



Desert Shadows Middle School - PTO Meeting Minutes – 01/21/2025

Meeting called to order at 5:31pm, participants 9 in person + 4 online

1. **Welcome** from the PTO president.
2. **Voting Items:** Motion to approve previous meeting minutes - Motion Passed.
3. **President's Report**

The first semester we did very well with events and parent involvement. We are now starting the second semester, it is quieter but it will get busy the last two months of school.

There are several PTO positions open for next school year 2025-2026.

- Executive Board:
 - VP / President Elect (ideally a 7th grade parent for a 2 year term)
 - Secretary
- We will also need 16 committee positions for next year.

Please reach out to me in the next month if you are interested and what your strengths are.

4. **Treasurer's Report**

- Actual income is over \$49,500 with two major fundraisings this year (Step It Up and Direct Giving). We are almost at our income goal.
- We have \$2,100 from business sponsors.
- Money is coming in from BoxTops and Fry's rewards. We want to do a big push in the second semester.
- Passive fundraising. Big shout out to Stephanie Nguyen. We are already over the allocated \$ for this year. Nice addition to this income with all the dine and donate events she has secured.
- In April, we will see more of our funds being used. Hospitality and Teacher appreciation expenses will be a considerable amount.

5. **Fundraising Report**

- We are done now with active fundraising. We are now looking for strategies for next 2025-2026. Step It Up has been successful the last two years but we might change it for next year. We are open to ideas that are middle school friendly.
- Passive fundraising is still going until the end of the school year.

6. **Communications & Social Media** (Kristin Stauffer)

Continue to post regularly and on time. It is going well. Push for Yearbook since prices go up in February. Our goal is to connect the PTO website with the PTO Social Media posts so everything is streamlined.

7. **Volunteer Report** (Sarah Cole)

Thank you to all the volunteers that helped during the first semester. Now it is a quiet time, the current ongoing volunteer sign up is posted on the PTO website for weekly Pizza delivery to school on Fridays for students' reward. You can find the sign up online on our [PTO website](#) or send an email to sidewindervolunteers@gmail.com.

We will need volunteers for the spring dance in March.

8. **Events**

- Spring Dance (Alana Raizer) is Friday 3/28. Students will receive a link to vote on the theme. We have secured Dj and Photo Booth. Food vendor will probably be Chick-Fil-A. Dance will be moved to Cafeteria like last year with games and a dance area. There will be an entry fee for the dance and we are asking school clubs if they want to sell snacks and/or drinks.
- The 50th anniversary mosaic wall installation is coming up. There is still an opportunity to buy tiles. By the end of this month we want to have all tiles turned in from families that have purchased them.

9. **Hospitality**

- Lunch on the first early release day of the year for Teacher Professional Development. It was Pizzas and a Salad Bar.
- We will set up dinner on Wednesday 01/29 for the Parent / Teacher conference night. Whataburger is donating the meal. They are now a new business sponsor.
- There will be two more lunches for teachers and staff during teacher appreciation week this semester.
- We will also offer breakfast the day after school is out.

10. **Teachers' Report** (Ms. Magnusson - ELL & Computer Science)

Next week is the parent / teacher conference. This is a great opportunity to talk about grades and check your student progress. Please keep an eye on it and check that assignments are turned in. State testing will be here before we know it.

11. **Principal's Report** (Ms Knaeble)

- We have lots of things planned. 7th grade registration cards to sign up for electives need to be turned in so that we can figure out the electives for next year.
- High schools are visiting tomorrow for registration. Students have a week to figure out electives for high school.

- Over 300 6th graders visited our school last week for a tour. It was great to see how the DLSI program (Dual Language Spanish Immersion) tour was given in Spanish.
- Our 8th grade field trip to Horizon H.S. to see the electives they could choose. It was successful.
- Recently I had a marquee training on how advertising can be done. Soon to be implemented.
- We are down less than 40 school bus drivers district wide, the ideal number is over 100. Please spread the word that the school district is hiring.
- 7th grade Castle and Coasters trip is April 29th. We are considering Hurricane Harbor for 8th grade trip on May 21st, from 11-5 with lunch there. District cannot guarantee 8 school buses to transport all students for these hours. We are asking PTO to help with funding for charter buses for both trips.
- Another big ask is for donations of tissues and clorox wipes because we are in the flu season. Discussion of whether PTO is creating an amazon wish list or have a drop off box for these materials.
- We are almost half way with report cards.

