

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

4-16-2024

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS: No proposed additions, deletions, or suspensions.
- ADOPTION:  
**Commissioner Reclusado motioned to adopt the agenda as presented.**  
**Commissioner Sheetz 2<sup>nd</sup>**  
**Discussion/Vote: All in favor; motion passes.**

3.0 CONSENT AGENDA

- MINUTES: MARCH 19, 2024, BUSINESS MEETING.
  - VOUCHERS: 8083 - 8125 = \$90,136.52
  - ADOPTION OF TREASURER'S REPORT.
- MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.**  
**Commissioner Reclusado 2<sup>ND</sup>**  
**Discussion/Vote: All in favor; motion passes**

4.0 MEETING BUSINESS

- Brittig Vs. MCFD6 Update: The board and staff discussed the status of all Brittig v. MCFD6 litigation(s).
- Temporary Seasonal Employee: The board and staff discussed the seasonal temporary employee request.

**Commissioner Sheetz motioned to authorize the hiring of two seasonal on demand employees.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes.**

- Light Chassis Truck Purchase Authorization: Chief Volk presented a proposal to purchase a light chassis truck. The board discussed the proposal.

**Commissioner Reclusado motioned to authorize no more than \$39,999.99 for the purchase of a light chassis truck.**

**Commissioner Sheetz 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes.**

- Office Manager Job Description: Chief Volk presented the board with the updated office manager job description. The board discussed the job description.

**MOTION: Commissioner Sheetz motioned to approve the office manager job description as presented. Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 2-01 Training Program: The board reviewed SOP 2-01.

**MOTION: Commissioner Sheetz motioned to approve SOP 2-01 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 3-01 Emergency Response: The board reviewed SOP 3-01.

**MOTION: Commissioner Sheetz motioned to approve SOP 3-01 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 3-02 POV Response: The board reviewed SOP 3-02.

**MOTION: Commissioner Reclusado motioned to approve SOP 3-02 revision 2 as presented.**

**Commissioner Sheetz 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 3-03 First Responder Safety: The board reviewed SOP 3-03.

**MOTION: Commissioner Reclusado motioned to approve SOP 3-03 revision 2 as presented.**

**Commissioner Sheetz 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 3-04 PPE: The board reviewed SOP 3-04.

**MOTION: Commissioner Sheetz motioned to approve SOP 3-04 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SOP 3-05 PPE for Wildland: The board reviewed SOP 3-05.

**MOTION: Commissioner Sheetz motioned to approve SOP 3-05 revision 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- 2024 Ballot Measure Resolution 286: The board and staff discussed resolution 286.

**MOTION: Commissioner Sheetz motioned to adopt resolution 286 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- Appointment of Ballot "For" & "Against" Committees: The board discussed the issue.

**MOTION: Commissioner Sheetz motioned to appoint Clint Volk and Spencer Jones to the "For" committee. Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

**MOTION: Commissioner Reclusado motioned to approve the letter declaring the fire district could not recruit any interested citizens to participate in the "Against" committee.**

**Commissioner Sheetz 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- SAO Annual Report Authorization: Staff and the board discussed the 2023 state report.

**MOTION: Commissioner Sheetz motioned to authorize staff to submit the state report.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

## 5.0 PUBLIC COMMENT

- No public comment.

6.0 ADJOURN

- Commissioner Sheetz motioned to adjourn the meeting at 10:37 a.m.  
Commissioner Reclusado 2<sup>nd</sup>  
Discussion, Vote: All in favor/Motion passes.

**X** *Troy Woodard*  
Troy Woodard  
Fire Commissioner

