

LINGLE/FT. LARAMIE CONSERVATION DISTRICT
MINUTES
TUESDAY, DECEMBER 8, 2020
POINTS WEST BANK, LINGLE

Chair called the regular meeting to order at 1:06 pm

Members Present: Don McDowell, Chair; Dave Johnson, Treasurer; Kelly Greenwald,

Members Absent: Joe Speckner, Vice Chair; Jenna Meeks, Linda Nichols,

District Employees Present: Karen Johnson, District Manager; Sam Valentine, Accounting

NRCS, DC Ryan Clayton, was absent but called in to meeting

APPROVE AGENDA: Dave moved to approve the agenda as presented. Kelly seconded motion, and motion carried.

MINUTES: Don moved to accept regular minutes for November 10, 2020 as presented. Kelly seconded motion, and motion carried.

TREASURER'S REPORT:

Last Meeting Balance	\$ 101,714.03
Income	\$ 802.99
Expenses	\$ 1,908.44
Ending Balance	\$ 100,608.58
Savings Balance	\$ 6,962.91
Total Balance	\$107,571.49

Dave moved to approve Treasurer's Report and voucher as presented. Kelly seconded motion, and motion carried.

RECONCILED BANK & CREDIT CARD STATEMENTS: Credit Card statement had not been received before meeting.

NRCS: Ryan joined in by phone. He brought to the board a update on the Equip sign up program.

USDA/NRCS has limited personnel in the office; personnel will work out which days to be in the office to meet the State Mandates due to COVID. Goshen Irrigation District will be meeting within next few weeks to discuss the potential repair of irrigation canal collapse from 2019. The potential blow-up of the tunnel, rebuilding the canal through hillside or rerouting water around the hill was couple of options GID was considering. Projects for the canal would depend mostly on what the Bureau of Reclamation is going to provide or recommend for the repairs. Ryan recommended to the board to look in to assisting landowners affected by the canal collapse with replanting plans. The NRCS had contracted with landowners for 5 pivots in 2020, ALL are currently standing. Discussion of potential GID assistance to improve water efficiency downstream. Water waste due to poor ditches, blown out ditches, and flood irrigation should be considered.

DRILL REPORT:

- A. Schedule- Nothing reserved for December or January. We do have requests for reservations starting in February. Nothing in stone yet as its still to early to book.
- B. Report was updated. Joe Fody (outstanding invoice) has been in contact with Karen, apologizing for overlooking invoice. He will meet and settle payment with Karen in next few days. Gene Lay also has been contacted and is sending check. A invoice was mailed to Lucas Moore, we should receive payment soon. This should bring the drill report up to date with no outstanding balances for 2020.

OTHER REPORTS:

- A. The NRCS/ FSA offices are still closed due to COVID. Employees are limiting time in office.
- B. Archives are still in the office. They have been put in the fire-proof file cabinet, until COVID allows for delivery to Cheyenne, to many old minutes to mail.

WALK-INS: Tim Bartel attend the board meeting. He is a potential member to replace an outgoing board member. He introduced himself to Board members and employees.

UNFINISHED/OLD BUSINESS:

- A. New Drill... Great Plains 12' 1206 NT-1975 No-Till Drill, with Rigid standard hitch with permanent acre counter and delivery to Torrington. Wyoming businesses having priority and the Board will have the right to approve or reject any bids at their discretion. Dave moved to purchase the new drill. Kelly seconded motion and motion was carried.
 - 1. Purchasing/Bids. Karen has completed training on the Public Purchase website. Karen will post the Bid on site, running it for minimum of 3 business days, as required by LFLCD purchase policy. Karen will try to get the bid posted by Friday December 11th, 2020. The board would like to have a binding bid for the drill by 12/31/2020.
 - 2. Economical Development Grant of \$5000.00 will be paid out when new drill is purchased.
- B. Budget Hearing will be on January 12, 2021. Sam has proposed the amended budget to present at the hearing. The Board would like to move \$40,000.00 to Capital Outlay. Karen will post budget hearing in the paper before 12/20/2020. Dave moved to approve the budget hearing date. Kelly seconded motion and motion carried.
- C. Karen will purchase a new Domain on the GoDaddy website. The domain will have conservation instead of conservation. After purchase of the new domain, transferring items over to the new domain by Karen will occur. This will take some time to complete. Kelly moved to approve purchase of new domain. Dave seconded motion and motion was carried.
- D. Annual Reports. Need to be into WACD and WDA by 12/30/2020. When completed the reports will need to be signed and mailed in. Karen will contact Don when completed for signatures.
- E. Convention Auction Item "Chainsaw" was purchased. WDA has not notified Karen on when or where she needs to send auction item.

NEW BUSINESS

- A. Conservation District Reorganization Form needing submitted by Jan 29th, 2021 was discussed. Karen will hold off completing form until next meeting.
- B. Don motioned to replace Joe Speckner, Vice Chair with Tim Bartel. Dave seconded motion and motion was carried. Tim is willing to attend managers training in person or virtually when available. Karen will reach out to contact Joe to get his resignation letter and will obtain short bio on Tim. Upon completion of this, the Conservation District Resignation/Appointment Memo will be completed and sent to WDA office.
- C. Don asked Kelly if she would consider staying on the board as an alternate. She stated she will consider and let us know soon.
- D. Karen will seek out Notary Public certification. Kelly motioned for the board to pay for Notary fee. Dave seconded motion and motion was carried.
- E. Discussion to work with North Platte Valley and South Goshen on conservation programs was lightly discussed. We would like to have full board to discuss this further.

CORRESPONDENCE

Was passed around to review. Ag in the Classroom flyer become a discussion. As a district we want to become more involved in Education. Kelly moved to motion to donated \$100 to Ag in the Classroom. Dave seconded motion and motion was carried.

With no further business to come before the Board, Chair adjourned the meeting at 3:14 p.m.

NEXT REGULAR BOARD MEETING: January 12, 2020 at 1:00 p.m. at Points West Bank in Lingle,

Chair

Date

Treasurer

Administrator

