

## **Minutes of the March 3, 2025, Regular Board Meeting of Sherman Township**

The regular scheduled meeting of the Sherman Township Board was held on Monday March 3, 2025, at 7:00 pm, in the meeting room of the township hall. Meeting was called to order by Supervisor-Smalligan at 7:00 pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Doug Berens, Stan Stroven, Ken Smalligan, and Jamie Kukal.

Motion was made by D Berens and 2nd by S Stroven to approve the agenda with one addition under the Clerk's report, for 2025-2026 Meeting Dates.. All approved, motion passed.

Motion was made by K Berens and 2nd by S Stroven to approve the minutes from February 3, 2025, with corrections. All approved, motion passed.

There was no public comment at this time.

Superintendent Brad Reyburn of Fremont Public Schools, spoke about the upcoming May election for a renewal on the Sinking Fund.

Treasurer-Berens presented her report of outgoing funds highlighting that once again it is early in the month, so most of the monthly bills are not in yet. The 2024 fire billing of \$490 was paid. The revenue sharing check was received for \$38,363 and March 13th is the appointment date to settle with the County Treasurer for the 2024 tax year. Motion was made by S Stroven and 2nd by D Berens to accept the Treasurer's report and authorize the payment of bills. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed.

Clerk-Kukal presented the clerk's report, highlighting the upcoming May election preparation, the public accuracy test set for April 28, 2025 at 6pm, the work done on a FOIA request, STR renewal correspondences, budget preparation and website redesign. Kukal presented the list of 2025-26 meeting dates for review before publication and suggested March 31, 2025 as the best date for the budget meeting. All meeting dates were approved for publication. Next she presented an increase of \$5 to the hourly rate for township employees. Motion was made by J Kukal and 2nd by K Berens to set the hourly rate at \$18 per hour. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. A review of all other appointed positions continued. Motion was made by J Kukal and 2nd by K Berens to set the Sextion's clerical rate to \$100 per month. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. Motion was made by J Kukal and 2nd by D Berens to increase both the building inspector, zoning administrator and deputy zoning administrator rates by \$50 per month. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. Motion was made by S Stroven and 2nd by D Berens to increase the appointed committee members rate to \$75 for ½ day, \$100 for full day, \$35 for secretary rate and \$100 for chairman rate. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. Motion was made by J Kukal and 2nd by K Berens to set the cleaning rate at \$75 per cleaning. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. Motion was made by S Stroven and 2nd by J Kukal for all the changes to go into effect on April 1st, 2025. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed.

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Supervisor- Smalligan read the letter from the Fremont City Manager about the contract renewal for the Fremont Fire Department. A projected \$48,000 expense for 2025-26 Fiscal year.

For trustees' reports, trustee-Berens updated the board on the concerns that Jim May had raised the month before about ice rescue gear. The departments have adequate gear, it just was not needed in both situations the Jim had referenced. S Stroven updated that the county does not have any fire pit regulations and it would fall in the local ordinance if one was needed, in reference to distance for residence and size.

Assessor-Story was not present and no report was provided. Supervisor Smalligan just reminded everyone about the March BOR dates.

Sexton-Tollefsen was not present and no report was provided.

For hall rental and maintenance, J Berens reported that rentals are going strong and D Berens reported that a new step ladder was purchased.

For the planning commission, D Berens presented a proposed amended language change to Article III sections 3.02 and 3.15 and Article XVI section 16.05, for review and consideration. Motion was made by J Kukal and 2nd by S Stroven that the Township Board is in support of the proposed amended language changes and approves the Planning Commission to move forward with the Public Hearing. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed.

Building inspector-Smalligan presented his report indicating 1 permit and 11 inspections last month.

Zoning Administrator-Kukal confirmed the 1 permit and updated the board on the recent court ruling. The defendant has until the June junk drive to show progress on the clean up.

For White Cloud Sherman Utilities K Kropolces reported that they worked on the budget and will be looking at it again next month.

For Fremont Fire District, K Berens reported billing \$544.32 and collecting \$0 for the month. For White Cloud, S Stroven reported that they are looking at adjusting insurance coverages on the older trucks and the new flooring is finally finished to satisfaction.

There was no new or unfinished business.

For public Comment, Karen Koprolec asked if the fire departments have contingency plans for damaged fire trucks and S Stroven confirmed that they did.

There was no Board member comment at this time.

Meeting adjourned at 7:58 pm

Submitted by: Jamie Kukal-Clerk

## Minutes of the March 3, 2025, Regular Board Meeting of Sherman Township

Visitors present: Wayne Berens Jerry Engel Chad Kukal Gary Smalligan  
Karen Koprolces Brett Derks Brad Reyburn Jacky?  
Dale and Julie Berens

**Jamie Kukal, Sherman Township Clerk**

### **Balance Sheet**

**As of February 28, 2025**

|   |   | Feb 28, 25   |
|---|---|--------------|
| ▼ ASSETS                                  |   |              |
| ▼ Current Assets                          |   |              |
| ▼ Checking/Savings                        |   |              |
| ▼ MASTER ACCOUNT                          |   |              |
| 101-001 • General Fund cash               |   | 348,842.51   |
| 203-001 • Mayo Drive cash                 |   | 23,957.85    |
| 220-002 • Robinson Lake Cash              |   | 2,451.57     |
| 221-001 • Crystal Lake Cash               |   | 42,248.86    |
| 336-001 • Fire protection millage Fr & WC |   | 18,013.48    |
| Total MASTER ACCOUNT                      |   | 435,514.27   |
| 151-001 • Cemetery cash                   |   | 4,053.89     |
| 202-001 • Road Checking                   |   | 35,792.47    |
| 249-001 • Capital acquisition cash        |   | 3,626.29     |
| ▼ 260-001 • Gerber FCU                    |   |              |
| 261-336 • Gerber Fire Runs Savings        |   | 3,748.32     |
| 263-001 • Gerber FCU ARPA Account         |   | 553.30       |
| Total 260-001 • Gerber FCU                |   | 4,301.62     |
| 401-001 • Winter Tax Account              |   | 283,290.15   |
| 402-002 • Summer Tax Account              |   | 26,847.56    |
| Total Checking/Savings                    |   | 793,426.25   |
| Total Current Assets                      |   | 793,426.25   |
| TOTAL ASSETS                              |   | 793,426.25   |
| ► LIABILITIES & EQUITY                    | ► | 793,426.25 ◀ |