**LINGLE/FT. LARAMIE CONSERVATION DISTRICT**

 **MINUTES**

**TUESDAY, July 13th, 2021**

**POINTS WEST BANK, LINGLE**

**FINAL BUDGET MEETING**

Chair called the Final Budget Hearing meeting to order at 1:02 pm

Members Present: Don McDowell, Linda Nichol, Tim Bartel, Jenna Meeks

Members Absent: Dave Johnson

District Employees Present: Karen Johnson, District Manager

WDA Present: Chris Wichmann

Ryan Clayton NRCS was present

**WALK IN:** Diane Foster, resident

**FINAL BUDGET HEARING:** The final budget was presented to the board and all attendees for review.Changes to the proposed budget were made to the final budget due to Goshen County Assessors estimated mill levy amount being more than anticipated. A comparison of both the proposed and final budget may be requested for review and will be added to the LFLCD website. Linda moved to approve the changes as presented. Jenna seconded the motion, and motion was carried. Karen will submit the Final Budget to the Goshen County Assessor, County Clerks office, Wy Dept of Audit, and Wy Dept of Agriculture.

With no other business for the Final Budget Meeting, Chair adjourned the meeting at 1:27 pm

**REGULAR MONTHLY MEETING**

Chair call the regular meeting to order at 1:28 pm

**APPROVE AGENDA:** Jennamoved to approve the agenda as presented. Tim seconded the motion**,** and motion was carried.

**MINUTES: Jenna** moved to approve the minutes as presented with correction of next month’s meeting date changed from August 10th to July 13th. Tim seconded the motion, and the motion was carried.

**TREASURER’S REPORT:**

Last Meeting Balance $ 91,296.42

Income $ 9,366.06

Expenses $ 8,359.02

Ending Balance $ 92,303.46

Savings Balance $ 6,965.52

Total Balance $ 99,268.98

Linda moved to approve the Treasurer’s Report as presented with expense amount changed to reflect correct expenses. Jenna seconded the motion, and motion was carried. Karen will need to order checks.

**RECONCILED BANK & CREDIT CARD STATEMENTS:**  Linda moved to approve the reconciled bank and credit card statements as presented. Jenna seconded the motion, and the motion was carried**.**

**NRCS:** A written report presented by Ryan Clayton was included in the board packets. The board wanted to thank NRCS Ryan and Jason for their assistance with the drill. It is greatly appreciated by the board as well as the residents of Goshen County.

**NEW BUSINESS:**

1. The district will be bringing both drills, the pivot track closer, and broadcaster to the fair. A booth was reserved near the rendezvous center. Don will bring the canopy and tables. The hours will be from 9am to 9pm August 5-6th, 2021, and August 7th 9am to 1pm. Linda will purchase books for drawings. Karen will set up table for drawing supplies (pencils, posters, crayons, etc.) for participation in the NACD poster contest. The winners will be decided at the monthly board meeting on August 10th. Karen will create flyers for the poster contest, book drawings, and water testing information. The poster contest award of $20 to the winner of each category winner ($100 total) was proposed. Jenna moved to approve the $20 prize award. Tim seconded the motion, and motion was carried. Karen will bring the advertisement, rental contracts, and information about the no-till drill and pivot track closer. Karen will call Hunter at WACD to see if the “water wagon” is available for the fair.
2. Karen will complete all necessary forms and submit them along with the approved Final Budget to the appropriate offices to receive the districts base funding.
3. The annual convention in Cody, Wy will be attended by all board members and Karen at this time.
4. Documentation of Lab Fund usage and ideas was included in board packet for review.

**UNFINISHED BUSINESS:**

1. WDA Chris was here to discuss the MOU’s previously emailed to board members. The board discussion resulted in the LFLCD board of supervisors willing to participate with NPVCD and SGCD in future Goshen County wide programs with a written MOU. Tim moved to express interest in cooperating with NPVCD and SGCD to develop an agreement allowing programs to cross district boundaries. Jenna seconded the motion, and motion was carried. A discussion of the current and past tree program was also had. A meeting with all districts was recommended by Chris. The meeting would be chaired, led, and coordinated by the WDA. Jenna moved to express interest in WDA coordinating and conducting a meeting with LFLCD, NPVCD, and SGCD to discuss the tree program dissolution. Tim seconded the motion, and motion was carried.
2. Area II meeting (scheduled for September 13th, 2021) discussion resulted in venue being held at Table Mtn Winery. Karen will work with Denise preparing for the event.
3. Well Water testing kits are here. They will be given out at the Goshen County Fair to LFLCD residents. Karen will collect samples on August 11th, 2021, at the Lingle Volunteer Firehall from 8am to 10am. The samples will then be delivered to the Laramie Lab following collection by either Karen or one of the board members.

**DRILL REPORT**:

1. The monthly drill report was given to the board for review.
2. Supplies for the drill are being purchased as needed. Repairs will occur as needed. A new tire, acre counter, and hydraulic brace had to be purchased from Brown Company. A toolbox containing grease gun, extra pins, and shop towels is available when transporting drill to/from destinations.
3. The Economic Development final report was completed and turned in.

**PIVOT TRACK CLOSER/BROADCASTER:** The monthly report was given to the board for review. Some supplies still need purchased. A trailer was purchased on July 1st, 2021, for the track closer. A few alterations will need to be made to trailer. The trailer purchase, and supplies was approved at previous meetings. Karen will also need to get insurance, plates, and title work completed. The Broadcaster trailer is currently at the office still awaiting completed paperwork.

**SOCIAL MEDIA REPORT:** Karen will add minutes, fair information, and water testing to both sites.

**OTHER REPORTS:** The discussion of ordering more caps and new shirts for the Board was had.Need to get sizes next month. Items purchased last fall for the state convention will be used for the fair this year. When the USDA office opens back up to the public, the discussion of office hours by district manager Karen will be discussed, until then she will continue to work from home and out in the field most of the time. Name plate stickers was ordered, and Karen will get them on theequipment when they are cleaned up for the fair.

**CORRESPONDENCE:** Was passed around and reviewed by members.

With no further business to come before the Board, Chair adjourned the meeting at was 4:07pm

**NEXT REGULAR BOARD MEETING: August 10th, 2021,** at 1:00 p.m. at Points West Bank in Lingle

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Chair Date

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Treasurer

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Administrator

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