

Key Principles

All persons on any Event site to adhere to PHE, PHS & HMG Guidance and Advice on Social Distancing Measures (<https://www.gov.uk/coronavirus>)(<https://www.gov.scot/coronavirus-covid-19>)and any direct guidance for sport resumption.

- **No non-essential persons on Event site– sport delivered ‘Behind Closed Doors’**
- **Volunteer and Key Personnel to be kept to a minimum throughout the Event**
- **Competitors to complete their event and to leave venue as quickly as possible.** Details of all support staff and connections should be available for **Test and Trace** requirements. The lead person (Competitor) is responsible for ensuring information can be provided for their support staff and owners if required. As an addition the NHS QR Code may be available to scan for people on venue if they have the NHS Covid-19 App as part of the NHS Test and Trace Service in England.(<https://covid19.nhs.uk>)
- **Support Team – 1 x Rider and 1 x Support per Horse (Reviewed for events running from 12th April)**
- **Riders and Support to bring their own PPE – Face Coverings, Gloves and Hand Sanitiser. For use in situations where Social Distancing is not possible (Retrieving injured or loose horses for example)**
- **For advice and protocols on Foreign Travel and Competing abroad please see up to date information on BE Website.**

Pre - Event

- **Entries, Start Fees and any additional Fees to be paid online-**
- **Withdrawal & Refund Policy** – As per Chapter 4 of Members Handbook.
- **Horse Substitutions** – As per Rule 4.7 in the Members Handbook save for. Substitutions must use the same phase times as the original horse. All requests need to be via email or text prior and during event and on event substitutions need to with the permission of the BE Steward. The event can take electronic payment only or head office can deal with payment.
- **Pandemic Refund Policy** – Covers the period between ballot date until 3 days prior to start of competition. This is set by each Event and published on Event Schedule.
- **Competitor Limits** – Maximum 258 as per Rule 4.3 for before BST and after 30th September. This will apply to all 2021 Fixtures but will remain under **constant review.**
- **Bib Numbers** – Competitors to print their own Bib Numbers
- **Multiple Riders** – As per Rule 4.2.2
- **Support Team** – 1 x Rider and 1 x Support per horse. A maximum of 2 Children of 11yrs old or under (connected to the rider) may attend and must stay under the direct supervision of the support team and or owners. Children over 11 years of age may attend if competing or where they are the support person for the rider permitted by these protocols. All children must abide by the protocols for sport resumption.
- **U18 Riders (Youth)** – Two parents/guardians are allowed if absolutely necessary. If two parents attend, **NO** other owners are permitted.

On Arrival at Event

- **Lorry Parking - 10m** Space between Lorries if tying up on both Sides, **5m** Space between Lorries if tying up on one side, **3m** Space between Lorries if not tying up outside. Please follow instructions of event staff
- **Arrival** – Please show your Bib numbers for check in to venue
- **Owners** – Separate Parking area . No parking allowed in the Lorry Park
- **Owners** - 1 Owner per horse / 2 Owners per horse if from the same household. (Under Review for Events running from 12th April 2021)
- **Children** – . A maximum of 2 x Children of 11yrs old or under (connected to the rider) may attend and must stay under the direct supervision of the support team and or owners. Children over 11 years of age may attend if competing or where they are the support person for the rider permitted by these protocols. All children must abide by the protocols for sport resumption.
- **U18 Riders (Youth)** – Two parents/guardians are allowed if absolutely necessary. If two parents attend, **NO** other owners are permitted.

On Event

- **Dogs strictly on leads at all times-** Organisers can set additional venue specific rules
- **Event Site-** Refreshment and essential Saddlery/Equine trade stands will be allowed on venue employing strict SD measures. Photography and Video allowed - Online sales only. **No screens.**
- **Event Information** - No on site Event Office/Secretary. An optional **Information Point** for competitors to summon assistance i.e. Vet Farrier etc. All other event specific information available online via the website & E Programs
- **Random Passport & Vaccination & Body Protector checks will continue**
- **Hat Tagging - Please contact an appropriate Steward or Information Point**
- **Communications & Public Address** – PA available for H&S announcements in Lorry Park, Show jumping and Cross Country - Commentary is not mandated for events.
- **Toilet & Welfare Facilities** – Please adhere to all instructions – Use your own Lorry facilities if you have them available.
- **Waste Management** – Members are encouraged to take home all their waste.
- **Toilets & Welfare** - Hand washing or sanitizer available **both** outside before entering and inside. Please follow all instructions
- **Hand Sanitiser** – Stations to be provided where appropriate for all on venue. Members are encouraged to bring their own hand sanitiser

