



PO Box 39 Union, WA 98592 • 50 E Seattle St. Union, WA 98592
Phone 360-898-4871 • Fax 360-898-4870 • info@mcfcd6.com
Commissioner Troy Woodard
Commissioner Mike Sheetz • Commissioner Edeline Reclusado
Fire Chief Clint Volk • Asst. Chief Cody Daggett
Office Manager Heather Fredrickson

RE: 2025 Budget

Enclosed you will find the updated 2025 Draft Budget that is being presented at the 11/19/2024 Budget Hearing. The Hearing will take place at 10:00am at the Union Fire Dept.

We have provided it to you in workshop format, for ease of reading, and a copy of the budget documents that will be submitted to the County and State.

Thank you,

Mason County Fire District 6

2025 DRAFT BUDGET WORKSHEETS



LEGAL NOTICE

Notice is hereby given that the Fire Commissioners for Mason County Fire District #6 will hold a Budget Hearing Tuesday, November 19, 2024 at 10:00 a.m. for the purpose of hearing public input on the 2025 budget. Following the Hearing the Board will conduct a Regular Business meeting of the District to adopt the 2025 Budget. The meeting will take place at 50 E. Seattle Street, Union, WA 98592. Draft copies may be obtained online at www.mcfd6.com.

Run 11/7 + 11/14



Office of the Treasurer

411 N. 5th, Bldg. I
P.O. Box 429
Shelton, Washington 98584-0429
(360) 427-9670, ext. 475 • Fax (360) 427-7267
Belfair (360) 275-4467
Elisabeth (Lisa) Frazier, Treasurer

October 9, 2024

FIRE DISTRICT #6
PO BOX 39
UNION WA 98592

Dear Taxing Authority,

Each year adjustments are made to the tax rolls AFTER the taxes have been calculated and billed. These changes both increase and decrease the amount of tax your district can collect. When the sum of these changes results in a net decrease to the amount of tax you can collect, the law allows you to impose a refund levy to recover those lost tax dollars.

RCW 84.69.180 authorizes taxing district to levy a refund levy to recover taxes that were refunded and/or canceled during the last twelve months. The refunds/net cancellations for the year October 7, 2023, to October 6, 2024, are eligible for recovery through a refund levy in 2025 for the funds shown below.

Your legislative body is responsible for determining if they wish to levy all, part, or none of these lost tax revenues. Please be aware that regular (non-voted) levies may be limited or eliminated by statutory levy rate limitations.

Please select from one of the following options to (a) re-levy ALL of your net lost revenue, (b) re-levy PART of your net lost revenue, or (c) re-levy NONE of your net lost revenue.

FIRE DISTRICT #6 – EXPENSE

- (a) ☒ Fire District 6 hereby certifies a refund levy in its General Fund for collection in 2025 in the amount of \$17,660.59 to recover net refunds/cancellations. If this number is \$0.00 there is nothing eligible for the refund levy.
- (b) ☐ Fire District 6 hereby certifies a refund levy in its General Fund for collection in 2025 in the amount of \$_____ to recover a portion of the net refunds/cancellations reflected in (a) above.
- (c) ☐ Fire District 6 does NOT WISH TO RE-LEVY ANY of its General Fund net refunds/cancellations during the 2025 tax year.

FIRE DISTRICT #6 – EMS

- (a) ☒ Fire District 6 hereby certifies a refund levy in its EMS Fund for collection in 2025 in the amount of \$5,452.19 to recover net refunds/cancellations. If this number is \$0.00 there is nothing eligible for the refund levy.
- (b) ☐ Fire District 6 hereby certifies a refund levy in its EMS Fund for collection in 2025 in the amount of \$_____ to recover a portion of the net refunds/cancellations reflected in (a) above.
- (c) ☐ Fire District 6 does NOT WISH TO RE-LEVY ANY of its EMS Fund net refunds/cancellations during the 2025 tax year.

11/19/2024
Date

District/Representative Signature

Troy Woodard, Commissioner / Chair
District Representative Name & Title (Please Print)

Sincerely,

Elisabeth Frazier

Elisabeth (Lisa) Frazier
Mason County Treasurer

Please choose (a), (b) including the amount, or (c) then sign, date, and return on or before November 25, 2024. to:

Mason County Assessor
Attn: Araceli Witz
PO Box J
Shelton, WA 98584



Ordinance / Resolution No. 289
RCW 84.55.120

WHEREAS, the Board of Commissioners of Mason County Fire has met and considered
(Governing body of the taxing district) Protection District # 6
(Name of the taxing district)
its budget for the calendar year 2025; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 255,838.66; and,
(Previous year's levy amount)

WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2025 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 2,558.39
which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 19 day of November, 2024.

