farms, and the cost would be approximately \$16,000,000. The third option is to add a tap-in at the sewer plant located on Deerfield Road, but this option would only benefit Manor Farms as well.

**Minutes & Reports**

- Minutes: presented by Clerk Whited
- Financial: report presented by Supervisor Dave Pixley
- Fire & EMS: report presented by Chief Paul Rohlan,
- Code Officials:
  - Code Enforcement: report presented by Clerk Whited
  - Building Inspector: report presented by Clerk Whited
  - Electrical Inspector: report presented by Clerk Whited
  - Mechanical Inspector: report presented by Clerk Whited
  - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: Trustee Mark Crane reported that the Planning Commission discussed the possibility of the construction of battery storage facility and solar panels being constructed on 39 acres on Parr Hwy. John stated that this is a joint project between Korsail Energy and Consumers Energy. The Planning Commission highly recommends that the Board make Foster Swift aware of the potential project.

- Drain Commission: Supervisor Pixley reported that he and the Drain Commission, as well as Madison Township, have been having discussions concerning the Manor Farms water supply.
- Roads & Bridges: Clerk Whited reported that she and Trustee Mark Crane attended the March 3<sup>rd</sup> Road Commission annual meeting. The main topic of the meeting was the change in funding due to the changes made by the State of Michigan. Other items discussed was the end of the “matching road funds,” which will now be an allocation to municipalities; the Road Commission will now pay 100% of the cost for the replacement of all drainage structures; and costs for improvements of all township line roads will be the responsibility of the Road Commission.
- FOIA Requests: None
- Park Committee: None
- Land Splits: None

Motion made by Koester and supported by Whited to approve the February 10, 2026 Regular Meeting Minutes, as well as the reports, and place them on file. **Motion carried**

### **Communications:**

- **Man-Nor Farms Preliminary Engineering Report:** No report available
- **Issues with Cistern at 6357 US 223, Eric Dittmer:** Supervisor Pixley reported that the Lenawee County Health Department sent a letter to Eric Dittmer as well as the Township that states that EGLE has determined that the installed cistern is an illegal water supply, and it must be abandoned in accordance with Part 127-Act 368 of the Public Acts of 1978, as amended and rules “Groundwater Quality Control.”
- **Construction of PFD Building:** Supervisor Pixley reported that paint samples are available for viewing. In addition, a Ground Breaking Ceremony is scheduled on April 11, 2026.
- **Special Meeting with EGLE:** Supervisor Pixley reported that a special meeting with EGLE is tentatively scheduled on Wednesday, April 18, 2026.

### **Unfinished Business:**

- **PTFD –**
  - **Employment applications:** None
  - **Probation terminations:** None
  - **Resignations:** None
- **Employee Handbook/ESTA:** Attorney Dave LaCasse is currently working on the policy.
- **PFD Discipline Policy:** Attorney Dave LaCasse is currently working on the policy.
- **Fireworks Policy:** Discussed
- **PFD Building Colors:** Discussed with no action taken at this time.
- **PFD Lowes Credit Card:** Motion made by Whited and supported by Papenhagen to allow Clerk Whited to open a Lowes credit card account and the following personnel will be issued a card: Dave Pixley; Paul Rohlan; Brian Wilcox; Chad Baughey **Motion Carried**

### **New Business:**

- PFD – Rohlan:
  - Employment Applications: None
  - Probation Terminations: None
  - Resignations: None

- **2025/2026 Budget Amendments:** Motion made by Papenhagen and supported by Crane to adopt the 2025 – 2026 Budget Amendments (See below). **Roll call vote:** Koester – yes; Crane – yes; Papenhagen – yes; Whited – yes; Pixley – yes **Motion carried**

