

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

4-18-2023

1.0 CALL TO ORDER

- Called to order at 10:00 a.m. by Commissioner Troy Woodard.
- Roll call: Commissioner Troy Woodard, Commissioner Mike Sheetz, Commissioner Edie Reclusado present.
- Chair Woodard led the Pledge of Allegiance.

2.0 AGENDA

- ADDITIONS, DELETIONS, SUSPENSIONS:
- ADOPTION:  
**Commissioner Reclusado motioned to adopt the agenda as presented.**  
**Commissioner Sheetz 2<sup>nd</sup>**  
**Discussion/Vote: All in favor; motion passes.**

3.0 EXECUTIVE SESSION:

- No executive session was called.

4.0 CONSENT AGENDA

- MINUTES: MARCH 21, 2023, BUSINESS MEETING.
- VOUCHERS: 7636 – 7668 = \$74,501.61
- ADOPTION OF TREASURERS REPORT.

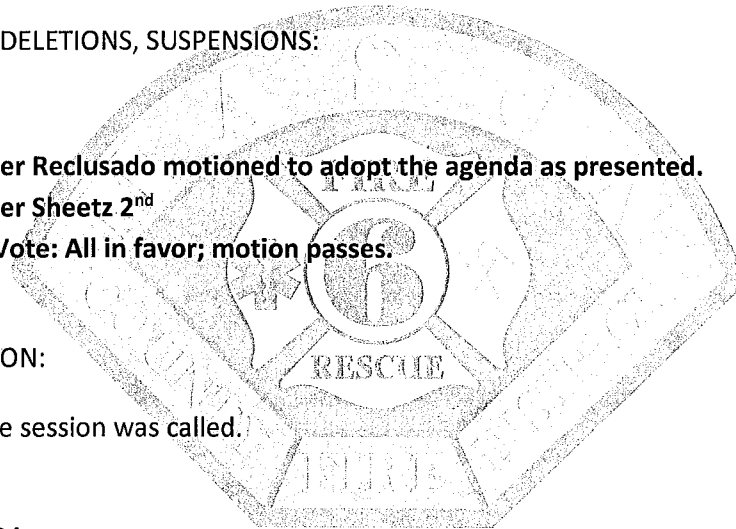
**MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.**

**Commissioner Reclusado 2<sup>ND</sup>**

**Discussion/Vote: All in favor; motion passes**

5.0 WORKSHOP

- Strategic Plan Review: Chief Volk presented the board with the rough draft results of the SWOT evaluation. The board and staff discussed the rough draft SWOT evaluation results.



- SOP 1-16 Accident Injury Investigation: Staff presented SOP 1-16 for review. The board and staff discussed the SOP.
- SOP 1-17 Protected Health Information: Staff presented SOP 1-17 for review. The board and staff discussed the SOP.
- SOP 1-19 Officer Promotion: Staff presented SOP 1-19 for review. The board and staff discussed the SOP.

#### 6.0 MEETING BUSINESS

- SOP 1-15 Safe Place Standards: The board discussed the review process with staff.

**MOTION: Commissioner Sheetz motioned to adopt SOP 1-15 version 2 as presented.**

**Commissioner Reclusado 2<sup>nd</sup>**

**Discussion/Vote: All in favor; motion passes**

- PDC Complaint: Staff briefed the board on the public disclosure commission complaint filed by Mr. Jeff Brittig against MCFD 6. Staff reported that the district responded to the complaint and are awaiting a determination from the PDC.
- 2023 Easter Egg Event Report: Chief Volk reported on the Easter egg hunt event the fire district supported last weekend. The board and staff discussed the event.

#### 7.0 PUBLIC COMMENT

- Judy Woodard

#### 8.0 ADJOURN

- **Commissioner Sheetz motioned to adjourn the meeting at 10:18 a.m.**  
**Commissioner Reclusado 2<sup>nd</sup>**  
**Discussion, Vote: All in favor/Motion passes.**

X *Troy Woodard*

Troy Woodard  
Fire Commissioner

