**LINGLE/FT. LARAMIE CONSERVATION DISTRICT**

 **MINUTES**

**Tuesday October 19th, 2022**

**LFLCD Office, LINGLE, Wy**

**Members Present**: Don McDowell, Tim Bartel, Jenna Meeks, and Linda Nichol by phone

**Members Absent**: Dave Johnson

**District Employees Present**: Karen Johnson, District Manager

**NRCS:** Ryan Clayton

**REGULAR MONTHLY MEETING:**  Chair called the regular meeting to order at 1:09 pm in the Lingle Fort Laramie Conservation District Office.

**APPROVE AGENDA:** Jenna moved to approve the agenda with correction of the date of the meeting from October 11th to October 19, 2022. Tim seconded the motion**,** and the motion was carried.

**MINUTES:** Linda moved to approve the minutes as presented. Tim seconded the motion, and the motion was carried.

**SPECIAL MEETING MINUTES:** Tim moved to approve the minutes from the special meeting as presented. Linda seconded the motion, and the motion was carried.

**TREASURER’S REPORT:**

Last Meeting Balance $ 68,559.34

Income $ 1,485.60

Expenses $ 11,622.93

Ending Balance $ 58,422.24

Savings Balance $ 10,003.17

Total Balance $ 68,425.17

**RECONCILED BANK AND CREDIT CARD STATEMENTS:**  Don moved to approve the Treasurers report, Visa and Bank reconciliation as presented, with Dave coming in on Monday for signature. Jenna, as secretary, after reviewing all documentation seconded the motion, and the motion was carried.

**NRCS:** Ryan provided a written report for the board and discussion was had pertaining to the report. Report will be included in packet for the files.

**WALK IN:** None.

**NEW BUSINESS:**

**A**. Another elected official letter had been hand delivered to the Goshen County Commissioners as well as to the Town of Lingle and Town of Fort Laramie Mayors. No one showed. Karen and/or Jenna will try to attend the next elected officials’ meetings to meet the Base Funding Requirements or reach out again.

**B.** Watershed inspections performed by the NRCS/USDA was discussed. An official letter of non-compliance concerning the repairs/corrections of the Case Brier Watershed. The Town of Fort Laramie is also a Co-sponsor of the Case Brier Watershed. The Board hopes to meet with the Town of Fort Laramie to discuss. The Board also hopes to reach out to the sponsors of the Pine Ridge, Spring Canyon, and London Flats.

**C.** Long-Range Plan was discussed and corrected for typo errors and will be presented at the November meeting. The November meeting is a public for discussion of the Long-Range Plan.

**D.** NACD Convention was discussed. Tim and Jenna will be unable to attend due to prior obligations. The Gator tickets are for sale and Karen has them in the office. Auction item will need to be purchased as well. Karen will begin search. The budget already previously approved in the final budget was $300.

**E**. Water testing was discussed for follow up testing for the constituents affected by the canal breach. The district has a few more constituents requesting testing. Karen will reach out to all constituents for testing/ Otherwise, next testing dates will be sometime next summer or early fall.

**F.** The need for office signs, rental signs, and decals was discussed. Jenna motioned to spend up to $100 for a new advertisement sign. Tim seconded the motion, and the motion was carried**.**

**G.** The special meeting held in September was discussed. The minutes were signed and acknowledged.

**H.** The need for advertising of equipment resulted in Tim checking to see cost of some radio advertisement. Karen will reach out to Logan Dailey of the Lingle Post for prices also.

**I.** End of Quarter filings were presented, checks signed, and Karen will mail and file.

**OLD BUSINESS:**

**A**. The Area II meeting was attended by Don, Linda, Dave, and Karen. A lot of new information was attained by the board. Karen was elected to the WCDEA in a trainer position.

**B.** A grant from the Wy Energy Authority was awarded to the board for energy repairs. Newcomb’s heating and cooling will start work on the HVAC system on Monday October 24, 2022. Karen presented the monthly progress report required by WEA.

**C**. Election was not discussed due to time restraints.

D.OOPS.

**E.** Karen reported to the board current tree sales, orders already placed, and limited supply of trees available for sale due to CSU decisions not to sell trees to the public. The board unanimously agreed to add $.25 per tree to cover the cost of shipping. Karen will complete the order form and put it out to the public.

**F**. F-32, Summary, and internal audits were completed and submitted without any inquiries at this time.

**DRILL REPORT**:

The monthly drill report was included in the board packets. The board donated use of the drill to the Goshen Irrigation District to seed the ground above the 2019 tunnel collapse. GID planted approximately 17 acres. Decisions about future seed cost share will be discussed at another date.

**PIVOT TRACK CLOSER/BROADCASTER:** No report due to no rental.

**TRUCK REPORT:** The recall on the truck will be schedule when oil change is performed.

**SOCIAL MEDIA REPORT:** Karen will update when time allows.

**OTHER REPORTS:**  Jenna updated the board on information obtained from Clean Harbors waste collection. A tentative date of November 15th, 2022 is scheduled. The cost of the Hazardous waste days could be up to $5000. Karen and Jenna will work together to come up with solutions to assist with the cost. Jenna will attend the NPVCD board meeting scheduled for October 20, 2022, to discuss this. The Open House for the district will be after the regularly scheduled board meeting on November 8th, 2022. Goshen Economic Development will be having a ribbon cutting ceremony. Jenna will create the invitation; Karen will follow up on refreshments. Don motioned to spend up to $250 for refreshments. Jenna seconded the motion, and the motion was carried. Linda presented a resolution pertaining to groundwater to the board for review. This resolution will be forwarded and presented at the convention in December.

**CORRESPONDENCE:** RMS Fall Roundup Newsletter, SRM Newsletter was presented for Review.

**ADJOURN:** The Chair adjourned the meeting at 3:56 pm

**NEXT REGULAR BOARD MEETING: November 8th, 2022,** at 1:00 p.m. at the Lingle Office.

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Chair Date

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Treasurer

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Administrator

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