**LINGLE/FT. LARAMIE CONSERVATION DISTRICT**

**MINUTES**

**TUESDAY, MAY 11th, 2021**

**POINTS WEST BANK, LINGLE**

**REGUALAR MONTHLY MEETING**

Chair called the regular meeting to order at 1:09 pm

Members Present: Don McDowell, Linda Nichol, Dave Johnson, Tim Bartel

District Employees Present: Karen Johnson, District Manager

Chris Wichmann from WDA

Ryan Clayton NRCS was absent

**APPROVE AGENDA:**  Linda moved to approve the agenda as presented (Treasurer’s report in ink due to internet being down unable to print). Dave seconded motion**,** and motion was carried.

**MINUTES:** Linda moved to approve the regular meeting minutes as presented with name error written in ink. Dave seconded the motion, and the motion was carried.

**SPECIAL MEETING MINUTES:** Tim moved to approve special meeting minutes as presented. Linda seconded the motion, and motion was carried.

**TREASURER’S REPORT:** (as presented on the Agenda)

Last Meeting Balance $ 126,603.12

Income $ 569.63

Expenses $ 43,276.38

Ending Balance $ 85,210.80

Savings Balance $ 6,964.65

Total Balance $ 92,175.45

**RECONCILED BANK & CREDIT CARD STATEMENTS:** Due to internet issues the BankStatement and reconciliation report could not be presented at the meeting. Will bring to next months meeting for review.

**NRCS:** Ryan was on vacation. No Report

**NEW BUSINESS:**

1. District MOU’s & Agreements discussion given by Chris took up most of the allotted meeting time. A few changes suggested by Board members to the wording of the MOU’s was discussed. Chris stated after discussion with the other two Districts, they also want to share in cost share programs. Chris will go to other two District Boards to discuss options. Linda and Jenna will represent LFLCD with the development and negotiations of the Tree Program with the other two Boards. Chris will also work with Karen to create new district policies not already in place.
2. Proposed Budget was reviewed. Adjustments were made to numerous items presented on the proposed budget. Karen will make the adjustments and send in the proposed budget.
3. Proposed Budget due date is June 1st, 2021
4. Due to time restrictions the Long Range & Annual Report discussion was moved to June meeting.

**UNFINISHED BUSINESS:**

1. Area II Meeting flyer from other District was presented to the Board. Karen will also present a proposed Area II meeting site to the other Districts from the town of Fort Laramie.
2. Due to time restrictions water testing was not discussed.

**DRILL REPORT**:

1. The monthly drill report was given to the Board. No discussion due to time restrictions.

**NEW DRILL REPORT:**

1. The new drill has arrived. It has been out in the field for couple weeks now. Karen is working with Great Plains Rep to get different tires. The drill came with retreads and different brands of tires.
2. Reimbursement from Economic Development Grant will be submitted by Karen asap.

**PIVOT TRACK CLOSER**: Still needs supplies purchased. A trailer needs to be bought. It has already been rented out and is on schedule. Karen will need to get advertisement out.

**BROADCASTER:**

1. Trailer donated by Tim Bartel is at the office. Karen will need to get a bill of sale/donation form completed. Broadcaster has been rented to one customer with more on schedule.

**SOCIAL MEDIA REPORT:** Karen will update as time allows.

**OTHER REPORTS:** LGLP was completed and sent in. Karen has communicated with the Estes’ on several occasions. A response letter was mailed to them in April. 75 of the seedling trees was donated to the Estes’ on behalf of LFLCD. The need for new shirts for the District Board members was brought up as well as ordering more caps, this will be addressed at next months meeting.

**CORRESPONDENCE:** Was passed around and reviewed by members.

With no further business to come before the Board, Chair adjourned the meeting at 4:17 pm

**NEXT REGULAR BOARD MEETING: June 8th, 2021** at 1:00 p.m. at Points West Bank in Lingle

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Chair Date

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Treasurer

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Administrator