#### MASON COUNTY FIRE DISTRICT 6

# BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES 1-17-2023

# 1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

# 2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: N/A
- ADOPTION:

Commissioner Sheetz motioned to adopt the agenda as presented with the correction of adding 2023 to the date of the agenda.

Commissioner Reclusado 2<sup>nd</sup>

Discussion/Vote: All in favor; motion passes.

#### 3.0 EXECUTIVE SESSION:

No business.

# 4.0 CONSENT AGENDA

- MINUTES: DECEMBER 20, 2022, BUSINESS MEETING.
- VOUCHERS: 7524 7567 TOTALING \$71,102.58
- ADOPTION OF TREASURERS REPORT.

MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.

Commissioner Reclusado 2<sup>ND</sup>

Discussion/Vote: All in favor; motion passes.

#### 5.0 WORKSHOP

- Draft 2022 Year End Report: Staff and the board discussed the preliminary data that is proposed to be used in the 2022-year end report. Staff will bring a draft year-end report to the February business meeting for board review.
- SOP 1-02 Administrative Procedures Revision: Staff presented SOP 1-02 for discussion with revisions highlighted. The board and staff discussed the SOP.
- SOP 1-18 Ambulance Revenue and Billing: Staff presented SOP 1-18 for discussion with revisions highlighted. The board and staff discussed the SOP.

# **6.0 MEETING BUSINESS**

No meeting business.

#### **8.0 PUBLIC COMMENT**

No public comment.

# FIRE

# 9.0 ADJOURN

Commissioner Reclusado motioned to adjourn the meeting at 10:25 a.m.
 Commissioner Sheetz 2<sup>nd</sup>
 Discussion, Vote: All in favor/Motion passes.

Troy Woodard
Fire Commissioner