(Ms Bell)

- Last lock down drill was 12 minutes. Time and procedures in place improved significantly.
- Festival of Sports for Boys' Flag Football and Girls' Volleyball at Shadow Mountain H.S. is January 25th..

12. UPC Report (Kea Carota)

- Horizon H.S "Make a wish" movie night is on 2/7 at 7pm and carnival is on 2/8 4pm-8pm at their parking lot. Their Musical Theater Legally Blonde shows are 2/27 to 3/2.
- Tomorrow is the UPC presentation on 'Anything you want to know about our facilities'.
- There is a call for a committee "families doing handbook' on the UPC website.
- The Special Education Committee has a presentation on 2/25 'Planning about the future'.
- The Gifted committee presentation on 2/11 gifted middle school. Lesson on how to support a perfectionist.

13. Additional Items discussed

Nothing to discuss.

Questions: When is the deadline for teachers to submit expenses? Answer, the end of April.

Meeting adjourned at 6:29pm

Next PTO Meeting Tuesday February at 5:30pm.

Sidewinder PTO FY 2024
Income and Expense Compared to Annual Budget
06/01/2024 - 05/31/2025

Starting balance as of 06/01/2024							\$12,749.79
Donations Campaigns	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Direct Giving	\$26,989.44	\$23,500.00	-	-	\$26,989.44	\$23,500.00	\$3,489.44
Step It UP	\$22,609.17	\$20,000.00	-\$3,349.18	-	\$19,259.99	\$20,000.00	-\$740.01
Donations Campaigns Totals	\$49,598.61	\$43,500.00	-\$3,349.18	-	\$46,249.43	\$43,500.00	\$2,749.43
Sponsorship Campaign	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Sponsorship	\$2,173.74	\$5,000.00	-	-	\$2,173.74	\$5,000.00	-\$2,826.26
Sponsorship Campaign Totals	\$2,173.74	\$5,000.00	-	-	\$2,173.74	\$5,000.00	-\$2,826.26
Consumer Incentives	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Box Tops for Education	\$174.30	\$100.00	-	-	\$174.30	\$100.00	\$74.30
Fry's / Kroger	\$393.25	\$200.00	-	-	\$393.25	\$200.00	\$193.25
Consumer Incentives Totals	\$567.55	\$300.00	-	-	\$567.55	\$300.00	\$267.55
Fundraising	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
DSMS T-Shirt Sales	-	\$1,000.00	-	-	-	\$1,000.00	-\$1,000.00
Restaurant Nights	\$1,093.33	\$1,000.00	-	-	\$1,093.33	\$1,000.00	\$93.33
Vendors	\$780.80	\$1,000.00	-	-	\$780.80	\$1,000.00	-\$219.20
Kendra Scott	\$368.93	\$300.00	-	-	\$368.93	\$300.00	\$68.93
Fundraising Totals	\$2,243.06	\$3,300.00	-	-	\$2,243.06	\$3,300.00	-\$1,056.94
Principal Discretionary Account	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Coca Cola Refreshments Rebate	\$82.66	\$150.00	-	-	\$82.66	\$150.00	-\$67.34
School Portraits Rebate	\$828.81	\$1,050.00	-	-	\$828.81	\$1,050.00	-\$221.19
Principal's Choice	-	-	-\$2,459.88	-\$10,500.00	-\$2,459.88	-\$10,500.00	\$8,040.12
PTO Teacher Award Donation	-	-	-	-	-	-	-
Principal Discretionary Account Totals	\$911.47	\$1,200.00	-\$2,459.88	-\$10,500.00	-\$1,548.41	-\$9,300.00	\$7,751.59
Administrative Costs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Accounting Software	-	-	-\$207.02	-\$225.00	-\$207.02	-\$225.00	\$17.98
Bank Fees	-	-	-\$31.45	-\$50.00	-\$31.45	-\$50.00	\$18.55
Insurance	-	-	-\$95.00	-\$300.00	-\$95.00	-\$300.00	\$205.00
Misc Admin	-	-	-\$472.34	-\$100.00	-\$472.34	-\$100.00	-\$372.34
UPC Membership	-	-	-\$75.00	-\$75.00	-\$75.00	-\$75.00	-
Virtual Meetings (Zoom)	-	-	-\$159.90	-\$150.00	-\$159.90	-\$150.00	-\$9.90
Website / Email Hosting (GoDaddy)	-	-	-\$451.84	-\$300.00	-\$451.84	-\$300.00	-\$151.84
Earned Interest	\$113.13	-	-	-	\$113.13	-	\$113.13

