



FTZ Application Steps and Timeline

POC operates under a fast-track application process called the Alternative Site Framework.

1. Inquiry received by ChemJays Global Trade Group (CGTG) or Town & Country Property Care (TCPC)
2. CGTG OR TCPC responds with phone call to company within 24 hours to qualify; CGTG OR TCPC provides company with FTZ Savings Calculator tool
3. If company qualifies, CGTG OR TCPC advises partner and Zone Site Administrator, and schedules meeting with company
4. Intake: CGTG OR TCPC conducts a confidential, no-cost feasibility analysis
5. Company decides to proceed with application
6. CGTG OR TCPC obtains required documentation from company, including:
 - > Letter requesting FTZ status
 - > Maps and legal description
7. CGTG OR TCPC assists company in writing economic justification for FTZ status (as part of required documentation)
8. CGTG OR TCPC submits draft application to U.S. Foreign-Trade Zones Board
9. CGTG OR TCPC follows up with final application after satisfactory review by FTZ Board
10. Company proceeds with activation process

► **TIMELINE** Steps 1-8: approximately 3 weeks
Step 9: approximately 2 weeks
Step 10: approximately 3-6 months

► **APPLICATION COSTS** Based on scope of project

► **PAYMENT TERMS** 50% with signed application agreement, 50% balance on approval by FTZ Board

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