



Desert Shadows Middle School - PTO Meeting Minutes – 11/18/2024

Meeting called to order at 5:30pm, participants 9 in person + 1 online

1. **Welcome** from the PTO president.

2. **Voting Items:** Motion to approve previous meeting minutes - Motion Passed.

3. **President's Report**

This is a busy time for PTO. There is a lot going on and all the PTO committees are doing a great job.

4. **Treasurer's Report**

- We are waiting for a few expenses from the Fall Dance and the upcoming 50th anniversary celebration. It looks like the 50th expenses will be under budget.
- Step It Up donations check is coming soon. It is 60% of the final amount. We will get a little bit more than last year. We are close to receiving 21K back.
- We keep receiving money from Box Tops. PTO will focus more on promoting it next quarter.
- Fry's community rewards: we have received more than our allocated budget. Thank you to all the families that shop there and have their account linked to DSMS.
- T-shirt spirit wear sales are a little slow right now.
- Vendors and restaurants nights are going very well.
- Not many expenses coming in from the rest of the budget.

5. **Fundraising Report**

○ **Step It Up**

We are waiting to receive the check from the company, they keep 40% of the earnings. We have the celebration Day of Awesomeness this week and need more volunteers. Two shifts of students (7th and 8th grade separate). Bounce houses will be set up in the track and field area and there will be a DJ.

Seven students have earned the lunch and limo ride with a guest. These students raised on their own at least \$750.

Suggestion for future fundraising: consider givebackfundraising.com. PTO will look into it.

- **Passive fundraising**- Wrapping up for 2024. We have Barro's Pizza and Nikki's Sweets this week. Kendra Scott is on Friday 12/16. New Dine and Donate nights will start in January 2025.

6. **Communications & Social Media** (Kristin Stauffer)

There have been lots of posts. Also the events were created inviting everyone with reminders. Coming up, we will be linking social media platforms to streamline the posting process.

Please share the posts in your groups, like and comment.

7. **Volunteer Report** (Sarah Cole)

During the Open House for current 6th graders, we got a new volunteer list of 20 new names for next school year.

We still need adult volunteers for:

- Day of Awesomeness
- 50th Anniversary Celebration Day

The sign up that went out for students to volunteer during the 50th Anniversary Celebration is full. NJHS will also have student volunteers at the event.

You can find sign ups online on our PTO website or send an email to sidewindervolunteers@gmail.com.

Thank you to all the volunteers!

8. **Events**

- **50th Anniversary Celebration:** Saturday 11/23 1pm-4pm with theme "Rolling thru the Decades". We are ready and working on the schedule of the flow of the day. All the decor is ready. Two days before we will set up the pipe and drape and make the stations. We need to secure one more food vendor. There will be a QR code at the entry door so that guests provide name and email address, we will send them a thank you follow up email.
 - The day of the event there will be a roller skating rink, food vendors and 5 booths (one per decade), a tile wall, marquee letters and balloons photo op, face painting station, banner with sponsors, a few speaker guests, and Sidewinder choir performance.

9. **Hospitality**

- Pizza lunch for teachers on Tuesday 11/19 early professional development day.

- The week of December 16th is Stock the Lounge week. There will be a sign up for families to bring items for the staff/teacher lounge (snacks, drinks, etc). Gift cards will be distributed from PTO to teachers and staff that week as well.

10. Teachers' Report No teachers' report.

11. Principal's Report (Ms Knaeble)

- Teachers are working on mid-term progress, it will be posted by the end of the week. This is a snapshot of how students are doing.
- Community service hours are due by 12/06.
- This week we had the Open House for current 6th graders and the Social Studies Fair for 7th grade.
- Students will have the AASA practice test in English and Math the week after thanksgiving.
- Registration for students is coming soon before winter break. We ask families to work with their students on figuring out what electives they want to choose. We do not anticipate new electives for the next school year.

12. UPC Report (Laura Hill)

Gifted presentation this week. It will be recorded in the UPC youtube channel. There is no meeting in December.

13. Additional Items discussed

Questions:

- When is the registration for the festival of sports? - Registration and payments need to be done online.
- When is the Choir winter performance? It is Monday December 9th. They also have a trip to Anaheim on the first weekend of March. Students will participate in a dance workshop, see a play and go to Disneyland.

Meeting adjourned at 6:40pm

Next PTO Meeting Tuesday December 17th at 5:30pm.

Sidewinder PTO FY 2024
Income and Expense Compared to Annual Budget
06/01/2024 - 05/31/2025