Palmyra Township						
Approved Budget Amendments						
April 1, 2025 - March 31, 2026						
Approved March 10, 2026						
	Actual	Budget	Over Budget	Approved Amendments		
257-801 · Professional Svc/Contractor	23,885.04	23,885.00	0.04	Increase by	\$1,885	
267-704 · Wage - per meeting	236.00	236.00	0.00	Increase by	\$36	
372-704 · Wage - Per Insp/Permit	4,750.00	5,050.00	(300.00)	Increase by	\$1,050	
215-751 · Office Supplies	477.37	477.00	0.37	Increase by	\$177	
215-960 · Continued Education	280.00	280.00	0.00	Increase by	\$130	
336-746 · Immunizations	283.00	283.00	0.00	Increase by	\$233	
336-863 · Ambulance Tax	339.42	300.00	39.42	Increase by	\$40	
336-920 · Electric - 4276 Rouget Rd.	3,339.88	3,901.00	(561.12)	Increase by	\$901	
336-956 · Operating Expense	12,055.93	12,055.00	0.93	Increase by	\$7,055	
375-703 · Wage - Per Insp/Permit	3,126.68	3,426.00	(299.32)	Increase by	\$426	
753-760 · Park Supplies	5,763.76	5,764.00	(0.24)	Increase by	\$5,764	
753-801 · Professional/Contract Services	19,054.24	19,054.00	0.24	Increase by	\$17,054	
753-977 · Park Equipment	28,415.00	28,415.00	0.00	Increase by	\$28,415	
101-801 · Professional/Contract Services	24,108.63	24,410.00	(301.37)	Increase by	\$6,410	
101 920-002 · 6490 Palmyra Rd.	2,026.69	2,231.00	(204.31)	Increase by	\$331	
101 925-002 · 6490 Palmyra Rd.	432.00	400.00	32.00	Increase by	\$32	
101-956 · Operating Expense	8,205.80	8,825.00	(619.20)	Increase by	\$4,325	
265-801 · Professional & Contract Service	1,479.00	1,530.00	(51.00)	Increase by	\$730	
265-975 · Building Additions/Improvements	57,078.19	57,078.00	0.19	Increase by	\$16,078	
					<b>\$91,072</b>	

- **2026-2027 Budget Hearing:** Motion made by Koester and supported by Whited to open the budget hearing at 8:27 pm. **Motion carried** The Board reviewed the 2026 - 2027 Budget and there was no public Motion made by Koester and supported by Whited to close the budget hearing at 8:28 pm. **Motion carried**
- **2026-2027 Budget Adoption:** Motion made by Pixley and supported by Papenhagen to adopt the General Appropriations Act Resolution for Fiscal Year April 1, 2026 to March 31, 2027, and the 2026 – 2027 Budget as presented. **Roll call vote:** Pixley – yes; Koester – yes; Papenhagen – yes; Crane – Yes; Whited – yes **Motion carried**
- **PFD Donation Fund:** Motion made by Crane and supported by Koester to use \$9,210 of the PFD Donation Fund to pay for the initial payment of FSS Video Security contract. **Motion carried**
- **Memorial Day Parade – MDOT Performance Resolution for Municipalities:** Motion made by Whited and supported by Koester to adopt the MDOT Performance Resolution for Municipalities, which allows for the closure of 223 for the Memorial Day Parade on May 25, 2026. **Roll call vote:** Pixley – yes; Whited – yes; Crane – yes; Papenhagen – yes; Koester – yes **Motion carried**
- **2026 Road Projects:** Postponed until the April 14, 2026 Regular Meeting.
- **Discontinuation of Permanent Absent Voter Application List:** Motion made by Pixley and supported by Koester to allow the Clerk to discontinue the Permanent Absent Voter Application List and send a letter to all voters who are on that list informing them of the discontinuation and their

option to be added to the Absent Voter Permanent Ballot List. **Roll call vote:** Crane – yes; Papenhagen – yes; Pixley – yes; Koester – yes; Whited – yes **Motion carried**

- **Pay for Temporary Planning Commission Secretary:** Motion made by Whited and supported by Pixley to pay the temporary PC secretary Wendy Turpening a wage of \$60 per Pc meeting for taking and drafting the minutes. **Motion carried**
- **Board of Review Pay Increase:** Motion made by Pixley and supported by Koester to increase the Board of Review member pay from \$12 per hour to \$15 per hour. **Motion carried**
- **MTA Online Subscription Renewal:** Motion made by Pixley and supported by Crane to renew the Township’s MTA Online Learning Subscription at a cost of \$1,000. **Motion carried**

**Bill Payment**

Motion made by Pixley and supported by Whited to allow the Clerk to pay all Township and PTFD bills. **Motion carried**

**Adjournment**

Motion made by Papenhagen and supported by Koester to adjourn at 9:02 p.m. **Motion carried**

**Next Regular Meeting: April 14, 2026**

**Minutes were taken & drafted by Clerk Christine Whited**