

Original

**LINGLE/FT. LARAMIE CONSERVATION DISTRICT**

**MINUTES**

**Tuesday June 13th, 2023**

**LFLCD Office, Lingle, Wy**

**Members Present:** Don McDowell, Linda Nichol, Matt Teeters, and Dave Johnson.

**Members Absent:** Jenna Meeks

**District Employees Present:** Karen Johnson, District Manager

**NRCS:** Ryan Clayton

**REGULAR MONTHLY MEETING:** Vice-Chairman called the regular meeting to order at 1:04 pm in the Lingle Fort Laramie Conservation District Office.

**APPROVE AGENDA:** Linda moved to approve the agenda. Matt seconded the motion, and the motion was carried.

**MINUTES:** Linda moved to approve the regular meeting minutes from March. Dave seconded the motion, and the motion was carried.

**TREASURER'S REPORT:**

Checking Balance	\$121,331.09
Income	\$ 26,760.75
Expenses	\$ 15,916.62
Ending Balance	\$132,175.22
Savings Balance	\$ 15,021.91
Total Balance	\$147,197.13

Dave moved to approve the June Treasurer's Report as presented. Linda seconded the motion, and the motion was carried.

**RECONCILED BANK AND CREDIT CARD STATEMENTS:** Dave approved the bank and credit card reconciliation.

**NRCS:** Ryan provided an update on NRCS happenings. There were 18 CRP General applications with 8 being accepted within Goshen County. He discussed the IRA updates.

**WALK IN:** Darren Dale, owner of STAR EXPOS joined the meeting. He offered the district a booth at during the Wyoming Farm, Ranch, & Hemp Expo to be held September 6-7 at the Hemp Farm in Lagrange and EWC in Torrington. He provided the district with flyers and a business card. Linda moved to have a booth at the Expo. Dave seconded the motion, and the motion was carried.

**NEW BUSINESS:**

- A. A quick review and discussion of the final budget was conducted. Matt suggested we include possible grant monies in the budget. Karen will have the budget hearing put into the Torrington Telegram, on Facebook, and the district website. She will prepare the official final budget.
- B. Karen updated the board on lab funds. Karen will submit paperwork for reimbursement.
- C. Karen updated the board on quickbooks and the IRS bill that was received. The IRS billed for failure to file, penalties, and late fees for Form 941, 2021 third quarter. This was filed and paid but returned by the IRS as overpayment. The bill will be paid, and Karen will seek reimbursement of the interest and penalties.
- D. The fair booth was discussed. Linda is still following up on the booth rental with Marissa Hall. Items and books for the fair booth and expo booth were discussed. Linda is following up on books, "Weeds of the West" and "Field Guide to Wyoming Grasses" to be printed for the district. Matt moved to

have Linda, Jenna, and Karen work together on purchasing items for both booths with a budget of up to \$2000.00. Don seconded the motion, and the motion was carried. Karen will also purchase coloring books for educational events and hats for advertisement. Matt will go to Heartland in Torrington to pick out a shirt for district events, and Don needs a new shirt. Karen will get this ordered.

**OLD BUSINESS:**

- A. The monthly grant report was included in the packet.
- B. Don and Karen gave a report on the success of the small acreage workshop. Jenna and Karen are working on items to be submitted for grant reimbursement.
- C. At this time, one of the drills will be taken to the USDA office in Torrington and the other will park at the district office.
- D. Policy reviews will be discussed at later date.

**REPORTS: DRILL REPORT:** Report was included in the board packet. The cost-share seed program will need to be updated in the future.

**PIVOT TRACK CLOSER/BROADCASTER:** The closer report was included in the packet.

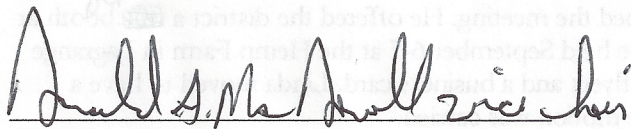
**SOCIAL MEDIA REPORT:** Karen will get the website and the Facebook page updated to include the budget hearing.

**OTHER REPORTS:** Linda gave an update on the cleaning of the Botanical Garden in Lingle. Haven on the Rock, the Lions Club, the Town of Lingle, and others participated. The District provided pizza, cookies, and drinks to volunteers. Linda moved to contribute \$200 to the Lions Club. Matt seconded the motion, and the motion was carried.

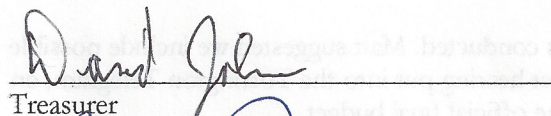
**CORRESPONDENCE:**

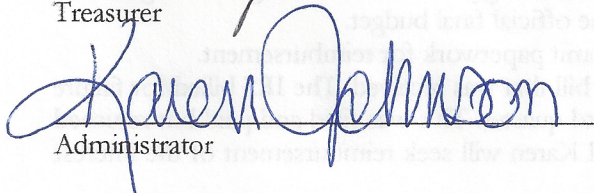
**ADJOURN:** The Vice-chair adjourned the meeting at 3:40pm.

**NEXT REGULAR BOARD MEETING:** The next regularly scheduled board meeting will be scheduled for **July 11<sup>th</sup>, 2023, at 1:00 pm at the Lingle Office.**

  
Chair

7-11-2023  
Date

  
Treasurer

  
Administrator