

**Frederic Chopin
Polish Saturday School
in Allamuchy, NJ**

SAFETY POLICY

In order to be compliant with government and district regulations and to enhance safety and efficiency during the dismissal, before classes start as well as during school hours the Board of Directors adopts the following "Safety Policy" for the supervision of pupils in F. Chopin Polish School (Educational Polish Corporation).

1. School hours are 9:00 a.m. - 12:00 p.m., parents or guardians cannot leave children in school earlier than 8:50 a.m.
2. Teachers must be present in classrooms 15 minutes before school starts (8:45 a.m.)
3. Parents or guardians have to bring children in person to either the **Cafeteria or Rutherford Hall**, as assigned. Children can never be left unsupervised in the parking lot, in any classroom, or other part of the school or such.
4. Teachers cannot leave students unsupervised in the classroom at any time.
5. Students can use only their designated classroom and the Cafeteria. Students cannot use any other part of school including any staircases, unless approved by a teacher and supervised by a designated adult (teacher, parent/guardian).
6. Teachers can not dismiss a student if his/her parents or guardians are not present.
7. Parents have to sign the dismissal form.
8. Everybody (including teachers, students and parents) present on the school premises have to wear nose and mouth covers.
9. Everybody on the school premises has to maintain social distancing.
10. Everybody has to follow District of Allamuchy safety and health rules which can be found on the district website: https://www.aes.k12.nj.us/cms/lib/NJ01001493/Centricity/Domain/250/FINAL_ReopeningPlan.pdf
11. Students who stay in after school classes have to be sent by teachers to designated classrooms.
12. Students can use playground or walk outside only if supervised by teachers or parents.
13. All parents or guardians who are late more than 10 minutes after dismissal have to pay "Late Fee" (\$5 for every 15 min or a part of)
14. This policy applies also to all classes after or before regular school.
15. Parents are financially responsible for all damages caused by their children.

Parent's Signature

Parent's Name (print)

Date