Tray Woodard
Edie Reclusado
Mike Sheetz

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

CERTIFICATION

DEPARTMENT OF REVENUE
STATE OF WASHINGTON
COUNTY OF MASON

In accordance with RCW 84.52.020, I, Troy Woodard, Commissioner and Board Chair, for Mason County Fire Protection District No. 6, do hereby certify to the Mason County legislative authority that the Commissioners of said district requests that the following levy amounts be collected in 2025 as provided in the district's budget, which was adopted following a public hearing held on the 19th day of November, 2024.

Regular Levy	<u>\$ 1,176,642</u>
Emergency Medical Services Levy	<u>\$ 262,358</u>
Regular Refund Levy	<u>\$ 17,660.59</u>
Emergency Med. Serv. Refund Levy	<u>\$ 5,452.19</u>
Total Taxes Required	<u>\$ 1,462,112.78</u>

Given under my hand and the official seal of said district on this 21st day of November, 2023.

ATTEST:

Troy Woodard, Commissioner

MASON COUNTY FIRE PROTECTION DISTRICT NO. 6

RESOLUTION NO. 290

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MASON COUNTY FIRE PROTECTION DISTRICT NO. 6 AS FOLLOWS:

1. That the County Assessor has notified the Commissioners of Mason County Fire District No. 6 that the assessed valuation of real properties lying within the boundaries of said District for the calendar year 2025 is \$775,289,737 EMS assessed valuation for EMS levy only is \$782,488,082.
2. That the attached hereto Exhibit "A" (by this reference made a part of this resolution) be and hereby is adopted as the budget of Mason County Fire District No. 6 for calendar year 2025.
3. That the Honorable Board of County Commissioners of Mason County, Washington, be and are hereby requested to make a levy for (Year) 2025 for said Mason County Fire District No. 6 of \$1,461,046.78
4. That the County Treasurer of Mason County, Washington, be and is hereby authorized and directed to deposit and sequester the monies received from the collection of the tax levy specified in Section 3 above in the amounts and funds specified below:
 - A. \$ 1,175,576 into the Expense Fund of said District
 - B. \$ 0.00 into the Reserve Fund of said District
 - C. \$ 0.00 to be used for the sole purpose of paying the interest and principal of said District's General Obligation Bonds heretofore authorized and now outstanding. This levy to be without limitation as to rate or amount, and sufficient to pay the principal of and interest on said bonds as the same shall become due.
 - D. \$ 262,358 into the EMS Fund of said District.
 - E. \$ 17,660.59 Expense Fund Refund Levy
 - F. \$ 5,452.19 EMS Fund Refund Levy

5. That one copy of this resolution together with Exhibit "A" be delivered to each of the following:

Board of County Commissioners, Assessor, Treasurer and Auditor of Mason County, Washington.

Adopted at a meeting of the Board of Commissioners, Mason County Fire District No. 6 this, 19th day of November, 2024.

Troy Woodard Chairperson

Mike Sheetz Commissioner

Edeline Reclusado Commissioner

ATTEST: _____
Clint Volk, District Secretary

Date: 11/19/2024

Exhibit A

From: Board of Commissioners
Mason County Fire Protection District No. 6
PO Box 39
Union, WA 98592

To: Mason County Auditor
Attention: Financial Services
PO Box 400
Shelton, WA 98584

Please accept the following budget(s) presented for budget year 2025. Per RCW, the district approved their budget(s) at an advertised public meeting. The budget was approved by a quorum of our elected/appointed commissioners.

Date of public meeting and budget approval: 11/19/2024

District resolution number: 290

The following budgets for Mason County Fire Protection District No. 6 funds were approved at the above state public meeting and will be in effect for budget year 2025:

FUND NUMBER:	2025 REVENUE: BARS 389.00.00.000	2025 EXPENDITURES: BARS 589.00.00.000
Fire District #6 – Expense 665.006010.000.000	\$2,179,863.00	\$2,179,863.00
Fire District #6 - Reserve 665.006020.000.000	\$0.00	\$0.00
Fire District #6 - EMS 665.006040.000.000	\$0.00	\$0.00
Fire District #6 - Bond 665.006010	\$0.00	\$0.00

Approved and signed below by Mason County Fire Protection District No. 6 Commissioners:

Troy Woodard Pos. 1

Mike Sheetz Pos. 2

Edeline Reclusado Pos. 3

Below numbers: . New L&I and PFML rates will not be out until December.
Waiting on multiple other rates and projected the amounts.
Employee/Volunteer portions of all FICA taxes, retirement, PFML, WACares
are in the gross pay.

