

**LINGLE/FT. LARAMIE CONSERVATION DISTRICT
MINUTES
TUESDAY, NOVEMBER 10, 2020
POINTS WEST BANK, LINGLE**

Chair called the regular meeting to order at 1:11 pm

Members Present: Don McDowell, Chair; Dave Johnson, Treasurer; Linda Nichol, Secretary

Members Absent: Joe Speckner, Vice Chair; Kelly Greenwald, Sam Valentine, Accounting,

District Employees Present: Karen Johnson, District Manager

NRCS, DC Ryan Clayton, was absent

APPROVE AGENDA: Linda moved to approve the agenda as presented. Dave seconded motion, and motion carried.

MINUTES: Linda moved to accept regular minutes for October 2020 as presented. Dave seconded motion, and motion carried.

TREASURER'S REPORT:

Last Meeting Balance	\$104,715.50
Income	\$ 625.38
Expenses	\$ 2,923.79
Ending Balance	\$101,714.03
Savings Balance	\$ 6,962.91

Dave moved to approve Treasurer's Report and voucher as presented. Linda seconded motion, and motion carried.

RECONCILED BANK & CREDIT CARD STATEMENTS: Don moved to accept reconciliations as submitted. Linda seconded motion, and motion carried.

NRCS: No Report provided in DC's absence

DRILL REPORT:

- A. 2021 Calendar/Schedule is now in the drill book, and future dates are tentatively booked.
- B. The drill financial report was brought current. The need to reach out to few clients with outstanding balances was discussed. Linda will follow up with Gene Lay and Karen will follow up with Joe Fody.
Note: both had deposit checks, not cashed.

OTHER REPORTS:

- A. Fireproof file cabinet is in and will be delivered Friday November 13, 2020. Karen will then begin the process of transferring files from unlocked cabinets into the fireproof safe

WALK-INS: NONE

UNFINISHED/OLD BUSINESS:

- A. New Drill size was discussed.
 1. After researching sites 10' drill was declared not in production. The 12' 1206-NT -1975 (without native grass seeder) was chosen as the drill to go with. Don moved to approve the purchase of a New NO-TILL Drill. Dave seconded motion, and motion was carried.
 2. Purchasing policy/bids. Karen will open a new purchasing account for LFLCD and following purchasing policy guidelines set forth and directed. The Bid will need to state: Delivery would