

# **Vendor/Concessionaire Rules & Regulations**

Deltana Fair Association Po Box 408 Delta Junction, AK 99737

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## **RULES**

The Management and Board of Directors of the Deltana Fair Association, Inc., reserve the right to interpret, amend, revise and delete these rules as they may see fit.

Deltana Fair Association, Inc. sells a privilege to use a certain designated area or stand under certain conditions for the duration of the fair.

Those individuals attending the Deltana Fair are expected to respect the properties of the fairgrounds and its vendors.

No Vendor / Concessionaire may enter the Fairgrounds for the purpose of conducting business with Fair patrons without first securing a contract from the Fair Management for the privilege.

It is prohibited for vendors to sub-lease either concession booths or space rental or beer concession unless prior consent from the Management has been agreed upon.

The Alaska Department of Revenue requires all Vendor/Concessionaires be required to inform the Fair Management of the following: 1) the purpose and type of booth and 2) the general nature of products to be sold or distributed.

Sales of any merchandise found to be offensive, obnoxious or unsafe by fair management will be immediately terminated upon written notice. This includes, but may not be limited to, items such as martial arts stars, drug paraphernalia, potato guns, bomb bags and other explosives, and foul odor producing aerosols; "fart" spray and "Silly String" are prohibited.

Balloons may not be filled with flammable gas; helium is permissible.

A sign may be prominently posted within the confines of the space assigned displaying the Vendor / Concessionaire's name and products available. Any other signs posted on the grounds must have prior approval.

Permission for the use of sound producing equipment must be obtained from the Fair Management. The Deltana Fair Association reserves the right to regulate use of all such equipment, i.e.: generators, vacuums, motors, PA systems, etc.

Under no circumstances shall the Board of Directors be held responsible for losses either stated or implied because of circumstances beyond their control.

The Deltana Fair Association, Inc. abides by all Alaska State Rules and Regulations for fairs/vendor events etc., with such all DFA vendors are also required to follow the Alaska State Rules and Regulations.

## **Fire Extinguishers**

Per Alaska State Fire Marshal each booth is required to have a current inspected Fire Extinguisher. Upon check in at the DFA Fair office prior to the start of the fair you will be required to bring your fire extinguisher, only then you will be allowed to check in.

Vendors / Concessionaires may not begin setting up prior to the Monday before Fair Weekend under any circumstances. Any booth not open and ready to operate by the start of Fair must wait to set up after Fair operation hours.

All Vendor / Concessionaires will remain open and active all three days and during the hours listed above.

All structures and belongings of Vendor / Concessionaires must be removed from the Fairgrounds no later than the following Wednesday or they become the property of the Deltana Fair Association Inc.

- No individual or organization may give away any item other than a sample of their own product or items directly related to their product, program or campaign.
- Vendor / Concessionaires should acquaint themselves and their suppliers with the rules concerning personnel and vehicle permits.
- All Vendor / Concessionaires are required to keep their assigned space neat and free from excessive accumulation of garbage.
- All Vendor / Concessionaires garbage must be placed in dumpsters provided by the Deltana Fair Association at the rear of the grounds. Please do not use the barrels.
- Each Vendor / Concessionaire's will be held responsible for repair of any damage they cause to property owned by Deltana Fair Association, Inc.

Monies deposited with Deltana Fair Association, Inc., for the purpose of either concession booth or space rental are non refundable, unless requested at least 20 days prior to fair opening date and majority DFA board approval vote.

Once the Fair has officially opened, concessionaires will not be permitted to move from their designated space unless they wish to purchase additional space and the DFA has available spaces.

Any personal campers/vehicles requests must be made at initial check in at the main office. There are designated camping spots for vendors.

All Vendor / Concessionaire's shall conduct their business in a manner approved by the Management. Any actions or exhibitions found offensive or obnoxious by the Management shall be immediately terminated.

## **RENTAL RATES**

All spaces are rented "where is, as is." Advance payment is required in the amount as listed.

1. All Booths or 10 X 10 Ground Space (See below) \$100.00 each.
2. All Vendors designated as Food Vendors (See below) will pay a one time food vendor charge of \$125.
3. Large spaces are priced based 10x10 increments. (For example a 10x50 foot space would be 5 spaces or \$500.)
4. Electricity – All Vendors will pay \$25 per plug for the weekend for 110v plugs.

No 220v plugs are available unless requested 30 days prior to the start of the fair. Additional fees will apply.

If a Vendor / Concessionaire needs additional storage, it must be requested on this form, additional fees will apply, and all fees must be paid prior to the start of the fair.

