

## MINUTES

## AME PTO BOARD MEETING

Present: Mike Masiello, Nicole Plummer, Alana Fleischer, Jen Serra, Brook Morrison, Gary Wooten, Kelly Crawford

Meeting Called to Order: 3:38pm

**1. Principal Update:** Mr. Masiello informed board on new Covid-Restrictions and Protocol (desk shields, 6 ft apart when possible, cleaning practices, etc.) AME received an "A" School Grade with 3<sup>rd</sup> Grade testing highest in the district. We have 189 students and 11 teachers, with a permanent substitute on campus. Mr. Masiello explained a new dismissal application that he plans to implement at our school (important for student safety).

## 2. Treasurer Report

a) 21/22 Budget Report emailed out for review. Alana requested an additional line item of "Security" be added to expenses for \$500. To balance the budget, Jen suggested \$500 be added to checking income line item. Budget was approved.

b) Fish Tank Sponsor was received for \$1250 that will help the maintenance cost of our office fish tank.

c) We plan on requesting restaurants to donate food for the play dinners. Alana will contact Bowes Imaging for a possible Mammogram Fundraiser during Breast Cancer Awareness Month (October).

**3. President Report:** Nicole spoke with Craig regarding Water Delivery. We plan on continuing to purchase water for the school at this time due to current Covid Restrictions. Board plans to reevaluate water delivery at a later time. A Water Sponsor was suggested like the Fish Tank Sponsorship.

**4. VP Report:** Alana will contact 5<sup>th</sup> Grade teachers to determine the location of the 5<sup>th</sup> Grade Field Trip (Disney verses Sea World) and will begin the Trolley Grant writing process.

## 5. Upcoming Events

- Committee Chair Update
  - PTO Dinners - Vacant
  - Fall Festival - Kari
  - Book Fair - Vacant
  - Otis Spunkmeyer - Janae
  - Dolphin Dash – Kelly Gitt
  - Dolphin Dance - Vacant
  - Golf Tournament - Kari
  - Staff Appreciation Week - Vacant
  - Field Day – Vacant (Jessica Baugher?)
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- Tuesday, Aug 24 – Art to Remember begins (ends Sept.8)
- Wednesday, Aug 24 – School Pictures
- Monday, Sept 6 – No School - Labor Day
- Monday, Sept 13 – PTO General Membership Meeting in Zoom - 3:45pm
- Tuesday, Sept 21 – Peace Day Celebration on front lawn – 9am
- Thursday, Sept 23 – SAC Meeting in Media Center – 3:45pm
- Monday, Oct 4 – Thursday, Oct. 7 – Fire Safety Week
- Thursday, Oct 7 – End 1<sup>st</sup> Quarter

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- Friday, Oct 8 – No School – Records Day - Jackson Kennedy Birthday (**HAPPY BIRTHDAY JACKSON!!**)
- Monday, Oct. 11 – PTO Board Meeting in Conference Room – 3:45pm
- Saturday, Oct 23 – Fall Festival – The Center – 4pm – 8pm

**6. Communications:** Nicole plans to continue Website Posts and Facebook Posts. Please let her know if there is anything you wish to post. A Flyer will be sent home in backpacks regarding our next General Membership meeting and encouraging membership. Nicole will post a membership post this week.

**7. New Business**

a) New volunteer coordination and communication process: Jen will draft an email for volunteers and it will go out this week.

b) Homeroom Parents: Nicole requested contact names and numbers from teachers last week (she has received 3 of the 11 classes). She will follow-up with teachers this week.

**8. Roundtable Discussion:** Next meeting will be on Zoom due to Covid restrictions. We decided to change the meeting time to 3:45pm to allow Mr. Masiello, teachers, and parents time after dismissal. Nicole can send out an email blast to members from our website with meeting zoom link.

**9. Adjourn:** 4:35pm