

MASON COUNTY FIRE DISTRICT 6

BOARD OF FIRE COMMISSIONERS' BUSINESS MEETING MINUTES

4-20-2021

1.0 CALL TO ORDER

- Called to order at 10:00 am by Chair Comm. Richard Heinrich.
- Commissioner Richard Heinrich, Commissioner Mike Sheetz & Commissioner Troy Woodard in attendance.

2.0 CONSENT AGENDA

- MINUTES: 3-16-2021 business meeting
- VOUCHERS: 6650-6689 totaling \$55,960.21
- ADOPTION OF TREASURERS REPORT
**MOTION: Commissioner Sheetz motioned to approve the consent agenda as presented.
Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.**

3.0 MEETING BUSINESS

- 2017-2019 SAO AUDIT REPORT: Staff discussed with the board the final report from the SAO. The board had no questions and congratulated staff on a clean audit.
- JEFF BRITTIG PUBLIC RECORDS LAWSUIT: District counsel Mr. Jeff Myers updated the board on the status of the Brittig lawsuit.
**Commissioner Heinrich called an executive session at 10:03 am for 30 minutes to confer with legal counsel.
Out of executive session and meeting called back to order at 10:27 am.**
The board was briefed on the possible outcomes of the Brittig vs. MCFD 6 lawsuit.
- THEFT OF DISTRICT PROPERTY: Chief Volk briefed the board on the recent theft of district property estimated at a value of \$1000. The board and staff discussed the issue and how to fix it. Chief Volk is working with the MCSO on the issue.
- AARON PUFAL LETTER: The board discussed the letter from Mr. Pufal. The board discussed their response to the Mr. Pufal letter. The board is satisfied with the response given to Mr. Pufal and will not be commenting further.
- AMBULANCE PURCHASE UPDATE: The board and staff discussed the status of the purchase of the 2021 ambulance.
- 2021 SOP ADMINISTRATIVE REVIEW: The board reviewed and discussed SOP's 1-07, 1-08, 1-09, 1-10 & 1-11.
**MOTION: Commissioner Sheetz motioned to adopt the 2021 SOP 1-07 Records Management.
Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.**

MOTION: Commissioner Sheetz motioned to adopt the 2021 SOP 1-08 Alcohol & Drug Abuse as presented. Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.

MOTION: Commissioner Sheetz motioned to adopt the 2021 SOP 1-09 Labor Classifications. Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.

MOTION: Commissioner Sheetz motioned to adopt the 2021 SOP 1-10 Hiring of Attorneys. Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.

MOTION: Commissioner Sheetz motioned to adopt the 2021 SOP 1-11 Commissioner Policy. Commissioner Woodard 2nd
Discussion/Vote: All in favor; motion passes.

- **NEW DISTRICT WEBPAGE:** Staff and the board navigated the new district webpage and discussed the impact it can have on the community.
- **CORONA (COVID-19) VIRUS UPDATE:** Discussion on the current statistics and mandates placed by the governor. Report on the status of COVID-19 vaccinations.

4.0 ADJOURN

- **Commissioner Sheetz motioned to adjourn the meeting at 10:58 am. Commissioner Woodard 2nd**
Discussion, Vote: All in favor/Motion passes.