

CONFIDENTIAL REFERENCE REQUEST

PLEASE SIGN AND STAMP THE REFERENCE FORM BEFORE RETURNING

Name of Candidate:			
Position:			
Employment Date:	From (MM/YY):		To (MM/YY):

Please tick as appropriate

	Excellent	Good	Satisfactory	Poor
General character Attitude				
Relationships with others/subordinates				
Team-working				
Integrity and honesty				
Reliability				
Calmness under pressure				
Competence				
Ambition				
Overall performance				
Would you re-employ the person if a suitable vacancy existed?				
Any other comments?				

Completed By: Name: -----

Title: -----

signature:----- Date: -----

Please Stamp Here