**Rental rates include two 3-day adult gate passes**

## **GROUND SPACE**

Ground space will be rented on a 10'x 10' space. All items to include but not limited to tents, trailers, trucks etc. on the main grounds must be paid for by 10'x10' space. Fair property may not be moved for your own personal use, i.e., picnic tables or trash barrels. A limited number of ground space concessionaires will be consigned with one (1), 110 plug for electrical purposes. It will be up to the vendor / concessionaire to furnish their own heavy duty extension cord (50' to 75').

## **FOOD VENDORS**

Food Vendors are designated as those vendors required to possess a DEC Temporary permit or those vendors who are actively preparing food on site at the Fairground. No concession will be allowed more than one location in which to sell any type of food product. Cooking will be permitted only with charcoal, gas or electricity. **NO OPEN FIRES ARE PERMITTED ON THE DELTANA FAIR PROPERTY.**

It is the sole responsibility of the concessionaire to adhere to all regulations set forth by the State of Alaska, Department of Environmental Conservation. Please see the letter from the DEC attached to this form.

Sale of alcoholic beverages will be restricted to the Deltana Fair Association and/or its designated license holder.

Any individual displaying public drunkenness or acting in such a way as to threaten or endanger the well-being of fair patrons, will be required to leave the premises of the fairgrounds for the ensuing 24-hour period following the incident.

## **PARKING AND TRAFFIC CONTROL**

All vehicles must be out of the midway and concession areas by 9:00 am Friday, Saturday and Sunday. There will be designated parking areas within the fairgrounds for vendors. Vehicles will be permitted back on the midway after 11:00 pm or earlier at the discretion of the management, and after the fair closes on Sunday.

A \$25.00 fine will be levied for each occurrence of a vehicle found parked on the midway or in the concession areas (except for designated areas). The fine must be paid before the concessionaire will be permitted to open. Vehicles will be subject to impoundment at the owner's expense.

In the event that a camper or other vehicle is deemed in the best interest of the Vendor / Concessionaire's and the fairgoers, i.e., handicapped, working out of vehicle or vehicle needed to conduct business, etc., it will be at the sole discretion of the Fair Manager to authorize its location in a designated spot and assign it a vehicle permit. Any vehicle parked in an unauthorized area will be towed away at the owner's expense

## **RAFFLES, LOTTERIES AND DRAWINGS**

Any Vendor / Concessionaire's holding a raffle or lottery on the grounds of the Deltana Fair Association Inc., must first obtain permission from the DFA Board to do so. To obtain permission, a copy of the

State of Alaska Permit authorizing the raffle or lottery must be submitted along with a copy of the tickets to be sold or given away. All drawings will be held on the main stage starting at 3pm on Sunday of Fair Weekend. Any raffle, lottery or drawing that is conducted on the fairgrounds must terminate on the fairgrounds during the fair, with the prize drawn or awarded before the close of the fair. A complete list of winners must be left at the Main Office. Any organization or group must have paid the minimum rental of \$100 for a commercial booth or space in order to sell chances for any reason.

## **POLITICAL / CAUSE PARTICIPANTS**

1. Be kind and courteous to all attendees
2. No soliciting or harassments of all attendees
3. Stay in your booth area ~ i.e. Do not follow attendees around the fair or to other booths
4. No visiting or harassment of other political booths / attendants
5. No graphic content of any kind to include photographs, videos, sounds or any other items may be posted in any way to include but not limited to photos, banners, videos, pamphlets etc. ~ "graphic" as in anything not suitable to show to any young child.

## **ANIMALS**

Per the ADA, a service animal may accompany people with disabilities in all areas of the facility where the public is allowed to go. The service dog must be harnessed, leashed, or tethered, unless the individual's disability prevents using these devices or these devices interfere with the service animal's safe, effective performance of tasks.

## **SMOKING**

1. In designated areas only
2. No drugs, vape or recreational pharmaceuticals will be allowed on the premises

## **FIREARMS**

During the active operation of the Deltana Fair, individuals will NOT be allowed to carry on the fairgrounds, concealed or openly displayed weapon on or about his or her person in any manner, other than a peace officer, unless specific permission from the Deltana Fair Board has been secured prior to said person's entrance to the fairgrounds.

"Weapon" includes but are not limited to the following:

1. A revolver, pistol, or any other firearm.
2. A switchblade, gravity and any other knife, other than a knife where the blade is stored in the handle or a protective sheath, such as a pocket knife, hunting knife or combination tool.
3. A dirk or dagger.
4. Metal knuckles, club, billy, and blackjack.
5. And any other instrument or thing designed for or capable of causing death or serious physical injury to a person.