

Original

LINGLE/FT. LARAMIE CONSERVATION DISTRICT
MINUTES

Tuesday February 14th, 2023
LFLCD Office, LINGLE, Wy

Members Present: Jenna Meeks, Don McDowell, Matt Teeters, and Linda Nichol

Members Absent: Dave Johnson

District Employees Present: Karen Johnson, District Manager

NRCS: Ryan Clayton

REGULAR MONTHLY MEETING: Chairman called the regular meeting to order at 1:15 pm in the Lingle Fort Laramie Conservation District Office.

APPROVE AGENDA: Linda moved to approve the agenda. Don seconded the motion, and the motion was carried.

MINUTES: Linda moved to approve the regular meeting minutes. Matt seconded the motion, and the motion was carried. Linda moved to approve the Special Meeting Minutes from January with the correction of removing the "s" off of Nichol. Don seconded the motion, and the motion was carried.

TREASURER'S REPORT:	Checking Balance	\$119,267.30
	Income	\$ 20,918.15
	Expenses	\$ 6,917.56
	Ending Balance	\$133,267.89
	Savings Balance	\$ 10,010.50
	Total Balance	\$143,278.39

With the Treasurer out sick, Vice Chair, Don motioned to approve the Treasurer's Report as presented. Linda seconded the motion, and the motion was carried. Matt needs to be added to the bond policy and to the checking and savings accounts. Karen will get this done.

RECONCILED BANK AND CREDIT CARD STATEMENTS: Don motioned to approve the reconciliation statements as presented. Linda seconded the motion, and the motion was carried.

NRCS: Ryan provided a written report for the board to be included in the packet. He also brought a survey for the district to capture constituents' sentiment on how they believe funds should be used. A discussion was had concerning how to get the survey out to constituents. Matt motioned if necessary to spend up to \$1500 to put towards survey outreach, Don seconded the motion, and the motion was carried.

WALK IN: None

NEW BUSINESS:

A. The small acreage workshop is still in the first stages. Jenna will follow up and bring more information to the board at next months meeting.

B. NPVCD took the order for the Garden Club to provide trees for the 4th graders at Lingle Elementary School for Arbor Day on April 28th, 2023. They will bill Lingle for their share of trees.

C. Policy Reviews are still in progress of being written and or rewritten. Karen contacted Chris for advice on the Procurement Rule. Karen contacted Jamie of the NPVCD, Jamie was able to find the original form with signatures in her files. Karen filed these in the conservation district office.

D. WACD training is Feb 21-23 in Cheyenne. Matt and Karen will be attending.

OLD BUSINESS:

- A. The monthly grant report was reviewed. With some funds remaining Karen will look into cost of purchasing lighting for the office. Karen will submit receipts and report for reimbursement of cost of door and windows.
- B. Karen has been taking signups for well water testing. Karen has contacted WDA for the April 18, 23.
- C. Jenna provided an update for the Hazardous Waste Collection Day. Jenna and Karen will meet 2/17/23 with Jamie and Kay of NPVCD to go over the bill, donations, and discuss future dates for Hazardous Waste Day. Linda motioned to pay the bill to Clean Harbors, Don seconded the motion, and the motion was carried. Karen printed check for signatures.

DRILL REPORT: The monthly drill report was included in the board packets for review. The new drill is currently at Brott's for service. The old drill and the closer are both currently at the office.

PIVOT TRACK CLOSER/BROADCASTER: No report

TRUCK REPORT: The pickup is scheduled for service on 2/27/23 at 11:00 am in Scottsbluff at Transwest. Karen will take it to be serviced.

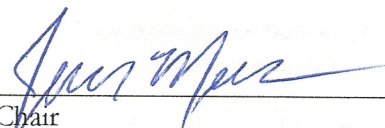
SOCIAL MEDIA REPORT: Karen has currently updated the website and monitors the Facebook page.

OTHER REPORTS: Karen will need to order new checks. The board instructed Karen to order with good conscience on the amount and number of checks to create the best value. Discussion was had concerning minor office repairs. Karen will get quote on new sink installation and basement window coverings. Wy Water Association membership form was presented. The board chose not to enroll as member.

CORRESPONDENCE: Legislative updates, and Goshen County Library Newsletter.

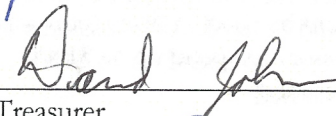
ADJOURN: The Chair adjourned the meeting at 4:15 pm.

NEXT REGULAR BOARD MEETING: March 14th, 2023, at 1:00 pm at the Lingle Office.

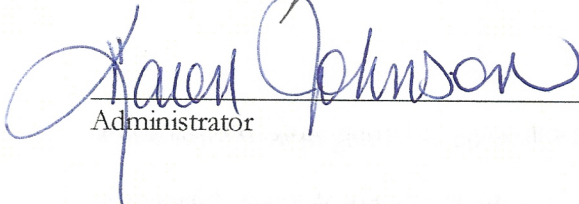


Chair

3/14/23
Date



Treasurer



Administrator