

Requirements List - Digital Nomad Residency for Remote Employed Citizens (not self-employed)

When applying from within Spain

1. Passport, scan of all pages

- Must clearly show entry stamp to Spain
- Must go to Police for a Declaración de Entrada if you first land in another Schengen Zone country

2. Police Certificate/Criminal Record Report

- Less than 6 months old, with Apostille and Sworn Translation
- Needs to cover the last 2 years

3. Signed Declaration of 5 Years No Criminal Record

4. Proof of Experience OR University degree

- Either one, not both
- If using 3 years Experience, use official Employment History Report (notarized and then Apostilled, and Sworn Translated), tax returns and employer letters if not available
- If using University Degree, degree must be in your current field of work (Apostilled, Sworn Translated)

5. CV (resume)

- Europass format recommended

6. Proof of Income

- 3 months of invoices proving over €2,760 per month income (more with dependents)
- Corresponding 3 months of bank statements showing the deposits that exactly match those invoices

7. Certificate of Coverage from Social Security

- Employer obtains on your behalf
- Submitted as-is, no Apostille or translation (should have Spanish on it already)

8. Private Health Insurance Proof

- Policy of 1 year required, submit Certificate in Spanish

9. Employer Letter

- On company letterhead, stating the details of your income including frequency and amount (in Euros), authorizing you to work from Spain, verifying your whole job is done through telematic means. Translated.

10. Employer's Business Proof

- An official Certificate of Good Standing or Certificate of Incorporation
- Must show the company has been in business more than 1 year
- Apostilled and Sworn Translated

12. Dependent Documents, if needed

- Marriage Certificate if bringing a spouse
- Birth certificates if bringing children
- All documents must be obtained less than 6 months before DNV application date
- Apostilled and Sworn Translated.

13. MI-T (and MI-F if dependents) forms

14. Tasa payment proof forms, 1 per person