Starting balance as of 06/01/2024							\$12,749.79
Donations Campaigns	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Direct Giving	\$28,939.12	\$23,500.00	-	-	\$28,939.12	\$23,500.00	\$5,439.12
Step It UP	\$75.00	\$20,000.00	-\$46.89	-	\$28.11	\$20,000.00	-\$19,971.89
Donations Campaigns Totals	\$29,014.12	\$43,500.00	-\$46.89	-	\$28,967.23	\$43,500.00	-\$14,532.77
Sponsorship Campaign	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Sponsorship	\$2,173.74	\$5,000.00	-	-	\$2,173.74	\$5,000.00	-\$2,826.26
Sponsorship Campaign Totals	\$2,173.74	\$5,000.00	-	-	\$2,173.74	\$5,000.00	-\$2,826.26
Consumer Incentives	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Box Tops for Education	-	\$100.00	-	-	-	\$100.00	-\$100.00
Fry's / Kroger	\$253.39	\$200.00	-	-	\$253.39	\$200.00	\$53.39
Consumer Incentives Totals	\$253.39	\$300.00	-	-	\$253.39	\$300.00	-\$46.61
Fundraising	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
DSMS T-Shirt Sales	-	\$1,000.00	-	-	-	\$1,000.00	-\$1,000.00
Restaurant Nights	\$455.84	\$1,000.00	-	-	\$455.84	\$1,000.00	-\$544.16
Vendors	\$440.71	\$1,000.00	-	-	\$440.71	\$1,000.00	-\$559.29
Kendra Scott	-	\$300.00	-	-	-	\$300.00	-\$300.00
Fundraising Totals	\$896.55	\$3,300.00	-	-	\$896.55	\$3,300.00	-\$2,403.45
Principal Discretionary Account	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Coca Cola Refreshments Rebate	\$82.66	\$150.00	-	-	\$82.66	\$150.00	-\$67.34
School Portraits Rebate	\$828.81	\$1,050.00	-	-	\$828.81	\$1,050.00	-\$221.19
Principal's Choice	-	-	-\$2,459.88	-\$10,500.00	-\$2,459.88	-\$10,500.00	\$8,040.12
PTO Teacher Award Donation	-	-	-	-	-	-	-
Principal Discretionary Account Totals	\$911.47	\$1,200.00	-\$2,459.88	-\$10,500.00	-\$1,548.41	-\$9,300.00	\$7,751.59
Administrative Costs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Accounting Software	-	-	-\$207.02	-\$225.00	-\$207.02	-\$225.00	\$17.98
Bank Fees	-	-	-\$31.45	-\$50.00	-\$31.45	-\$50.00	\$18.55
Insurance	-	-	-\$95.00	-\$300.00	-\$95.00	-\$300.00	\$205.00
Misc Admin	-	-	-\$472.34	-\$100.00	-\$472.34	-\$100.00	-\$372.34
UPC Membership	-	-	-\$75.00	-\$75.00	-\$75.00	-\$75.00	-
Virtual Meetings (Zoom)	-	-	-\$159.90	-\$150.00	-\$159.90	-\$150.00	-\$9.90
Website / Email Hosting (GoDaddy)	-	-	-\$451.84	-\$300.00	-\$451.84	-\$300.00	-\$151.84
Earned Interest	\$64.73	-	-	-	\$64.73	-	\$64.73

Administrative Costs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Administrative Costs Totals	\$64.73	-	-\$1,492.55	-\$1,200.00	-\$1,427.82	-\$1,200.00	-\$227.82
Hospitality	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Teacher Meals	-	-	-\$1,820.08	-\$6,000.00	-\$1,820.08	-\$6,000.00	\$4,179.92
Teacher Lounge Supplies	-	-	-\$72.19	-\$550.00	-\$72.19	-\$550.00	\$477.81
Staff Meeting Breakfast	-	-	-\$520.40	-\$1,500.00	-\$520.40	-\$1,500.00	\$979.60
Hospitality Totals	-	-	-\$2,412.67	-\$8,050.00	-\$2,412.67	-\$8,050.00	\$5,637.33
School Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Gifts to School	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
School Support Totals	-	-	-	-\$2,000.00	-	-\$2,000.00	\$2,000.00
Student Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
PBIS	-	-	-\$85.30	-\$1,000.00	-\$85.30	-\$1,000.00	\$914.70
Clubs / Competitions / Team Celebrations	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Student Awards / Rewards	-	-	-\$103.25	-\$1,400.00	-\$103.25	-\$1,400.00	\$1,296.75
Departmental Honors Award Students	-	-	-	-\$300.00	-	-\$300.00	\$300.00
Student Support Totals	-	-	-\$188.55	-\$3,000.00	-\$188.55	-\$3,000.00	\$2,811.45
Teacher Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Classroom Supplies	-	-	-\$2,325.82	-\$7,000.00	-\$2,325.82	-\$7,000.00	\$4,674.18
Staff Recognition and Support	-	-	-	-\$500.00	-	-\$500.00	\$500.00
Departmental Honors Award Teachers	-	-	-	-\$1,400.00	-	-\$1,400.00	\$1,400.00
Teacher Gifts	-	-	-\$40.73	-\$6,000.00	-\$40.73	-\$6,000.00	\$5,959.27
Teacher Support Totals	-	-	-\$2,366.55	-\$14,900.00	-\$2,366.55	-\$14,900.00	\$12,533.45
Community Support	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Charitable Donations	-	-	-	-\$650.00	-	-\$650.00	\$650.00
Community Support Totals	-	-	-	-\$650.00	-	-\$650.00	\$650.00
PTO Sponsored Events	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Fall Dance	-	\$2,500.00	-\$1,029.00	-\$2,500.00	-\$1,029.00	-	-\$1,029.00
Spring Dance	-	\$3,000.00	-	-\$2,500.00	-	\$500.00	-\$500.00
DSMS 50TH Birthday	-	-	-\$2,770.00	-\$7,000.00	-\$2,770.00	-\$7,000.00	\$4,230.00
PTO Sponsored Events Totals	-	\$5,500.00	-\$3,799.00	-\$12,000.00	-\$3,799.00	-\$6,500.00	\$2,701.00
Ear Marked Account	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/- Less
Choir Funds	\$4,512.00	-	-\$2,908.64	-	\$1,603.36	-	\$1,603.36
8th Grade Party	-	-	-	-\$6,500.00	-	-\$6,500.00	\$6,500.00
Ear Marked Account Totals	\$4,512.00	-	-\$2,908.64	-\$6,500.00	\$1,603.36	-\$6,500.00	\$8,103.36

Grand Totals

	\$37,826.00	\$58,800.00	-\$15,674.73	-\$58,800.00	\$22,151.27	- \$22,151.27
Increase in funds						\$22,151.27
Funds available as of 05/31/2025						\$34,901.06