Stepping Stones of Atlanta
Chore List

INITIAL EACH DAY WHEN YOUR CHORE IS COMPLETE. All chores must be done by 9am inspection time.

NAME	Person Assigned	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
	Kitchen							
	Living Room / Hallways							
	Porches / Exterior							
	Bathroom (Hallway)							
	Bathroom (Master)							
	Dining Room / Office							

EVERYONE IS RESPONSIBLE FOR TAKING TRASH OUTSIDE TO DUMPSTER AND EMPTYING DISHWASHER

WHAT IS EXPECTED:

Kitchen / Dining Area Clean and wipe down countertops, stove, microwave and appliances. Put away all food items, Sweep floors (mop if needed)

Living Room / Hallways Straighten all couches, cushions & pillows, Windex table top, TV, entertainment center, etc. Straighten anything else, Sweep floors (mop if needed) and vacuum. Dust. Hallway vacuumed.

Porches / Exterior Empty all ashtrays, Wipe down chairs and tables, Pick up all trash, cups, etc., PICK UP ALL TRASH & CIGARETTE BUTTS IN YARD OR DRIVEWAY, Sweep porches. Make sure valet trash can is empty

Bathrooms Use spray cleaner on all surfaces, Windex mirrors, CLEAN TOILETS (inside AND outside, and base), Sweep floors (mop if needed), clean shower & tub if needed, Empty trash can. Wipe sink

Office Straighten computer desk & wipe down if needed, straighten all furniture & empty trash, Make it clean & straight, Sweep floors (mop if needed) and vacuum

BEDROOMS-AT LEAST ONCE A WEEK - please sweep and mop your bedroom & closet floors. All clothes must be hanging in closet or folded in your dresser. No piles of clothes. NO FOOD OR DRINKS. SIDE TABLES ORGANIZED

Supplies

Please list any basic cleaning supplies needed to keep the apartment clean and in good condition:

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