

Advanced Service Group

2724 North Chadbourne, San Angelo, TX 76903

APPLICATION FOR EMPLOYMENT

APPLICANTS WILL BE TESTED FOR ALCOHOL / ILLEGAL DRUGS

APPLICANT INFORMATION

**PLEASE COMPLETE PAGES 1-3
(PLEASE PRINT)**

DATE: ___/___/___

Position (s) Applied For: _____ Salary Desired: _____

Last Name: _____ First Name: _____ M.I. _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone #: _____ Cell#: _____ email: _____

If you are under 18, and it is required, can you furnish a work permit? Yes No Date of Birth: _____

If no, please explain: _____

Have you ever been employed here before: Yes No If yes, when: _____

Are you legally eligible for employment in this country? Yes No

Date available for work: _____

Type of employment desired: Full Time Part Time Temporary Seasonal

Are you able to meet the attendance requirements for this position? Yes No

Have you been convicted of a crime in the past (7) years? Yes No

If yes please explain: _____

CONVICTION WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT, EACH INSTANCE AND EXPLANATION WILL BE CONSIDERED IN RELATION TO THE POSITION TO WHICH YOU ARE APPLYING.

Driver's license number if driving is an essential job function: _____ State: _____

EDUCATIONAL BACKGROUND

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. Or Trade School				
Other				

SUMMARIZE YOUR SKILLS OR QUALIFICATIONS

PREVIOUS EMPLOYMENT Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of Employer: _____	Name of Last Supervisor	Employment Dates	Pay or Salary
Address: _____		From	Start
City: _____ State: _____		To	Final
Zip Code: _____ Phone #: _____	Your Last Job Title: _____		
Reason for Leaving: _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of Employer: _____	Name of Last Supervisor	Employment Dates	Pay or Salary
Address: _____		From	Start
City: _____ State: _____		To	Final
Zip Code: _____ Phone #: _____	Your Last Job Title: _____		
Reason for Leaving: _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of Employer: _____	Name of Last Supervisor	Employment Dates	Pay or Salary
Address: _____		From	Start
City: _____ State: _____		To	Final
Zip Code: _____ Phone #: _____	Your Last Job Title: _____		
Reason for Leaving: _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

REFERENCES

Name: _____ Telephone #: _____ Years Known: _____

Name: _____ Telephone #: _____ Years Known: _____

Name: _____ Telephone #: _____ Years Known: _____

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

I certify that all the information provided by me in connection with my application is true and complete, and I understand that any misrepresentation or omission of facts called for shall be grounds for refusal to hire or, if hired, termination.

I give the employer the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

I also understand that (1) the Company has a drug and alcohol policy that provides for preemployment testing as well as random testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy.

I understand that, in connection with the routine processing of your employment application, the Company may request an investigate report detailing if any, to criminal history or background. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it.

If I am hired, I understand that I am free to resign at any time without cause and without prior notice. The employer reserves the same right to terminate my employment at any time, except as may be required by law. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I also understand that if I am hired I will be required to provide proof of identity and legal work authorization.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of Applicant: _____ **Date:** _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.