



Data Protection & Confidentiality Policy

Policy Statement

Godfrey Consulting is committed to protecting personal data, client confidentiality and commercially sensitive information.

Compliance

The Practice complies with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, applying controls proportionate to a small professional consultancy.

Our Commitments

We will:

- Process personal data lawfully, fairly and transparently.
- Use information only for legitimate business purposes.
- Take reasonable steps to prevent unauthorised access, loss or disclosure.
- Retain information only for as long as necessary and dispose of it securely.
- Confidentiality is treated as fundamental to professional trust.
- Appropriate management measures will be agreed where possible.
- Where a conflict cannot be properly managed, the appointment will be declined or terminated.
- The objective is to ensure impartial advice and maintain confidence in the Practice's professional judgement.