Dressage Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times
- **Warm up areas** - Warm up areas are restricted to numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No Trainers or Coaches in warm up areas.**
- **Riding** – Whilst mounted please keep your Social Distance from all competitors, even if you are in the same bubble – **Our Stewards do not know** -

Show Jumping Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times
- **Warm up areas** - Warm up areas are restricted to numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No Trainers or Coaches in warm up areas.**
- **Riding** – Whilst mounted please keep your Social Distance
- **Warm up fence stewards** - Venue may provide Fence Stewards or a rider may provide 1 x groom/connection to raise practice fences **Disposable or non porous gloves to be used. Alternatively if hand sanitiser is available, hands can be cleaned before and after handling warm up fences**
- **Course Plans** - Posted Online and/or large onsite boards
- **Course Walking** – Keep your Social Distance and DO NOT TOUCH FENCES OR POLES
- **Arena** – Separate exit and entrances

Cross Country Phase

- **Arena Stewards** - Please respect personal space of all stewards at all times
- **Warm up areas** - Warm up areas are restricted to numbers, as per our resumption plan. Maximum competitor numbers will be displayed on the entrance and controlled by stewards. **No Trainers or Coaches in warm up areas.**
- **Riding** – Whilst mounted please keep your Social Distance from all competitors, even if you are in the same bubble – **Our Stewards do not know** -
- **Course Plans** - Posted Online and/or Cross Country App

2021 - C19 Sport Protocols BE Organisers & Venues

Event Scores & Results

- **Event Scores – No scoreboards or Screens will be used on venue.** All scores to be accessed on line either through BE Website or other Live Scoring platform on mobile devices. Scores will be final by 23:59 hrs. on the day of competition.
- **Dressage Sheets** – Policy for returning Dressage Sheets to be detailed in Event Schedule. Several options may be available: SAE Envelopes, Ability to photograph sheets at Information Point before sheets can be released or a drive through collection on exit, if the organiser is employing a data capture process, and the sheets can be released in time to satisfy the Arrive, Compete, Leave protocol.

Event Prizes

- **Prizes - No formal Prize givings will be held.** Prize Money will be paid by BACS, competitors need to ensure they have emailed an **Online Prize Money Claim Form** to the Event.
- **Rosettes & Prizes in Kind** - If awarded will not be on event.
- **Prize Money and Prize Policy** - This will be stated in the Event Schedule and correct on Entries Open Date. Prize money will be awarded as a minimum to 4th place, with the following exceptions;
 - Where there are less than 10 starters - 1st place
 - Where there are less than 16 starters - 1st & 2nd place
 - Where there are less than 22 starters - 1st to 3rd place
- **Additional Days** - If an Event is permitted to run additional numbers or extra cross country days, prize money will be paid as per BE Rule Book 8.3.4 across all classes on all days

Event Scoring Queries & Discipline

- **Queries & Objections** – All queries and objections will need to be communicated to the BE Technical Adviser or BE Steward via Mobile Telephone / email / Event Radio. This will have to be done, where possible, before the competition has concluded whilst volunteers and judges are still on venue or at the latest by **20:30 hrs.** on the day of competition relating to the score.
- **Process for Queries** – The BE Technical Adviser will investigate the query and gather all evidence. On the basis of the evidence the BE Technical Adviser and BE Steward will decide on the course of action.
- **Result of Queries** - These will be communicated by Mobile Telephone or email to the competitor, by either the BE Steward or Technical Adviser.
- **Appeal Process** – There is no appeal relating to any aspect of the competitors score once a decision by the BE Steward has been made (Rule8.2.3)
- **Discipline** issues will be dealt with where appropriate face to face in a Socially Distant manner or via telephone/email and as per Chapter 3 of the BE Rules and Members handbook.