Administrative Costs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Administrative Costs Totals	\$113.13	-	-\$1,492.55	-\$1,200.00	-\$1,379.42	-\$1,200.00	-\$179.42
Hospitality	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Teacher Meals	-	-	-\$2,351.24	-\$6,000.00	-\$2,351.24	-\$6,000.00	\$3,648.76
Teacher Lounge Supplies	-	-	-\$72.19	-\$550.00	-\$72.19	-\$550.00	\$477.81
Staff Meeting Breakfast	-	-	-\$612.36	-\$1,500.00	-\$612.36	-\$1,500.00	\$887.64
Hospitality Totals	-	-	-\$3,035.79	-\$8,050.00	-\$3,035.79	-\$8,050.00	\$5,014.21
School Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Gifts to School	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
School Support Totals	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
Student Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
PBIS	-	-	-\$106.92	-\$1,000.00	-\$106.92	-\$1,000.00	\$893.08
Clubs / Competitions / Team Celebrations	\$510.43	-	-\$586.07	-\$300.00	-\$75.64	-\$300.00	\$224.36
Student Awards / Rewards	-	-	-\$111.88	-\$1,400.00	-\$111.88	-\$1,400.00	\$1,288.12
Departmental Honors Award Students	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Student Support Totals	\$510.43	-	-\$804.87	-\$3,000.00	-\$294.44	-\$3,000.00	\$2,705.56
Teacher Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Classroom Supplies	-	-	-\$3,522.03	-\$7,000.00	-\$3,522.03	-\$7,000.00	\$3,477.97
Staff Recognition and Support	-	-	-	-\$500.00	-	-\$500.00	\$500.00
Departmental Honors Award Teachers	-	-	-	-\$1,400.00	-	-\$1,400.00	\$1,400.00
Teacher Gifts	-	-	-\$3,113.73	-\$6,000.00	-\$3,113.73	-\$6,000.00	\$2,886.27
Teacher Support Totals	-	-	-\$6,635.76	-\$14,900.00	-\$6,635.76	-\$14,900.00	\$8,264.24
Community Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Charitable Donations	-	-	-	-\$650.00	-	-\$650.00	\$650.00
Community Support Totals	-	-	-	-\$650.00	-	-\$650.00	\$650.00
PTO Sponsored Events	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Fall Dance	\$2,500.00	\$2,500.00	-\$2,146.82	-\$2,500.00	\$353.18	-	\$353.18
Spring Dance	-	\$3,000.00	-	-\$2,500.00	-	\$500.00	-\$500.00
DSMS 50TH Birthday	\$2,452.31	-	-\$6,577.59	-\$7,000.00	-\$4,125.28	-\$7,000.00	\$2,874.72
PTO Sponsored Events Totals	\$4,952.31	\$5,500.00	-\$8,724.41	-\$12,000.00	-\$3,772.10	-\$6,500.00	\$2,727.90
Ear Marked Account	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Choir Funds	\$4,512.00	-	-\$3,182.74	-	\$1,329.26	-	\$1,329.26
8th Grade Party	-	-	-	-\$6,500.00	-	-\$6,500.00	\$6,500.00
Petty Cash	\$1,000.00	-	-\$1,300.00	-	-\$300.00	-	-\$300.00
Ear Marked Account Totals	\$5,512.00	-	-\$4,482.74	-\$6,500.00	\$1,029.26	-\$6,500.00	\$7,529.26

Grand Totals

	\$66,582.30	\$58,800.00	-\$30,985.18	-\$58,800.00	\$35,597.12	- \$35,597.12
Increase in funds						\$35,597.12
Funds available as of 05/31/2025						\$48,346.91