Items in yellow are 308 / 508 funds and will be reported as budgeted funds
but are not used in the budget.

Revenues	Request
Tax collections FIRE	1,164,000.00
Tax collections EMS	258,000.00
Refund Levy	23,113.00
New construction/utilities	17,000.00
DOH grant	750.00
FEMA pass through grant	151,000.00
Ambulance	20,000.00
Other	1,000.00
General obligation/Funded	
Liabilites rollover	171,000.00
Adv. Training/travel	25,000.00
CPR	2,000.00
Reserve account funds	300,000.00
Alderbrook Roll over	30,000.00
Wildland equip rental	15,000.00
Donations	2,000.00
	2,179,863.00

Projected

Estimated total budget
to collect and expend.

Diff. Between rev. and exp.	0.00
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Expenditures	
Gross Pay - ALL	673,006.00
SS&Med. Employer 7.45%	52,000.00
DRS Employer	35,190.00
Med. Dent. Life	137,000.00
EAP APP Program	300.00
OASI annual pmt	25.00
Retirement Cont.	5,012.00
L&I Employer	42,000.00
PFML Employer	1,700.00
BVFFA pension/insurance	2,400.00
EAP Program	1,200.00

Ready Rebound	1,700.00
Dept. Insurance (rate?)	46,000.00
	997,533.00

Ambulance payment	51,668.72
Springbook - with start up	6,400.00
PO Box Rental	380.00
ESO	4,500.00
Shelton Journal	110.00
Petty Cash	500.00
Penquin Management	1,150.00
Mason County EMS Counc.	6,400.00
Mason County Fire Chiefs	100.00
Mason County Fire Comm.	25.00
WA Fire Chiefs	1,200.00
WA Fire Comm. Assoc	1,600.00
WAPRO	50.00
WA FF Assoc.	100.00
Stryker service contract	1,600.00
Target Solutions	2,200.00
Iolo tech subscrip	25.00
Godaddy	350.00
Zoom	185.00
Sling Scheduling	200.00
Anti virus	350.00
MRSC	135.00
Remote PC	125.00
Microsoft 365	600.00
Prime	195.00
Drop box	140.00
NFPA Link	120.00
PURCORE	1,440.00
Pro Board	1,400.00
	83,248.72

Cellular/comp. equip	4,500.00
medical supplies	11,000.00
Fuel	20,000.00
Oxygen	500.00
Community Day Items	4,000.00
Copier rental	1,728.00
Capital Business Machines	2,300.00
Uniforms	6,000.00
PPE	10,000.00

Supplies/Rehab	2,500.00	20.31
Admin Supplies	9,250.00	10.31
Station supplies	3,000.00	50.31
CPR card	2,000.00	
Small tools/equipment	12,000.00	
Total	88,778.00	

Legal contract	6,000.00
Additional legal	20,000.00
Systems Design	2,200.00
DNM- payroll	4,500.00
Elections	5,000.00
Dept property taxes	100.00
Audit year 2 of 3 2026	9,500.00
Dispatch services	7,300.00
Background/DOL checks	360.00
Septic service	300.00
Fire extinguisher service	1,400.00
Snow plowing	500.00
Flow Tests- masks/packs	3,200.00
Winter tire change overs	800.00
Hose/ladder testing	2,600.00
SeaWestern Qrtly air test	600.00
Pump tests	1,500.00
HVAC service	400.00
Boiler annual check	32.00
DNR grant items	2,000.00
Excise tax	2,500.00
Training Comm.	1,400.00
Training Staff/FF	7,500.00
Training Travel Comm.	3,000.00
Training Travel Staff/FF	7,500.00
Advanced Training/travel	25,000.00
Misc.	2,000.00
Total	117,192.00

Tmobile	1,750.00
HoodCanal communications	2,760.00
Postage	2,000.00

Reoccurring cable	1,400.00
Journal ads	1,000.00
Mason County Garbage	1,000.00
Mason County PUD	12,000.00
Dump fees	100.00
Bottled water service	425.00
Facilities Repair maint	7,500.00
Fleet Repair maint.	22,000.00
Fleet parts	10,000.00
Total	61,935.00

Reserve account funds	300,000.00
Alderbrook roll over	30,000.00
Wildland equip rental	15,000.00
Donations	2,000.00
Ambulance	20,000.00
DOH grant	750.00
FEMA pass through grant	151,000.00
General obligations/funded liabilites	272,313.28
Refund/New cont.	40,113.00
508/308 tax potential not expended	
Total	831,176.28