CALIFORNIA HIGH SCHOOL RODEO ASSOCIATION
Constitution and By-Laws
Approved: 06/2025
Revision XI: 06/2025

PURPOSES AND AIMS

1. To maintain order and standards set by the National High School Rodeo Association.
2. To promote high school rodeo from a state level and work towards this by bringing state recognition to this activity for students.
3. To promote the highest type of conduct and sportsmanship at the various rodeos by setting up standards to be met to reach this end.
4. To promote closer relationships among the people interested in this activity and the organizations they represent.
5. To increase and maintain interest of the high school student in rodeos and other functions of the state.
6. To encourage any student to continue in school, participate in rodeos, and continue to college.
7. In the event of the dissolution of this organization, any assets belonging to the California High School Rodeo Association will go to a non-profit, charitable organization designated by this association.
8. There will be no discrimination due to race, color religion or sex.

ARTICLE 1 – MEMBERSHIP

A. Membership shall be open to anyone wishing to support and perpetuate the sport of rodeo and high school involvement in the sport.
B. Membership will be divided into three (3) major categories.
   1. Student membership – California high school students and Junior High Students (5^{th}, 6^{th}, 7^{th}, 8^{th} grade) interested in the sport of rodeo and the affairs of the California High School Rodeo Association.
   2. Associate membership – Any person wishing to actively participate in the affairs and activities of the California High School Rodeo Association.
   3. Supportive membership – Any person or firm wishing to support the California High School Rodeo Association by donations either on the state or district level. This shall be an honorary membership.
C. Any person becoming a member of this association shall comply with all of its rules, by-laws, and decisions and shall be bound by the same.

ARTICLE II – ELIGIBILITY

A. To remain eligible in the California High School Rodeo Association Student must meet the following requirements as of 2/1/94
   1. Student shall maintain a 2.0 grade point average and be passing 4 or more classes at the time of grade check. If enrolled in fewer than 4 classes, must be passing all enrolled classes. CHSRA Grade/Conduct report forms must be uploaded to the National Portal and, if your district requires, emailed to the Grade Monitor on or before the deadline date to be eligible.
   2. If a student is suspended or expelled from school for misconduct they shall not be allowed to rodeo until they have returned to school and have written confirmation from their Principal or Counselor of acceptable conduct.
   3. If a student graduates during their senior year they will be allowed to rodeo the rest of the rodeo season. Final transcripts must be on file with the district and state secretary.
   4. Student must be under 20 years of age on September 1^{st} of that school year.
   5. Student must be enrolled in the 5^{th} , 6^{th}, 7^{th}, 8^{th}, or 9^{th}, 10^{th}, 11^{th}, or 12^{th} grade.
      a. If student enrolls in 5^{th} grade, student will have 4 years to complete eligibility in junior high division. If student enrolls in 6^{th} grade, student will have 3 years to complete eligibility, 7^{th} grade 2 years, and 8^{th} grade 1 year to complete eligibility in junior high division
      b. If student enrolls in 9^{th} grade, student will have 4 years to complete eligibility in high school division, 10^{th} grade 3 years, 11^{th} grade 2 years and 12^{th} grade 1 year to complete eligibility in high school division

6. If a contestant is unable to compete in his or her event due to an injury received during a rodeo, the contestant must include a doctor's medical release before competing in that event again.

B. Enrollment in a college class(s) for the purpose of achieving a High School diploma constitutes equivalent High School enrollment.
C. Counselors may certify student eligibility, in addition to Principals, Superintendents, and the National Director
D. Affixing a school seal over eligibility certification signature is not mandatory. However, some sort of stamp indicating official status is required.
E. A student can be a member in High School Division for no more than four (4) years.
F. A student can be a member in Junior High Division for no more than four (4) years
G. A new member may join any district they choose at the beginning of their rodeo season.

ARTICLE III – DUES

A. Dues vary according to the type of membership and are subject to change as they occur in the National and State Policies.

1)Student Membership for High School:
   i) National Dues Paid to NHSRA
   ii) State Dues Paid to CHSRA once paperwork is checked and completed
2)Student Membership for Junior High Division:
   a) National Dues Paid to NHSRA
   b) State Dues paid to CHSRA once paperwork is checked and completed
3)Associate membership: Twenty dollars ($20.00) annually ($10 to the district and $10 to the state)
4)Supportive membership: Donations to District or State funds.

B. All national dues are payable to NHSRA when membership is renewed online or NHSRA is joined. State dues are payable to CHSRA through the CHSRA membership payment portal. Once national dues are paid and state paperwork is complete, NHSRA will issue you a membership number to access CHSRA membership dues and entry systems throughout the year.

