Commented [WU1]: On line 1. Include publisher name and grade if included in print.

Commented [WU2]: These are all required if present in print. If needed, you can place 2 segments on one line separated by a semicolon.

Commented [WU3]: Follow print for use of "By" or equivalent.

Commented [WU4]: "ISBN" goes on the same line as the number. Follow print for spacing and punctuation.

Commented [WU5]: Use 2 blank cells to represent a large space in the printing history.

Commented [WU6]: For partial chapters/units, use the first and last Table of Contents entries with page numbers.

Commented [WU7]: (on line 25)
[Remove blank lines as necessary to fit on one page. If all information fits on one page, leave t2 of interpoint volumes blank.

If the title page information does not all fit on one page, place proofreader information on t2. If that is not sufficient, add tactile graphic specialist info and then transcriber info. Printing history can follow the other information if necessary.]
SPECIAL SYMBOLS
USED IN THIS VOLUME

.●  Dot locator for “mention”
.●●  Opening general fraction indicator
.●●●  Closing general fraction indicator
.●●●●  Ray AD {example}
.●●●●●●  Line AD (double-ended arrow over AD) {example}
.●●●●●●●  Triangle shape indicator
.●●●●●[Transcriber-defined typeform word indicator
                        1]
.●●●●●●  Opening transcriber's note indicator
.●●●●●●  Closing transcriber's note indicator
.●●●●●  Boldface word indicator
.●●●●●  Dot over previous item
.●●●●●  Boldface passage indicator
.●●●●●[Transcriber-defined typeform word indicator
                        2]
.●●●●  Boldface terminator
.●●●●  Equal to sign
.●●●●  Grade 1 terminator
.●●●●  Grade 1 passage indicator
.●●●●  Capitalized mode terminator
.●●●●  Dash
.●●●●  Capitalized passage indicator
TRANScriber's Notes

Print errors are retained in braille.

All print paragraphs are blocked. All braille paragraphs are indented.

Footnotes are brailled directly after the paragraph to which they apply.

Selected Answers are moved from the back of the book to the end of the volume to which they apply.

When two words are shown within one shape, a passage indicator is used rather than two word indicators.

Illustrations without captions are omitted.

Only those images needed for understanding or for completing exercises are retained in braille.

Multi-part exercises may be split across braille pages. Each part will be kept on a single page.

This volume contains labels for graphics enclosed in Transcriber's Note indicators. The labeled graphics are contained in a separate Tactile Graphics volume, called a TG volume.

This volume has been transcribed according to the BANA Guidelines for the Transcription of Early Educational Materials from Print to Braille.

Transcriber's notes that appear in this volume are listed below, including the pages on which they appear.

[Page 195 nk means nickel
Page 108 Words describe pictures.] {example}
Example Title Page with no Overflow

ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY; NINTH EDITION
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Transcribed 2022 into UEB by Colonel Mustard
Proofread by The Candlestick Company
Tactile graphics by Mr. Green
Utah State Instructional Materials Access Center
Ogden, UT
In _ Volumes and _ TG Volumes
Volume 3: THE SKELETAL SYSTEM - Bones of the Upper Limbs
Braille pages t1-t5, p1-p2 and 1-80
Print pages xvi-axvi and 133-e160 t1
Example Title Page with Overflow (T2)

Transcribed 2022 into UEB by Miss Scarlet
Proofread by Professor Plum
Tactile graphics by Mrs. Peacock