

MVP Consulting, LLC.

Supervision Contract

This contract serves as verification and a description of the addiction counseling supervision provided by Marc V. Pimsler, MA, MAC, CCS, ACRPS, CYT, RRT-CP ("Supervisor"), to _____ ("Supervisee").

Purpose, Goals, and Objectives

- a. Monitor and ensure welfare of clients seen by Supervisee.
- b. Facilitate and promote development of Supervisee's addiction counselor identity and competence.
- c. Promote development of clinical competencies of addiction counseling using TAP21, Addiction Counseling Competencies, and ATTC Performance Assessment Rubrics.
- d. Prepare counselor-in-training supervisee for written examination and obtaining state certification.

Context of Services

- a. Supervisee must obtain 96 hours of clinical supervision, including 12 hours of individual supervision for initial certification; 24 hours for re-certification.
- b. Group Supervision will be provided monthly on the 3rd Saturday of each month, 11am – 3pm. Individual and triadic supervision sessions will be conducted at the convenience of the participants at least 1 hour per month for initial certification and 1 hour per quarter for recertification.
- c. Fees are \$50.00 for each 4-hour group supervision and \$50.00 for individual and triadic supervision.
- d. If there is a schedule change supervisee will be notified via email or phone.
- e. Psychodynamic supervision, collaborative case conceptualization, interpersonal process recall, and role plays will be used in supervision.
- f. Supervisor will gather information through supervisee self-report, monitoring clinical service provision, observing Supervisee, documentation reviews, as well as ancillary information obtained from others with whom the Supervisee has a professional relationship (internship or work supervisor).

Documentation

- a. Supervision will be guided by using the ATTC Performance Assessment Rubrics, TAP21, and Addiction Counseling Competencies.
- b. Informal feedback will be provided monthly and written evaluation may be provided every 6 months.
- c. Supervision notes will be kept by Supervisee as well as Supervisor.
- d. When needed and with input from Supervisee, an Individual Supervision Plan will be development and amended as necessary.

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Duties and Responsibilities - Supervisor

- a. Review Supervisee audio/video tapes, psychosocial evaluations, progress notes, treatment plans, and discharge plans when submitted by the Supervisee.
- b. Question Supervisee to justify approach and techniques used.
- c. Intervene when client welfare has been determined to be at risk.
- d. Ensure that ethical guidelines and legal statutes are upheld.
- e. Monitor addiction counseling dimension competencies
- f. Discuss the quality of the supervisory relationship and work to resolve conflicts.
- g. Document crisis or emergency consultations.
- h. Present, describe, and model appropriate directives.
- i. Maintain Professional Liability Insurance.
- j. Assist Supervisee in reviewing various counseling theories, with the goal of gaining an appreciation for an integrative practice approach.
- k. Assist Supervisee in gaining greater self-awareness during counseling and supervision sessions.

Duties and Responsibilities - Supervisee

- a. Uphold all ethical guidelines and legal statutes.
- b. Maintain Professional Liability Insurance.
- c. Prepare homework to include recorded sessions and documentation as assigned by Supervisor.
- d. Be prepared to discuss client cases.
- e. Justify case conceptualizations made and approach and techniques used.
- f. Discuss any boundary issues or violations that occur.
- g. Consult supervisor or designee in emergencies after calling proper authorities and site supervisor.
- h. Execute Supervisor's directives.
- i. Adhere to all agency/internship site/workplace policies and procedures.
- j. Practice working from a variety of and appropriate counseling theories.
- k. Demonstrate willingness to discuss in supervision Supervisee's experiences of professional development.

Evaluation

- a. Submit 1 recorded session for review per 10 hours of supervision completed for review in supervision.
- b. Submit 1 example of documentation per quarter for review in supervision.
- c. Halfway through initial certification a formal review will be completed by Supervisor.
- d. Upon completion of supervision Supervisor will evaluate Supervisee for the application for certification.

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Terms of the Contract

This supervision contract is subject to revision at any time, upon the request of either the Supervisor or Supervisee. We agree to the best of our ability, to uphold the directives specified in this supervision contract and to conduct out professional behavior according to the ethical practices of our professional association.

_____/_____
Supervisor Printed Name Signature Date

_____/_____
Supervisee Printed Name Signature Date

_____/_____
Site Supervisor Printed Name Signature Date

Work Site Name, Address, Phone Number, Site Supervisor Direct Number and Email

**Based on C. J. Osborn and T. E. Davis (1996). The Supervision Contract: Making It Perfectly Clear. The Clinical Supervisor, 14(2), 121-134*