C. CHSRA Membership dues are payable annually by August 31. Any student wishing to participate in any District or State Finals rodeo must be current in dues payments, as verified by a membership certificate or written statement by the State Secretary.
   1. Members may join any time after August 31 without penalty. <u>Members must allow at least 3 weeks for process to be complete from time National Dues have been paid and ALL paperwork has been submitted.</u>

ARTICLE IV – NATIONAL DIRECTOR

A. The <u>National Director from California</u> will be nominated by and from the State Board of Directors and the term of the National Director will be in accordance with the NHSRA rules.
   1. The National Director will attend meetings of the NHSRA and the CHSRA shall reimburse the National Director's legitimate expenses.
   2. The Jr. High National Director from California will be appointed in accordance with the CHSRA rules.
   3. Final Nomination shall be submitted to the NHSRA Board of Directors for Approval.

ARTICLE V – STATE BOARD OF DIRECTORS

A. The business affairs of the association shall be managed and controlled by the Board of directors. They shall have the right to do all things convenient and necessary in conducting the affairs of the state organization.
B. Nine districts have been established for the purpose of determining State Board of Directors representation And the boundaries for district high school rodeo finals. District boundaries include the following counties.

District 1 – Trinity, Modoc, Shasta, Lassen, Tehama, Plumas, Butte, Glenn, Colusa, and Siskiyou.
District 2 - Del Norte, Humboldt, Mendocino, Lake, Sonoma, Marin, and Napa
District 3 – Yuba, Nevada, Placer, Sutter, Yolo, Solano, Sacramento, El Dorado, and Sierra.
District 4 – San Mateo, Santa Cruz, Santa Clara, San Benito, Monterey, Contra Costa, Alameda, and San Francisco.
District 5 - Amador, Alpine, Calaveras, San Joaquin, Stanislaus, Tuolumne, Mariposa, and Merced.
District 6 – Madera, Fresno, Kings, Tulare, and Kern (Kern cuts off at the top of the Tehachapi Mountain Range)
District 7 - San Luis Obispo, Santa Barbara, and Ventura

District 8 – Riverside, Orange, Imperial, San Diego, Los Angeles and San Bernardino. (Lines are South San Bernardino, south of mountain range – Calico mountain, Soda Mountain, and Shadow Mountain, Los Angeles County south of San Gabriel mountain Range from Tejon to San Bernardino.)

District 9 - Mono, Inyo, and San Bernardino (Line is from Tejon Pass along San Gabriel Mountain Range To San Bernardino)

C. The CHSRA State Board of directors shall be comprised of two (2) adults and two (2) students from each district, and one (1) Adult representing the Junior High Division from each District, plus the adult and student State executive officers and State Queen. <u>One Adult Alternate may be appointed each year by the President of the District, to attend the CHSRA State Board meeting in the absence of either of the District State Adult Representatives, with voting privileges for a one year term. This adult MUST be part of the current District Executive Board, and name on file with state secretary prior to the August State Board Meeting.</u>

1. **The student officers of the Board of Directors shall be elected at state finals rodeo. Their term of office shall commence on August 1, and continue through the following year. Junior High Division shall elect a President, Vice President and Secretary at their Finals in May, as per the rule book.**
2. **The associate members of the Board of Directors shall be elected at each district's Spring meeting prior to the State Finals held in June and assume their duties at the Board of Directors meeting after August. Each district shall elect a single director each year to serve as the other representative along with the District President for that year. The newly elected District Board information must be submitted to the State Secretary by June 1st of each year.**
3. **Each District shall also have an Adult Representative from the Junior High Division. Adult members to attend the Board Meetings to work with the Junior High Vice President, Chairperson of the Junior High Division for planning and committee work for the Junior High Division. This person has the same voting privileges as the others that make up the Board of Directors.**

D. The outgoing president shall act as an ex-officio member of the Board of Directors.

E. Vacancies on the State Board of Directors shall be filled by appointment of the officers and directors from the district of the vacancy. In the case of a student vacancy, the officers and directors of the district shall appoint a new one.

F. Regular and special meetings of the Board of Directors will be held as follows:

1. **A regular meeting of the Board of Directors shall be held at the California High School Rodeo Finals.**
2. **A regular meeting will be held prior to the National Board of Directors mid-winter meeting.**
3. **A regular meeting will be held as soon as possible after the National Board of Directors meeting. The President of the Board will determine time of this meeting.**
4. **The President may call special meeting on ten (10) days notice to each Director. Notice shall include the date, time and place of the meeting and may be by telephone, mail, telegraph, or in person.**
5. **A majority of the members of the Board present shall constitute a quorum.**
6. **The 2nd Vice President will be chairman of the nominating committee. The committee consists of at least one (1) member from three (3) different districts. Nominations must be submitted in writing or from the floor at the March board of directors meeting. No nominations will be accepted after the adjournment of the March meeting.**

G. Four (4) delegates, two (2) student and two (2) adults, shall be elected or appointed from the National qualified team members by the Board of Directors at the National Qualifier Team meeting. These delegates and the National Director shall attend the National Meeting held during the National Finals Rodeo.

H. The Board of Directors may appoint state event directors for indefinite periods of time. They will supervise preparations for their specific event(s) at the state rodeos. These directors may be contacted to assist any district or member association in conducting clinics and handling event related situations.

I. Student event directors for High School Division shall be elected before Challenge of Champions Invitational to carry over to State Finals and Junior High Division event directors before State Finals. Student directors shall be entered in the event for which they are elected. All directors will wear Event Director Vests so they will be easily identified.

ARTICLE VI – OFFICER OF CHSRA (STATE)

A. There shall be two (2) groups of officers in the California High School Rodeo Association.
   1. **Student Officers**
   2. **Associate Officers**

B. Student Officers shall be elected during the State Finals Rodeo.

1. **Student State officers shall be President, Vice President, Secretary, Publicity/Social Media and/or Treasurer, and the newly crowned State Queen. Junior High Division shall be President, Vice President, and Secretary.**
   These officers shall also serve as student representatives to the State Board of directors. Two (2) student directors shall also sit as members of the State Board of Directors, to be elected from each District. (These members are the student president and the high school student representative)
2. **Term of office for all student officers shall commence immediately after August 1 and continue through the following year.**
3. **The election of student officers shall be held at the State Finals Rodeo on the day before the Short Go. Student officers shall be elected by the student membership at large. Voting shall be by Secret ballot. The election will be run by state student officers not running for re-election.**
4. **Any Student Member currently in 9th – 11th grade and in good standing may run for a Student State Officer position. (October 2015)**

C. Executive officers shall be the California National Director (both High School and Junior High Division); President, 1st Vice President, 2nd Vice President, 3rd Vice President, and 4th Vice President elected by and from the Board of Directors at the State Finals rodeo meeting. These executive officers accepting their Office from the President will have voting rights as well as members of the Board of directors.

1. **Term of office for executive officers shall commence August 1st.**
2. **The Board of directors may elect a business manager. This officer may or may not be a member of the Board but must be an associate member of the association.**
3. **Any officer and the business manager, by election, may succeed himself in any office. No person shall hold more than one office.**
4. **Any officer may be removed from office by a ¾ vote of the members of the Board of directors.**

D. There shall be an Executive Board solely composed of the National Director, Adult and Student State Officers and the appointed director from each district. This committee shall have the power of the Board of Directors to transact emergency business only. Meetings shall be open to members only upon invitation from the Executive Board.

E. If two (2) state board meetings are missed by any member of the Board of Directors, the State Board shall recommend removal of officer to the district involved.

ARTICLE VII – DUTIES OF OFFICERS

A. Student Officers shall perform the duties usually performed by such officers in business matters of the Association together with such duties as shall be prescribed by the Board of Directors.

1. **The Student Officers shall conduct the annual meeting held at the state rodeo finals.**
2. **The Student Officers and Directors will represent the student membership on the Board of Directors.**

B. Associate officers shall perform the duties usually performed by such officers in business matters of the Association together with such duties as shall be prescribed by the Board of Directors. All officers on District and state level must pass on all documents and materials, etc. to incoming officers.

C. General duties of student and associate officers:

1. **The president or his representative shall preside at all meetings and serve on committees excepting Nominating committee. The president of the Board of Directors shall act as chairman of the Board in corporate matters.**
2. **The vice president shall assume the duties of the president in his absence; in the event of a vacancy occurring in the office of president, the vice president shall serve as president until the annual election of officers.**
3. **The secretary and/or treasurer shall keep minutes of all meetings, the student secretary will report the minutes of the annual student meeting at the following Board of Directors meeting. The secretary and/or treasurer of the Board shall preserve all documents of the association and shall issue membership certificates to all members with the aid of district secretaries.**
4. **The secretary and/or treasurer shall have charge of all funds of the association and shall deposit such Funds in the bank. There will be an annual audit.**

ARTICLE VIII – MEETINGS

A. The annual meeting of the association shall be held during the time of and in the same town as the annual State high school rodeo finals as designated by the Board of Directors.

1. **Notice of date, time, and place of the first annual meeting shall be sent to each district thirty (30) days prior to meeting.**

2. The purpose of the meeting shall be to conduct the student affairs and business of the association and to elect officers for the forthcoming year. Student officers will present any proposal decided upon at the Board of Directors meeting.

B. The state finals meeting shall be held thirty (30) days before the state high school rodeo finals.

ARTICLE IX – STATE FINALS

A. The state rodeo finals shall be conducted under the same rules and regulations as set forth on Page 3. Article II of the Constitution and By-Laws of the National High School Rodeo Associations, Inc.
B. A contestant who has won one of the first six positions from their District in any event will be eligible to enter that event. Ties for Sixth (6th) position will also be eligible to enter that event. A contestant can be rolled up at the District level for State Finals competition.
C. Junior High Division: A contestant having won one of the first five positions from their district in any event will be eligible to enter that event. Ties for fifth (5th) positions will also be eligible to enter that event. A contestant can be rolled up at the District level for State Finals competition.
D. Each Contestant must be a member in good standing with their district and at the state level
E. District vest must be worn at State Invitational Rodeos and at the State Finals Rodeo at all times.
F. Back Numbers are to be worn at all times, visible on back.

ARTICLE X – STATE ADMINISTRATIVE RULES

A. There will be no trading out by contestants in any event, except in conflicting events due to multiple arena situations. Exceptions are made for Senior Graduations ONLY at State Finals.
B. In timed events, no drawn stock can be held over from one performance to the next or overnight.
C. Set Ups: Contestant will be placed in proper section of a go round at a District Rodeo by the Rodeo Secretary to avoid Conflict with High School Activities listed below.
    1. Contestant must be valid member of a team, contest, or test activity occurring on a rodeo date. <u>When the set up request is because of a scheduled game for school sport, the conflicting game must be within the defined sports season parameters as defined by the CIF sport season guidelines.</u> (June 2016)
    2. The Counselor, Principal, Superintendent, or National director must sign and seal or stamp a letter documenting the validity of conflict between school activity and rodeo.
    3. This letter must be received by rodeo entry closing date.
    4. The Rodeo Secretary has the privilege to call the school to verify the activity.
    5. Set ups are not guaranteed, they are a privilege if schedule of events allows
    6. Set ups will not be granted for a 1-day rodeo

ARTICLE XI – DISTRICT ORGANIZATION

A. Officers
    1. District President, Vice President, Secretary and/or treasurer and any other officers deemed necessary shall be elected from the student members of that district.
    2. District Officers shall be elected at the annual district meeting held <u>prior</u> to the state rodeo finals.
    a. Any student member currently enrolled in 9th-11th grade and in good standing may run for a student officer position.
    b. Adult members wishing to run for district office must be paid associate members by December 31st
    3. Three (3) associate member representatives from each district shall be elected at the annual district meeting prior to the State Finals Rodeo. These representatives are the adult president, adult high school representative and the adult junior high representative
    4. <u>Each District President, may appoint an Alternate Adult State Representative for a one year term and such person must be on the current District Executive Board. This Alternate only has voting privileges in the absence of either of the District State Adult Representative at the State Board Meeting. (June 2010) This name must be on file with the state secretary by August 1</u>
    5. Term of office shall be for one (1) year for all district officers, except adult high school representatives, which are 2 year terms
    6. Each officer shall be eligible to succeed himself in office by election.
    7. *The Voting Members of a District Executive Board of Directors will consist of: the Adult and Student Presidents, Vice Presidents, Secretaries, (both Membership and Rodeo), treasurer, the Adult High School Representative, the Adult Junior High Representative, the Adult Publicity, the Queen, the Arena Director, and all <u>Adult</u> Event Directors. Members of this group, who hold more than one office described above, may vote only one time. This vote is valid when a quorum of one half, plus one, of*

these directors is present. **(January 2002) (amended 2014 to include the Adult Jr High director)(amended in 2017 to include adult publicity officer)**

B. All districts shall follow state rules and by-laws.

C. To vote and run for office in Spring District elections, a member must join as an Associate Member in their District by December 31st

ARTICLE XII – PARLIAMENTARY AUTHORITY

A. Robert's Rules of Order, revised, shall govern this association in all cases to which they are applicable and in which they are not inconsistent with By-laws and those of the National High School Rodeo Association, Inc.

ARTICLE XIII – AMENDMENTS

A. These By-laws may be amended at any regular meeting, or by mail of this association by a two-thirds (2/3) vote of the State Board of Directors, provided written notice of the proposed amendment or change shall have been given at least thirty (30) days prior to voting.